

UNIFIED COMMUNITY SERVICES
BOARD MEETING MINUTES
Wednesday, September 17, 2025 6:30 PM
Grant County Administration Building, County Board Room
111 S Jefferson Street, Lancaster, Wisconsin 53813

1. CALL TO ORDER: 6:31 PM – Carol Beals (Chair)

2. OPEN MEETINGS LAW CERTIFICATION: Meeting notice was posted in 2 public locations including the lobbies of Unified Community Services in Dodgeville, Wisconsin and Lancaster, Wisconsin. It was also posted on the Unified Community Services website. Meeting notice was also sent to six newspapers, including Grant County Herald Independent, and two radio stations in Grant and Iowa Counties. Notice given that meeting will be conducted in person and via electronic videoconferencing fulfilling the criteria of the Wisconsin Open Records Law. Verified by Robin Rosemeyer.

3. ROLL CALL:
MEMBERS PRESENT: Carol Beals, Joan Davis, Nancy Howard, Gary Ranum, Mike Tiber, Janelle Carroll, Steven Obershaw, Dawn Kendrick, and John Beinborn. Zoom: Amy Kite and Justin O’Brien. Quorum present.

MEMBER ABSENT: None

OTHERS PRESENT: Holly Knapp, Jessica Munson, Nate Dreckman, Robin Rosemeyer, and Robert Keeney. Zoom: Tonya White, Jamie Gould and John Meyers.

4. AGENDA: John Beinborn moved to approve the agenda for today’s meeting as printed. Motion seconded by Dawn Kendrick and passed unanimously.

5. MINUTES: Mike Tiber moved to approve the minutes for 08.20.25 as presented. Motion seconded by Gary Ranum. Justin O’Brien abstained from voting. The remaining committee members agreed, and minutes were approved.

6. INTRODUCTIONS AND PUBLIC COMMENTS: None.

7. PAYMENT OF THE BILLS: Jessica Munson provided report on the payment of the bills for August 2025. Motion by Steven Obershaw is to pay bills. Motion seconded by Dawn Kendrick and passed unanimously.

8. REPORTS:
DIRECTORS REPORT: Holly Knapp provided report.
PERSONNEL REPORT: No Report at this time.
FINANCIAL REPORT: Jessica Munson provided report.
CHAIR’S REPORT: Nothing reported.
PERSONNEL COMMITTEE REPORT: Carol Beals delivered Personnel Committee report from meeting on 09.16.25.
FINANCE COMMITTEE REPORT – Carol Beals delivered Finance Committee report from the meeting held earlier today, 09.17.25.

REPORTS FROM OTHER BOARD MEMBERS: None

Motion to accept the reports and place them on file was made by Joan Davis. Motion seconded by Dawn Kendrick and passed unanimously.

9. Presentation, discussion and possible action re: proposed Unified Community Services 2026 budget: Jessica Munson, Finance Director, and Holly Knapp, Director, provided 2026 budget for review to the committee. Discussion and questions by those in attendance. Motion made by Gary Ranum to approve 2026 budget as presented. Motion seconded by Dawn Kendrick. Motion passed with one opposed, and budget was approved.
10. Update, discussion and possible action re: Unified Community Services Draft Agreement: Nate Dreckman. No action taken.
11. ADJOURNMENT and NEXT MEETING: 8:43 PM, Mike Tiber made motion to adjourn. Motion seconded by Steven Obershaw and passed unanimously. Adjournment pursuant to the next Unified Community Services Board meeting October 15, 2025 at 6:00 PM- Grant County Administration Building, County Board Room, 111 S Jefferson Street, Lancaster, WI 53813.

Robin Rosemeyer, Recorder