

UNIFIED COMMUNITY SERVICES  
BOARD MEETING MINUTES  
Wednesday, August 20, 2025 6:00 PM  
Iowa County Health & Human Services Building Community Room  
303 West Chapel Street Dodgeville WI 53533

1. CALL TO ORDER: 6:11 PM

2. OPEN MEETINGS LAW CERTIFICATION: Meeting notice was sent to six newspapers, including Grant County Herald Independent, and two radio stations in Grant and Iowa Counties; posted in four public locations (two offices of Unified Community Services and both County buildings), and on Grant and Iowa Counties, and Unified Community Services' websites. Notice given that meeting will be conducted in person and via electronic videoconferencing. Verified by Ben Biddick.

3. ROLL CALL:

MEMBERS PRESENT: Carol Beals, John Beinborn, Janelle Carroll, Joan Davis, Nancy Howard, Dawn Kendrick, Amy Kite via Zoom, Steven Obershaw, Gary Ranum, Mike Tiber. Quorum present.

MEMBERS EXCUSED: Justin O'Brien.

OTHERS PRESENT: Holly Knapp, David Stephens, Jon Hochkammer (Interim Iowa County Administrator), Lori Brice, Nate Dreckman, Robert Keeney, John Meyers, Robin Rosemeyer, Abigail Trainor, Sue Mahaney, Lorena Severson, Don Lehman, Dawn Millard, Ben Biddick. **Via Zoom**: Bruce Paull, Tonya White, and Jamie Gould.

4. AGENDA: Steven Obershaw moved to approve the agenda for August 20, 2025 meeting as printed. Motion seconded by Mike Tiber and passed unanimously.

5. MINUTES: John Beinborn moved to approve the minutes for June 18, 2025 meeting as presented. The Unified Community Services Board Meeting in July 2025 was canceled. Motion seconded by Gary Ranum and passed unanimously.

6. INTRODUCTIONS AND PUBLIC COMMENTS: None.

7. PAYMENT OF THE BILLS: Holly Knapp provided report on the payment of the bills for June and July 2025. Motion by Dawn Kendrick to pay bills. Motion seconded by Janelle Carroll and passed unanimously.

8. REPORTS:

DIRECTORS REPORT: Holly Knapp provided report.

UNIFIED COMMUNITY SERVICES  
DIRECTORS REPORT- JULY/AUGUST 2025

Workload: Demand, caseloads, workloads have been extremely high across all departments. Staff are stepping up and in to innovatively support the agency's mission during this time and helping everywhere they can. We thank them for their hard work and commitment to our clients and our communities.

2023 Fiscal Audit- 2023 Audit is done and we are working on prep for the 2024 audit and 2026 budget.

Excellent work from all involved this has been and will continue to be a huge project.

2026 Budget- We are starting internal prep work and conversations about our 2026 Budget. We will be meeting with Nate Dreckman September 2nd. We are working to pull all numbers together and finalize our Carlson Dettman project in time to present you all our budget in September/October.

UCS/Social Services- A lot of collaboration, communication and support happening between UCS and Social Services departments in Grant and Iowa County the last 2 months as we work to collaboratively serve clients and clarify roles in the gray areas between our departments due to how we are structured to ensure funding and clients do not fall between the cracks.

Central Wisconsin Center- Working collaboratively with Iowa County Social Services re referrals and funding for children who need placement at the center. Grateful for Iowa County and others at DHS who have stepped in to assist us in navigating this.

Carlson Dettmann- We continue to work with Carlson Dettmann on this project and make progress weekly. Carlson and Dettmann is finishing work on the market review with goal to finalize the project in time for our Budget process/approvals. We are looking forward to providing formal updates as we have them.

Office Space- Met with Garry Plumer Grant County Maintenance to walk through our UCS Lancaster building and project any needs/projects as he plans his 2026 budget in anticipation of Grant County purchasing the building January 2026.

State Opioid Response Grant- VITAL STRATEGIES- Unified Community Services did not receive the VITAL STRATEGIES GRANT and will be retuning awarded Grant and Iowa County Opioid Settlement funds requested. We are waiting results for a few other grants we submitted and expect to hear back in the next 1-2 months. We will continue to look for funding and grant opportunities as we continue to serve.

**PERSONNEL REPORT:** Personnel report provided by Ben Biddick.

**FINANCIAL REPORT:** Jessica Munson was not able to attend the meeting. Holly Knapp provided an update about UCS finances, 2023/2024 Audit.

CHAIRPERSONS REPORT: Nothing Reported.

REPORTS FROM OTHER BOARD MEMBERS: None.

Motion to accept the reports and place them on file by Steven Obershaw. Motion seconded by Dawn Kendrick and passed unanimously.

9. Presentation from Unified Community Services Behavioral Health Team: Abbi Trainor.

Abbi Trainor and Sue Mahaney provided overview of services, data and information provided by Unified Community Services Behavioral Health department. Clients came and shared with the board about their personal stories and services received by Unified Community Services. Board members had opportunity to ask questions.

10. Policy updates/reviews: Informed Consent for Treatment, Clozaril, Telehealth Policy. Joan Davis made a motion to for the following updates to be made and implemented: Motion was seconded by Dawn Kendrick and passed unanimously.

11. Unified Community Services Draft Agreement Update. Update, review and power point presentation was provided by Grant County Administrator Nate Dreckman. It was decided all would review the document and provide feedback in a rapid manner due to impending time constraints associated with budget planning for 2026 and upcoming elections. No action taken at this time. Board Members are asked to get feedback re the agreement to Grant County prior to discussion at next UCS board meeting.

12. ADJOURNMENT and NEXT MEETING: At 9:03pm, Steven Obershaw made a motion to adjourn. Motion seconded by Dawn Kendrick and passed unanimously. Adjournment pursuant to

- Unified Community Services Personnel Committee Meeting on 9/16/2025 at 5:00 PM at Iowa County Health & Human Services Building Community Room 1001 West Chapel Street, Dodgeville WI 53533.
- Unified Community Services Finance Committee Meeting on 9/17/2025 at 5:00 PM at Grant County Administration Building, County Board Room, 111 S Jefferson Street, Lancaster, Wisconsin 53813.
- The next Unified Community Services General Board meeting- September 17, 2025 at 6:30 PM- Grant County Administration Building, County Board Room, 111 S Jefferson Street, Lancaster, Wisconsin 53813.

Ben Biddick, Recorder