UNIFIED COMMUNITY SERVICES
Serving Grant and Iowa Counties

UNIFIED COMMUNITY SERVICES
BOARD AGENDA

Unified Community Services will hold a meeting on Wednesday, July 15, 2026 at 5:30 PM in the Grant County Administration Building, County Board Room, 111 S Jefferson, Lancaster, WI.

Join Zoom Meeting
https://co-grant-wi-gov.zoom.us/launch/jc/85391867506
Meeting ID: 853 9186 7506
Passcode: 262846
Dial: (312)626-6799

The committee will give consideration to and/or take action on any of the following items:

1. Call to order
2. Roll call
3. Certification of Open Meeting Law
4. Approval of Agenda – July 15, 2026
5. Approval of Minutes – June 17, 2026
6. Payment of Bills – June 2026
7. Reports
   Director's Report – Sue Freeman
   Financial Report – Finance Team
   Chair's Report – Robert Keeney
8. Policy: Documentation Policy
9. Update, discussion and possible action re: Out of Budget Spending for Supplemental payment for extended inpatient placement
10. Adjournment

Prepared by: RLR
Posted:

Next Meeting: August 19, 2026 at 5:30 PM – Iowa County Health and Human Services Building Community Room.

UNIFIED COMMUNITY SERVICES
BOARD MEETING MINUTES
Wednesday, June 17, 2026 at 5:30 PM
Grant County Administration Building, County Board Room
111 S Jefferson Street, Lancaster, Wisconsin 53813

CALL TO ORDER: 5:30 PM

OPEN MEETINGS LAW CERTIFICATION: Meeting Notice was sent to six newspapers, including Grant County Herald Independent, and two radio stations in Grant and Iowa Counties; posted in four public locations (two offices of Unified Community Services and both County buildings), and on Grant and Iowa Counties, and Unified Community Services' websites. Notice given that meeting will be conducted in person and via electronic videoconferencing. Verified by Robin Rosemeyer.

ROLL CALL:
MEMBERS PRESENT: Janelle Carroll, Molly Conkey, Dan Durley, Robert Keeney (Chair), Dawn Kendrick, Steven Obershaw, Gary Ranum, Nicole Welsh. Zoom: Amy Kite, Nancy Howard and John Meyers. A quorum was present.

OTHERS PRESENT: Nate Dreckman, Clint Langreck, Sue Freeman, Angie Gerndt and Robin Rosemeyer

AGENDA: Dan Durley moved to approve the agenda for today's meeting as published; motion seconded by Dawn Kendrick. Motion carried without negative vote.

MAY MINUTES: Molly Conkey moved to approve the May20, 2026 meeting minutes as amended to show John Meyers as a member and present. Motion seconded by Gary Ranum. Motion carried without negative vote.

PAYMENT OF THE BILLS – MAY 2026: Sue Freeman presented the bills for May 2026. Motion made by Dan Durley to pay bills; motion seconded by Gary Ranum. Motion carried without negative vote.

REPORTS:
DIRECTOR'S REPORT: Sue Freeman
STAFFING REPORT: Staffing report was presented by Angie Gerndt.
FINANCIAL REPORT: Financial report was presented by Sue Freeman.
CHAIR REPORT: No report.

Reports will be placed on file.

DISCUSSION AND POSSIBLE ACTION ON CREATION OF COMPLIANCE/QUALITY ASSURANCE MANAGER POSITION: Sue Freeman and Angie Gerndt explained the Compliance/Quality Assurance Manager position. The position would oversee processes and procedures throughout all programmatic areas. Discussion was held regarding whether this would be a new position or the recreation of an existing position and whether funding is available in the budget.

John Meyers moved to authorize further analysis of the Compliance/Quality Assurance Manager position with the Grant County Executive Committee to review the fiscal impact and analysis of the position as it relates to Unified Community Services' budget, and, if fiscally feasible, to call a special meeting of the Executive Committee. The motion was seconded by Dawn Kendrick and carried without a negative vote.

ADJOURNMENT and NEXT MEETING: At 6:44 PM Molly Conkey made motion to adjourn; motion seconded by Steven Obershaw. Motion carried without negative vote. Adjournment pursuant to the next Unified Community Services Board meeting- July 15, 2026 at 5:30 PM- Grant County Administration Building, County Board Room.

Robin Rosemeyer, Recorder

GRANT COUNTY, WI

CHECK LISTING BY CHECK DATE

FROM: 6/1/2026 TO: 6/30/2026

DATE	CHK #	DEPT #	VENDOR NAME	TYPE	INVOICE DESCRIPTION	ACCOUNT	OBJECT DESCRIPTION	INVOICE #	AMOUNT
06/02/26	4252	Unified	Baker Tilly US, LLP	EFT		60390001-521000	Professional/Contracted Srvs	BT3670976	7,438.20
06/12/26	4285	Unified	Cardmember Services	Direct	CLTS CC FEES	60390003-521000	Professional/Contracted Srvs	KO CC MAY 2026 FEES	4.30
06/12/26	4286	Unified	Cardmember Services	Direct	CCOP REFUNDS	60390004-521000	Professional/Contracted Srvs	KO CC MAY 2026	-1,000.48
06/12/26	4286	Unified	Cardmember Services	Direct	CLTS REFUND CLOSED OUT GABB ACCOUNT	60390003-521000	Professional/Contracted Srvs	KO CC MAY 2026	-11.70
06/12/26	4286	Unified	Cardmember Services	Direct	CCOP	60390004-521000	Professional/Contracted Srvs	KO CC MAY 2026	560.89
06/12/26	4286	Unified	Cardmember Services	Direct	CCOP	60390004-521000	Professional/Contracted Srvs	KO CC MAY 2026	60.10
06/12/26	4286	Unified	Cardmember Services	Direct	MARIAH JAMES CONFERENCE	60390006-533002	Registration, Fees, & Tuition	KO CC MAY 2026	50.00
06/12/26	4286	Unified	Cardmember Services	Direct	CCOP	60390004-521000	Professional/Contracted Srvs	KO CC MAY 2026	446.10
06/12/26	4286	Unified	Cardmember Services	Direct	CLTS	60390003-521000	Professional/Contracted Srvs	KO CC MAY 2026	665.19
06/12/26	4286	Unified	Cardmember Services	Direct	CCOP	60390004-521000	Professional/Contracted Srvs	KO CC MAY 2026	409.03
06/12/26	4286	Unified	Cardmember Services	Direct	EMILY SMITH HOTEL AT CONFERENCE	60390003-533000	Mileage & Travel	KO CC MAY 2026	101.00
06/12/26	4286	Unified	Cardmember Services	Direct	CLTS	60390003-521000	Professional/Contracted Srvs	KO CC MAY 2026	49.00
06/12/26	4286	Unified	Cardmember Services	Direct	CCOP	60390004-521000	Professional/Contracted Srvs	KO CC MAY 2026	596.65
06/12/26	4286	Unified	Cardmember Services	Direct	CLTS	60390003-521000	Professional/Contracted Srvs	KO CC MAY 2026	250.95
06/12/26	4286	Unified	Cardmember Services	Direct	CCOP	60390004-521000	Professional/Contracted Srvs	KO CC MAY 2026	172.10
06/12/26	4286	Unified	Cardmember Services	Direct	CLTS	60390003-521000	Professional/Contracted Srvs	KO CC MAY 2026	646.78
06/12/26	4286	Unified	Cardmember Services	Direct	24/7 PHONE SERVICE	60390005-521000	Professional/Contracted Srvs	KO CC MAY 2026	36.57
06/12/26	4286	Unified	Cardmember Services	Direct	CCOP	60390004-521000	Professional/Contracted Srvs	KO CC MAY 2026	316.89
06/12/26	4286	Unified	Cardmember Services	Direct	CLTS	60390003-521000	Professional/Contracted Srvs	KO CC MAY 2026	522.17
06/12/26	4286	Unified	Cardmember Services	Direct	CCOP	60390004-521000	Professional/Contracted Srvs	KO CC MAY 2026	30.05
06/12/26	4286	Unified	Cardmember Services	Direct	CCOP	60390004-521000	Professional/Contracted Srvs	KO CC MAY 2026	132.30
06/12/26	4286	Unified	Cardmember Services	Direct		60390002-522004	Phone and Internet	KO CC MAY 2026	17.55
06/12/26	4286	Unified	Cardmember Services	Direct		60390003-522004	Phone and Internet	KO CC MAY 2026	13.72
06/12/26	4286	Unified	Cardmember Services	Direct		60390005-522004	Phone and Internet	KO CC MAY 2026	9.83
06/12/26	4286	Unified	Cardmember Services	Direct		60390006-522004	Phone and Internet	KO CC MAY 2026	19.39
06/12/26	4286	Unified	Cardmember Services	Direct		60390007-522004	Phone and Internet	KO CC MAY 2026	23.10
06/12/26	4286	Unified	Cardmember Services	Direct		60390008-522004	Phone and Internet	KO CC MAY 2026	10.50
06/12/26	4286	Unified	Cardmember Services	Direct		60390010-522004	Phone and Internet	KO CC MAY 2026	27.00
06/12/26	4290	Unified	Sydney Adamson	EFT	05/17-05/30 MILEAGE REIMBURSEMENT	60390005-533010	Client Transportation	05/17-05/30 MILEAGE	173.28
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CCOP RETURN OF BIKE	60390004-521000	Professional/Contracted Srvs	CM 19D1-V7FC-H6KH	-179.98
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	KITCHEN SUPPLIES	60390001-534006	Janitorial Supplies & Services	1LYC-GVM1-QDGY	20.74
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	OFFICE SUPPLIES	60390001-531000	Office Supplies/Equipt	1LYC-GVM1-QDGY	14.33

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DATE	CHK #	DEPT #	VENDOR NAME	TYPE	INVOICE DESCRIPTION	ACCOUNT	OBJECT DESCRIPTION	INVOICE #	AMOUNT
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1M6P-46VC-CMTL	182.77
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1TWX-V9VF-33XL	32.48
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1XJW-WLXT-LR1H	281.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	14WF-7LXC-DLPD	169.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	LABEL MAKER TAPE	60390001-534000	Operating Supplies	19R1-6KHL-6C7D	12.59
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1DGX-RNMG-3C9L	65.97
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1HFC-9YN4-KC4J	89.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CCOP	60390004-521000	Professional/Contracted Srvs	1HFT-LT3Q-3G7N	51.29
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1K9C-147K-K9XT	9.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1KTY-GR9H-XKVK	39.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1MCH-HJX6-VMJ1	89.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1PRV-F3GH-VVTX	139.95
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1Q3L-MGDH-L4JY	29.45
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1TDD-97LL-TJ6R	200.96
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1TW9-PXG7-VGQJ	142.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1XKP-DNPT-KJKJ	22.79
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1YX3-C6YV-M939	59.17
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	14P1-3VYG-VNKX	125.95
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	14RJ-1M76-RXQY	88.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CCOP	60390004-521000	Professional/Contracted Srvs	16JG-PYYQ-GDTX	119.98
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	17DK-NY6M-VNYG	48.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	17VP-H1CL-L169	24.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	116R-7GFH-DJJC	65.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1LYC-FRV9-16RC	11.75
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1MRJ-VGY4-Y97T	169.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1MRP-VRXY-9QV4	220.30
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1MRP-VRXY-447F	32.89
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1MRP-VRXY-MMCN	61.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1Q1M-7GKK-FCLH	24.94
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	NIKKI STEINBACH BOOK	60390007-533002	Registration, Fees, & Tuition	1RTT-DNTM-C4W3	72.65
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1T1Q-KRRD-RXP3	66.49
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	136G-PTXT-MNMJ	20.98

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06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CCOP	60390004-521000	Professional/Contracted Srvs	13JP-XKJP-XXKM	9.48
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1WRK-9QD9-QDHM	32.39
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1DRM-XPDG-7RKY	209.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1J3T-YW7J-9QMQ	15.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1J3T-YW7J-RKPN	56.90
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1T1Q-KRRD-MMLY	11.69
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CCOP	60390004-521000	Professional/Contracted Srvs	1VTC-3XCF-PX17	7.99
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1YXV-97WG-D6PK	57.97
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1YXV-97WG-GQ7W	886.77
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1Q1M-7GKK-M17X	57.57
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	173X-GXND-1G43	57.94
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1LPD-WWWX-JNKV	348.51
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1PND-6VK6-C13X	159.96
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1YXF-Q6Q1-MD9W	28.47
06/12/26	4292	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1K9N-Q3XT-M36T	85.49
06/12/26	4299	Unified	Carrie L. Busse	EFT	5/17-5/30/26 MILEAGE REIMBURSEMENT	60390002-533010	Client Transportation	5/17-5/30/26 MILEAGE	102.95
06/12/26	4299	Unified	Carrie L. Busse	EFT	5/17-5/30/26 MILEAGE REIMBURSEMENT	60390002-533000	Mileage & Travel	5/17-5/30/26 MILEAGE	15.23
06/12/26	4300	Unified	Taylor Cashman	EFT	5/17-5/30 MILEAGE REIMBURSEMENT	60390010-533010	Client Transportation	5/17-5/30 MILEAGE RE	437.90
06/12/26	4302	Unified	Charter Communications Inc.	EFT		60390002-522004	Phone and Internet	0015334060126	14.47
06/12/26	4302	Unified	Charter Communications Inc.	EFT		60390003-522004	Phone and Internet	0015334060126	11.31
06/12/26	4302	Unified	Charter Communications Inc.	EFT		60390005-522004	Phone and Internet	0015334060126	8.11
06/12/26	4302	Unified	Charter Communications Inc.	EFT		60390006-522004	Phone and Internet	0015334060126	15.99
06/12/26	4302	Unified	Charter Communications Inc.	EFT		60390007-522004	Phone and Internet	0015334060126	19.05
06/12/26	4302	Unified	Charter Communications Inc.	EFT		60390008-522004	Phone and Internet	0015334060126	8.66
06/12/26	4302	Unified	Charter Communications Inc.	EFT		60390010-522004	Phone and Internet	0015334060126	22.27
06/12/26	4303	Unified	Reagan Collins	EFT	5/17-5/30 MILEAGE REIMBURSEMENT	60390010-533010	Client Transportation	5/17-5/30 MILEAGE	208.80
06/12/26	4308	Unified	Shaina Duncan	EFT	5/17-5/30 MILEAGE REIMBURSEMENT	60390010-533010	Client Transportation	5/17-5/30 MILEAGE	653.23
06/12/26	4310	Unified	Keri Fatzinger	EFT	05/17-05/30 MILEAGE REIMBURSEMENT	60390007-533000	Mileage & Travel	05/17-05/30 MILEAGE	1.45
06/12/26	4311	Unified	Brittany N. Fishnick	EFT	5/17-5/30/26 MILEAGE REIMBURSEMENT	60390002-533010	Client Transportation	5/17-5/30/26 MILEAGE	137.75
06/12/26	4312	Unified	Theran J. Gage	EFT	05/17-05/30 MILEAGE REIMBURSEMENT	60390008-533010	Client Transportation	05/17-05/30 MILEAGE	445.01
06/12/26	4315	Unified	Ashlea Gebhard	EFT	05/17-05/30 MILEAGE REIMBURSEMENT	60390003-533010	Client Transportation	05/17-05/30 MILEAGE	162.40
06/12/26	4319	Unified	Diana Henry	EFT	05/17-05/30 MILEAGE REIMBURSEMENT	60390006-533000	Mileage & Travel	05/17-05/30 MILEAGE	65.25

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06/12/26	4322	Unified	Emily Hoehne	EFT	5/17-5/30 MILEAGE REIMBURSEMENT	60390010-533010	Client Transportation	5/17-5/30 MILEAGE RE	291.67
06/12/26	4323	Unified	Natalie Jennings	EFT	NATALIE MILEAGE 05/17-5/30 MILEAGE REIMBURSEMENT	60390014-521000	Professional/Contracted Srvs	05/17-5/30 MILEAGE R	58.00
06/12/26	4325	Unified	Emily A. Kaufman	EFT	05/17-05/30 MILEAGE REIMBURSEMENT	60390003-533010	Client Transportation	05/17-05/30 MILEAGE	83.38
06/12/26	4326	Unified	Kasey Kurth	EFT	5/17-5/30/26 MILEAGE REIMBURSEMENT	60390002-533010	Client Transportation	5/17-5/30/26 MILEAGE	374.10
06/12/26	4327	Unified	Bobbie Sue Lopez	EFT	5/17-5/30 MILEAGE REIMBURSEMENT	60390010-533010	Client Transportation	5/17-5/30 MILEAGE RE	305.23
06/12/26	4329	Unified	Becky Manning	EFT	05/17-05/30 MILEAGE REIMBURSEMENT	60390008-533010	Client Transportation	05/17-05/30 MILEAGE	100.78
06/12/26	4333	Unified	Riley Mills	EFT	05/17-05/30 MILEAGE REIMBURSEMENT	60390005-533000	Mileage & Travel	05/17-05/30 MILEAGE	29.00
06/12/26	4334	Unified	Heidi Nelson	EFT	0-3 THERAPY	60390002-521000	Professional/Contracted Srvs	MAY 27-JUN 5 26 INV	5,192.37
06/12/26	4335	Unified	Stephan Nelson	EFT	5/17-5/30/26 MILEAGE REIMBURSEMENT	60390003-533010	Client Transportation	5/17-5/30/26 MILEAGE	94.25
06/12/26	4341	Unified	Tamar Osborne	EFT	5/17-5/30/26 MILEAGE REIMBURSEMENT	60390002-533010	Client Transportation	5/17-5/30/26 MILEAGE	84.83
06/12/26	4349	Unified	Anna C. Riley	EFT	5/17-5/30/26 MILEAGE REIMBURSEMENT	60390003-533010	Client Transportation	5/17-5/30/26 MILEAGE	31.90
06/12/26	4351	Unified	Robin Rosemeyer	EFT	05/17-05/30 MILEAGE REIMBURSEMENT	60390001-533000	Mileage & Travel	05/17-05/30 MILEAGE	57.28
06/12/26	4354	Unified	LeeAnn M. Schmitz	EFT	05/17-05/30 MILEAGE REIMBURSEMENT	60390008-533010	Client Transportation	05/17-05/30 MILEAGE	488.65
06/12/26	4355	Unified	Amanda Schroeder	EFT	05/17-05/30 MILEAGE REIMBURSEMENT	60390005-533010	Client Transportation	05/17-05/30 MILEAGE	36.25
06/12/26	4357	Unified	Lorena Severson	EFT	5/17-5/30 MILEAGE REIMBURSEMENT	60390006-533010	Client Transportation	5/17-5/30 MILEAGE RE	80.04
06/12/26	4358	Unified	Rick L. Siegenthaler	EFT	05/17-05/30 MILEAGE REIMBURSEMENT	60390008-533010	Client Transportation	0517-053026 MILEAGE	403.10
06/12/26	4360	Unified	Emily Smith	EFT	5/17-5/30/26 MILEAGE REIMBURSEMENT	60390003-533010	Client Transportation	5/17-5/30/26 MILEAGE	122.53
06/12/26	4360	Unified	Emily Smith	EFT	5/17-5/30/26 MILEAGE REIMBURSEMENT	60390002-533010	Client Transportation	5/17-5/30/26 MILEAGE	37.70
06/12/26	4364	Unified	Heather J. Swatek	EFT	5/17-5/30 MILEAGE REIMBURSEMENT	60390010-533010	Client Transportation	5/17-5/30 MILEAGE RE	131.23
06/12/26	4366	Unified	Jessica Tisdale	EFT	05/17-05/30 MILEAGE REIMBURSEMENT	60390003-533010	Client Transportation	05/17-05/30 MILEAGE	145.00
06/12/26	4368	Unified	Abigail Trainor	EFT	SOR MILEAGE ABBI TRAINOR	60390014-521000	Professional/Contracted Srvs	5/17-5/30 MILEAGE RE	220.40
06/12/26	4369	Unified	Truity Partners, LLC	EFT	Neil Heidenreich	60390001-521000	Professional/Contracted Srvs	24550	5,040.00
06/12/26	4369	Unified	Truity Partners, LLC	EFT	MARGOT COWAN	60390001-521000	Professional/Contracted Srvs	25454	4,018.13
06/12/26	4370	Unified	Madeline Udelhoven	EFT	05/17-05/30 MILEAGE REIMBURSEMENT	60390002-533010	Client Transportation	05/17-05/30 MILEAGE	144.28
06/12/26	4376	Unified	Rose A. Watson	EFT	5/17-5/30 MILEAGE REIMBURSEMENT	60390010-533010	Client Transportation	5/17-5/30 MILEAGE RE	237.80
06/12/26	4379	Unified	Betsy L. Williams	EFT	05/17-05/30 MILEAGE REIMBURSEMENT	60390002-533010	Client Transportation	05/17-05/30 MILEAGE	234.18
06/12/26	4381	Unified	Darci Wubben	EFT	5/17-5/30/26 MILEAGE REIMBURSEMENT	60390003-533010	Client Transportation	5/17-5/30/26 MILEAGE	42.78
06/12/26	2026198	Unified	Access Systems	Printed	MOVE COPIER TO BMO	60390002-531002	Printing & Copying	INV2000452	200.00
06/12/26	2026198	Unified	Access Systems	Printed	MOVE COPIER TO BMO	60390003-531002	Printing & Copying	INV2000452	200.00
06/12/26	2026230	Unified	City of Prairie du Chien	Printed	CCOP	60390004-521000	Professional/Contracted Srvs		140.00
06/12/26	2026231	Unified	Complete Office of Wisconsin	Printed		60390002-531002	Printing & Copying	142546	75.79
06/12/26	2026231	Unified	Complete Office of Wisconsin	Printed		60390003-531002	Printing & Copying	142546	57.45

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DATE	CHK #	DEPT #	VENDOR NAME	TYPE	INVOICE DESCRIPTION	ACCOUNT	OBJECT DESCRIPTION	INVOICE #	AMOUNT
06/12/26	2026231	Unified	Complete Office of Wisconsin	Printed		60390005-531002	Printing & Copying	142546	38.82
06/12/26	2026231	Unified	Complete Office of Wisconsin	Printed		60390001-531002	Printing & Copying	142546	60.64
06/12/26	2026231	Unified	Complete Office of Wisconsin	Printed		60390006-531002	Printing & Copying	142546	84.61
06/12/26	2026231	Unified	Complete Office of Wisconsin	Printed		60390007-531002	Printing & Copying	142546	102.43
06/12/26	2026231	Unified	Complete Office of Wisconsin	Printed		60390008-531002	Printing & Copying	142546	39.40
06/12/26	2026231	Unified	Complete Office of Wisconsin	Printed		60390010-531002	Printing & Copying	142546	121.18
06/12/26	2026235	Unified	Denoon Recovery LLC	Printed	SH MAY 21-31 2026 ROOM AND BOARD	60390007-521000	Professional/Contracted Srvs	MAY 2026	225.80
06/12/26	2026244	Unified	City of Fennimore	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	INV 463/468	225.00
06/12/26	2026244	Unified	City of Fennimore	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	458	100.00
06/12/26	2026260	Unified	Greenco Industries Inc	Printed	MB MAY 2026 SERVICES	60390006-521000	Professional/Contracted Srvs	37576	531.84
06/12/26	2026261	Unified	Memorial Hospital of Boscobel	Printed	0-3 THERAPY	60390002-521000	Professional/Contracted Srvs	MAY 2026 0-3 THERAPY	685.50
06/12/26	2026269	Unified	Hometown Pharmacy	Printed	SOR MEDS	60390014-521000	Professional/Contracted Srvs	5/31/2026 STATEMENT	142.06
06/12/26	2026278	Unified	Shay Rehabilitation and	Printed	MAY 2026 SERVICES	60390010-521000	Professional/Contracted Srvs	05-26-KC	6,205.50
06/12/26	2026282	Unified	KNH LLC	Printed	GR RESPITE IN MAY 2026	60390008-521000	Professional/Contracted Srvs	6126	5,200.00
06/12/26	2026286	Unified	City of Lancaster	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	ACC ID: 774/1006/625	430.00
06/12/26	2026286	Unified	City of Lancaster	Printed	WATER BMO	60390001-522001	Water & Sewer	MAY 2026 - BMO	153.55
06/12/26	2026286	Unified	City of Lancaster	Printed		60390002-522001	Water & Sewer	MAY 2026 - UCS	17.58
06/12/26	2026286	Unified	City of Lancaster	Printed		60390003-522001	Water & Sewer	MAY 2026 - UCS	13.33
06/12/26	2026286	Unified	City of Lancaster	Printed		60390005-522001	Water & Sewer	MAY 2026 - UCS	9.01
06/12/26	2026286	Unified	City of Lancaster	Printed		60390001-522001	Water & Sewer	MAY 2026 - UCS	14.07
06/12/26	2026286	Unified	City of Lancaster	Printed		60390006-522001	Water & Sewer	MAY 2026 - UCS	19.63
06/12/26	2026286	Unified	City of Lancaster	Printed		60390007-522001	Water & Sewer	MAY 2026 - UCS	23.76
06/12/26	2026286	Unified	City of Lancaster	Printed		60390008-522001	Water & Sewer	MAY 2026 - UCS	9.14
06/12/26	2026286	Unified	City of Lancaster	Printed		60390010-522001	Water & Sewer	MAY 2026 - UCS	28.10
06/12/26	2026286	Unified	City of Lancaster	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	#296/#988/#246	405.00
06/12/26	2026297	Unified	Jenny M. McFall	Printed	TRANSLATOR	60390006-521000	Professional/Contracted Srvs	2026-04-04	60.00
06/12/26	2026297	Unified	Jenny M. McFall	Printed	TRANSLATOR	60390005-521000	Professional/Contracted Srvs	2026-04-04	42.00
06/12/26	2026297	Unified	Jenny M. McFall	Printed	TRANSLATOR	60390002-521000	Professional/Contracted Srvs	2026-04-04	140.00
06/12/26	2026297	Unified	Jenny M. McFall	Printed	TRANSLATOR	60390002-521000	Professional/Contracted Srvs	2026-04-05	130.00
06/12/26	2026297	Unified	Jenny M. McFall	Printed	TRANSLATOR	60390002-521000	Professional/Contracted Srvs	2026-04-06	40.00
06/12/26	2026297	Unified	Jenny M. McFall	Printed	TRANSLATOR	60390002-521000	Professional/Contracted Srvs	2026-04-07	155.00
06/12/26	2026297	Unified	Jenny M. McFall	Printed	TRANSLATOR	60390005-521000	Professional/Contracted Srvs	2026-04-07	130.00

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DATE	CHK #	DEPT #	VENDOR NAME	TYPE	INVOICE DESCRIPTION	ACCOUNT	OBJECT DESCRIPTION	INVOICE #	AMOUNT
06/12/26	2026297	Unified	Jenny M. McFall	Printed	0-3 TRANSLATOR	60390002-521000	Professional/Contracted Srvs	2026-05-01	20.00
06/12/26	2026297	Unified	Jenny M. McFall	Printed	0-3 TRANSLATOR	60390002-521000	Professional/Contracted Srvs	2026-05-02	130.00
06/12/26	2026297	Unified	Jenny M. McFall	Printed		60390007-521000	Professional/Contracted Srvs	2026-05-03	30.00
06/12/26	2026297	Unified	Jenny M. McFall	Printed		60390002-521000	Professional/Contracted Srvs	2026-05-03	160.00
06/12/26	2026311	Unified	City of Mineral Point	Printed	CCOP	60390004-521000	Professional/Contracted Srvs		140.00
06/12/26	2026312	Unified	Mineral Point Unified School	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	KIDS CLUB INVOICE	920.00
06/12/26	2026321	Unified	Northwest Counseling &	Printed	MAY 2026 SERVICE	60390005-521117	24/7 Phone Service	14090	6,319.00
06/12/26	2026374	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	4-H SUMMER CAMP	90.00
06/12/26	2026375	Unified	CITY OF SHULLSBURG	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	INV #958	150.00
06/12/26	2026376	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	TEEBALL REG	50.00
06/12/26	2026377	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	family pool pass	170.10
06/12/26	2026378	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	MAY TAPOUTS	99.83
06/12/26	2026379	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	BLACKHAWK PASSES	43.26
06/12/26	2026380	Unified		Other	ccop	60390004-521000	Professional/Contracted Srvs	FAMILY POOL PASS	175.65
06/12/26	2026381	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	AUTISM SUMMIT MAY	39.00
06/12/26	2026382	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	LANCASTER POOL	164.80
06/12/26	2026383	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	POOL PASSES	190.55
06/12/26	2026385	Unified	Options Counseling Services,	Printed	AODA SERVICES AO	60390014-521000	Professional/Contracted Srvs	5672	400.00
06/12/26	2026388	Unified	Pathways to a Better Life LLC	Printed	RS SOBER LIVING MAY 2026	60390014-521000	Professional/Contracted Srvs	22852	620.00
06/12/26	2026393	Unified	City of Platteville	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	3 invoices	455.00
06/12/26	2026393	Unified	City of Platteville	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	3 INV ATTACHED	400.00
06/12/26	2026393	Unified	City of Platteville	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	7 INVOICES ATTACHED	1,080.00
06/12/26	2026400	Unified	WisHope Inc	Printed	ROOM AND BOARD NF MAY 2026	60390014-521000	Professional/Contracted Srvs	1457	2,790.00
06/12/26	2026400	Unified	WisHope Inc	Printed	ROOM AND BOARD FOR BJ IN AUG 2025	60390014-521000	Professional/Contracted Srvs	1247	2,700.00
06/12/26	2026406	Unified	Dr. Martha Rolli	Printed	CSP HOURS	60390010-521000	Professional/Contracted Srvs	MAY 2026 INVOICES	460.00
06/12/26	2026406	Unified	Dr. Martha Rolli	Printed	CCS HOURS	60390008-521000	Professional/Contracted Srvs	MAY 2026 INVOICES	230.00
06/12/26	2026406	Unified	Dr. Martha Rolli	Printed	MH HOURS	60390006-521000	Professional/Contracted Srvs	MAY 2026 INVOICES	3,122.48
06/12/26	2026409	Unified	Rural Wisconsin Health	Printed	OT 0-3	60390002-521000	Professional/Contracted Srvs	75929	625.27
06/12/26	2026410	Unified	Sauk Prairie Healthcare Inc	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	14408	265.53
06/12/26	2026411	Unified	SB Partners of Dodgeville	Printed		60390002-553050	Building Rent/Lease	JULY 2026 RENT	963.59
06/12/26	2026411	Unified	SB Partners of Dodgeville	Printed		60390003-553050	Building Rent/Lease	JULY 2026 RENT	753.45
06/12/26	2026411	Unified	SB Partners of Dodgeville	Printed		60390005-553050	Building Rent/Lease	JULY 2026 RENT	539.98

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DATE	CHK #	DEPT #	VENDOR NAME	TYPE	INVOICE DESCRIPTION	ACCOUNT	OBJECT DESCRIPTION	INVOICE #	AMOUNT
06/12/26	2026411	Unified	SB Partners of Dodgeville	Printed		60390006-553050	Building Rent/Lease	JULY 2026 RENT	1,064.67
06/12/26	2026411	Unified	SB Partners of Dodgeville	Printed		60390007-553050	Building Rent/Lease	JULY 2026 RENT	1,268.82
06/12/26	2026411	Unified	SB Partners of Dodgeville	Printed		60390008-553050	Building Rent/Lease	JULY 2026 RENT	576.56
06/12/26	2026411	Unified	SB Partners of Dodgeville	Printed		60390010-553050	Building Rent/Lease	JULY 2026 RENT	1,482.93
06/12/26	2026421	Unified	Woodward Community Media	Printed	UCS Emergency Services Coordinator Advertising	60390005-532006	Advertising & Recruiting	052642230	425.00
06/12/26	2026423	Unified	Sitts Properties, LLC	Printed	OPIOID MONEY	60390007-521000	Professional/Contracted Srvs		1,800.00
06/12/26	2026437	Unified	Thryv	Printed		60390001-532006	Advertising & Recruiting	610065725801	15.13
06/12/26	2026437	Unified	Thryv	Printed		60390002-532006	Advertising & Recruiting	610065725801	7.03
06/12/26	2026437	Unified	Thryv	Printed		60390003-532006	Advertising & Recruiting	610065725801	5.33
06/12/26	2026437	Unified	Thryv	Printed		60390006-532006	Advertising & Recruiting	610065725801	7.85
06/12/26	2026437	Unified	Thryv	Printed		60390008-532006	Advertising & Recruiting	610065725801	7.26
06/12/26	2026437	Unified	Thryv	Printed		60390010-532006	Advertising & Recruiting	610065725801	11.25
06/12/26	2026440	Unified	Driftless Counseling LLC	Printed	MAY 2026 THERAPY	60390010-521000	Professional/Contracted Srvs	2605-10-001	686.09
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390001-551003	Insurance - Property	59122	1.90
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390002-551003	Insurance - Property	59122	2.12
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390003-551003	Insurance - Property	59122	3.17
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390005-551003	Insurance - Property	59122	1.69
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390007-551003	Insurance - Property	59122	3.81
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390006-551003	Insurance - Property	59122	2.54
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390008-551003	Insurance - Property	59122	1.48
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390010-551003	Insurance - Property	59122	4.44
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390001-551003	Insurance - Property	59122	54.26
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390002-551003	Insurance - Property	59122	60.29
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390003-551003	Insurance - Property	59122	90.44
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390005-551003	Insurance - Property	59122	48.23
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390007-551003	Insurance - Property	59122	108.53
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390006-551003	Insurance - Property	59122	72.35
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390008-551003	Insurance - Property	59122	42.20
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390010-551003	Insurance - Property	59122	126.61
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390001-551003	Insurance - Property	59122	38.66
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390001-551003	Insurance - Property	59122	42.96
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390003-551003	Insurance - Property	59122	64.44

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06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390005-551003	Insurance - Property	59122	34.37
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390007-551003	Insurance - Property	59122	77.32
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390006-551003	Insurance - Property	59122	51.55
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390008-551003	Insurance - Property	59122	30.07
06/12/26	2026442	Unified	Tricor, Inc.	Printed		60390010-551003	Insurance - Property	59122	90.21
06/12/26	2026445	Unified	Unified Community Services	Printed	CONVERGE FEES	60390007-521000	Professional/Contracted Srvs	APRIL 2026 CC FEES	184.68
06/12/26	2026445	Unified	Unified Community Services	Printed	CONVERGE FEES	60390002-521000	Professional/Contracted Srvs	APRIL 2026 CC FEES	92.34
06/12/26	2026445	Unified	Unified Community Services	Printed	CONVERGE FEES	60390006-521000	Professional/Contracted Srvs	APRIL 2026 CC FEES	92.33
06/12/26	2026445	Unified	Unified Community Services	Printed		60390007-539000	Other Expense	MAY 2026 CC	160.00
06/12/26	2026445	Unified	Unified Community Services	Printed		60390006-539000	Other Expense	MAY 2026 CC	73.64
06/12/26	2026445	Unified	Unified Community Services	Printed		60390002-539000	Other Expense	MAY 2026 CC	73.63
06/12/26	2026448	Unified	Upland Point Corporation	Printed	EL MAY 2026 SERVICES	60390006-521000	Professional/Contracted Srvs	MAY 2026 SERVICES	4,214.76
06/12/26	2026452	Unified	Von Briesen & Roper, S.C.	Printed	DOS for Unified Chgs 4/20-21/2026	60390001-521000	Professional/Contracted Srvs	530145	885.50
06/12/26	2026457	Unified	West Bend Mutual Insurance	Printed	Acct #100003775000	60390001-515008	Workers Comp	06/20261	348.32
06/12/26	2026460	Unified	State of Wisconsin Dept. of	Printed		60390003-534000	Operating Supplies	05-26-05	23,175.60
06/12/26	2026466	Unified	Wisconsin Dept. of Justice	Printed	Unified BID for B	60390005-532006	Advertising & Recruiting	Period 5/1-31/26	15.00
06/12/26	2026466	Unified	Wisconsin Dept. of Justice	Printed	Unified BID for J. Coleman	60390006-532006	Advertising & Recruiting	Period 5/1-31/26	15.00
06/26/26	4415	Unified	Sydney Adamson	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390005-533010	Client Transportation	6/1-6/13/26 MILEAGE	172.55
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1KFR-KK3L-DWVR	349.99
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CIGARETTE BUTT CONTAINER FOR DVILLE	60390001-534006	Janitorial Supplies & Services	11KC-XHWX-4971	64.30
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1MML-MLGJ-3HYC	308.53
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1MRD-6M6Y-HXYV	11.38
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1MRN-XMD6-DLVC	25.98
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1NMT-7639-P343	32.79
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1PXN-W1MF-M1CT	89.93
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1XW7-D4KP-3TH3	80.40
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	KLEENEX FOR OFFICE	60390001-534006	Janitorial Supplies & Services	11GX-QYMJ-1K6K	47.62
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	16HN-K4FY-KCLC	189.31
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	CM 19YK-3C9C-GXQ9	-44.99
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1C7C-Q13T-WRWK	55.24
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1C461FT4-D61Q	49.99
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1F3F-PHWV-3C3H	72.89

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06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1K64-YHRQ-PVL9	419.99
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1LDT-R6T3-7CFK	17.99
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CCOP	60390004-521000	Professional/Contracted Srvs	1LFJ-7TT7-NXWH	189.99
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1NJL-JNV4-1XR6	188.03
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1PJ6-WXN1-N63T	24.29
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1PN1-L3L9-X6Q4	36.98
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1PRX-MJR4-47FM	41.38
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1R3H-63XH-CFDR	203.30
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1RCV-Q4WP-Q1LF	36.00
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1RMN-6XRN-V96X	142.91
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1RMN-6XRN-VYRW	56.97
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1RVC-HTCQ-VRLW	81.97
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1T1F-C13F-YM74	56.96
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1TLX-TLPK-4HTX	52.77
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1VLD-6W63-R17J	95.97
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1VYQ-JYDK-VJTR	18.36
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1W4D-1QG4-QFXJ	17.99
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1W4D-1QG4-TP1V	62.76
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	1YWG-C6RN-T466	187.13
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	11CD-YRVC-CR1D	19.92
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	11VF-QMLX-47VV	28.49
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	14MH-KLXQ-F7YF	46.18
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	14PT-4PLX-J16Q	109.09
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	17GR-NJWT-YWNW	8.99
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	19FJ-M9GY-Y1KL	60.90
06/26/26	4416	Unified	Amazon Capital Services, Inc.	EFT	CLTS	60390003-521000	Professional/Contracted Srvs	19KP-PQGY-NWHD	48.99
06/26/26	4422	Unified	Carrie L. Busse	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390002-533010	Client Transportation	6/1-6/13/26 MILEAGE	52.20
06/26/26	4422	Unified	Carrie L. Busse	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390002-533000	Mileage & Travel	6/1-6/13/26 MILEAGE	30.45
06/26/26	4423	Unified	Taylor Cashman	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390010-533010	Client Transportation	6/1-6/13/26 MILEAGE	468.42
06/26/26	4424	Unified	Catholic Charities, Inc Diocese of	EFT	Room and Board DR 5/7-5/9/2026	60390007-521000	Professional/Contracted Srvs	202605	246.00
06/26/26	4425	Unified	Charter Communications Inc.	EFT		60390002-522004	Phone and Internet	170821201060126	111.57
06/26/26	4425	Unified	Charter Communications Inc.	EFT		60390003-522004	Phone and Internet	170821201060126	87.24

GRANT COUNTY, WI

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DATE	CHK #	DEPT #	VENDOR NAME	TYPE	INVOICE DESCRIPTION	ACCOUNT	OBJECT DESCRIPTION	INVOICE #	AMOUNT
06/26/26	4425	Unified	Charter Communications Inc.	EFT		60390005-522004	Phone and Internet	170821201060126	62.52
06/26/26	4425	Unified	Charter Communications Inc.	EFT		60390006-522004	Phone and Internet	170821201060126	123.28
06/26/26	4425	Unified	Charter Communications Inc.	EFT		60390007-522004	Phone and Internet	170821201060126	146.92
06/26/26	4425	Unified	Charter Communications Inc.	EFT		60390008-522004	Phone and Internet	170821201060126	66.76
06/26/26	4425	Unified	Charter Communications Inc.	EFT		60390010-522004	Phone and Internet	170821201060126	171.71
06/26/26	4426	Unified	Reagan Collins	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390010-533010	Client Transportation	6/1-6/13/26 MILEAGE	367.58
06/26/26	4427	Unified	Cortex EDI, Inc.	EFT	medicare clearinghouse	60390006-521000	Professional/Contracted Srvs	434412605	32.50
06/26/26	4427	Unified	Cortex EDI, Inc.	EFT	medicare clearinghouse	60390007-521000	Professional/Contracted Srvs	434412605	32.50
06/26/26	4430	Unified	Shaina Duncan	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390010-533010	Client Transportation	6/1-6/13/26 MILEAGE	493.00
06/26/26	4432	Unified	Keri Fatzinger	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390007-533000	Mileage & Travel	6/1-6/13/26 MILEAGE	2.90
06/26/26	4433	Unified	Brittany N. Fishnick	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390002-533010	Client Transportation	6/1-6/13/26 MILEAGE	257.38
06/26/26	4433	Unified	Brittany N. Fishnick	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390003-533010	Client Transportation	6/1-6/13/26 MILEAGE	10.87
06/26/26	4434	Unified	Theran J. Gage	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390008-533010	Client Transportation	6/1-6/13/26 MILEAGE	504.09
06/26/26	4435	Unified	Ashlea Gebhard	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390003-533010	Client Transportation	6/1-6/13/26 MILEAGE	129.78
06/26/26	4438	Unified	Diana Henry	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390006-533000	Mileage & Travel	6/1-6/13/26 MILEAGE	65.25
06/26/26	4439	Unified	Emily Hoehne	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390010-533010	Client Transportation	6/1-6/13/26 MILEAGE	208.95
06/26/26	4440	Unified	Natalie Jennings	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390014-521000	Professional/Contracted Srvs	6/1-6/13/26 MILEAGE	76.85
06/26/26	4441	Unified	Emily A. Kaufman	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390003-533010	Client Transportation	6/1-6/13/26 MILEAGE	251.58
06/26/26	4443	Unified	Kasey Kurth	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390002-533010	Client Transportation	6/1-6/13/26 MILEAGE	316.83
06/26/26	4446	Unified	Bobbie Sue Lopez	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390010-533010	Client Transportation	6/1-6/13/26 MILEAGE	317.55
06/26/26	4447	Unified	Becky Manning	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390006-533010	Client Transportation	6/1-6/13/26 MILEAGE	2.90
06/26/26	4447	Unified	Becky Manning	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390008-533010	Client Transportation	6/1-6/13/26 MILEAGE	235.63
06/26/26	4448	Unified	Riley Mills	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390005-533000	Mileage & Travel	6/1-6/13/26 MILEAGE	58.00
06/26/26	4452	Unified	Heidi Nelson	EFT		60390002-521000	Professional/Contracted Srvs	0608-061926 INVOICE	6,552.35
06/26/26	4453	Unified	Stephan Nelson	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390003-533010	Client Transportation	6/1-6/13/26 MILEAGE	63.80
06/26/26	4456	Unified	Orion Family Services	EFT	MAY 2026 SERVICES	60390010-521000	Professional/Contracted Srvs	29532CCS	3,060.00
06/26/26	4457	Unified	Tamar Osborne	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390002-533010	Client Transportation	6/1-6/13/26 MILEAGE	140.65
06/26/26	4465	Unified	Anna C. Riley	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390003-533010	Client Transportation	6/1-6/13/26 MILEAGE	131.23
06/26/26	4466	Unified	Keri Schlimgen	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390005-533010	Client Transportation	6/1-6/13/26 MILEAGE	87.73
06/26/26	4467	Unified	LeeAnn M. Schmitz	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390008-533010	Client Transportation	6/1-6/13/26 MILEAGE	311.03
06/26/26	4468	Unified	Amanda Schroeder	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390005-533010	Client Transportation	6/1-6/13/26 MILEAGE	156.60
06/26/26	4469	Unified	Rick L. Siegenthaler	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390008-533010	Client Transportation	6/1-6/13/26 MILEAGE	305.95

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GRANT COUNTY, WI

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FROM: 6/1/2026 TO: 6/30/2026

DATE	CHK #	DEPT #	VENDOR NAME	TYPE	INVOICE DESCRIPTION	ACCOUNT	OBJECT DESCRIPTION	INVOICE #	AMOUNT
06/26/26	4471	Unified	Heather J. Swatek	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390010-533010	Client Transportation	6/1-6/13/26 MILEAGE	128.33
06/26/26	4473	Unified	Jessica Tisdale	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390003-533010	Client Transportation	6/1-6/13/26 MILEAGE	114.55
06/26/26	4474	Unified	Abigail Trainor	EFT	SOR MILEAGE 6/1-6/13/26 MILEAGE	60390014-521000	Professional/Contracted Srvs	6/1-6/13/26 MILEAGE	165.30
06/26/26	4475	Unified	Truity Partners, LLC	EFT	MARGOT COWAN	60390001-521000	Professional/Contracted Srvs	25594	2,142.00
06/26/26	4482	Unified	Rose A. Watson	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390010-533010	Client Transportation	6/1-6/13/26 MILEAGE	192.13
06/26/26	4484	Unified	Betsy L. Williams	EFT	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390002-533010	Client Transportation	6/1-6/13/26 MILEAGE	253.03
06/26/26	2026505	Unified	Access Systems	Printed		60390002-531002	Printing & Copying	INV2004373	20.17
06/26/26	2026505	Unified	Access Systems	Printed		60390003-531002	Printing & Copying	INV2004373	15.29
06/26/26	2026505	Unified	Access Systems	Printed		60390005-531002	Printing & Copying	INV2004373	10.33
06/26/26	2026505	Unified	Access Systems	Printed		60390001-531002	Printing & Copying	INV2004373	16.14
06/26/26	2026505	Unified	Access Systems	Printed		60390006-531002	Printing & Copying	INV2004373	22.51
06/26/26	2026505	Unified	Access Systems	Printed		60390007-531002	Printing & Copying	INV2004373	27.26
06/26/26	2026505	Unified	Access Systems	Printed		60390008-531002	Printing & Copying	INV2004373	10.49
06/26/26	2026505	Unified	Access Systems	Printed		60390010-531002	Printing & Copying	INV2004373	32.23
06/26/26	2026509	Unified	Alliant Energy Resources Inc	Printed		60390001-522002	Lights	JUNE 2026 - BMO	372.36
06/26/26	2026509	Unified	Alliant Energy Resources Inc	Printed		60390002-522002	Lights	JUNE 2026 - BMO	372.36
06/26/26	2026509	Unified	Alliant Energy Resources Inc	Printed		60390003-522002	Lights	JUNE 2026 - BMO	372.37
06/26/26	2026509	Unified	Alliant Energy Resources Inc	Printed		60390005-522002	Lights	JUNE 2026 - UCS	39.46
06/26/26	2026509	Unified	Alliant Energy Resources Inc	Printed		60390006-522002	Lights	JUNE 2026 - UCS	69.07
06/26/26	2026509	Unified	Alliant Energy Resources Inc	Printed		60390007-522002	Lights	JUNE 2026 - UCS	80.59
06/26/26	2026509	Unified	Alliant Energy Resources Inc	Printed		60390008-522002	Lights	JUNE 2026 - UCS	39.84
06/26/26	2026509	Unified	Alliant Energy Resources Inc	Printed		60390010-522002	Lights	JUNE 2026 - UCS	92.71
06/26/26	2026509	Unified	Alliant Energy Resources Inc	Printed		60390001-522002	Lights	JUNE 2026 - UCS	53.59
06/26/26	2026518	Unified	City of Boscobel	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	SWIM TEAM FEES/PASS	90.00
06/26/26	2026528	Unified	Cottingham & Butler Insurance	Printed	UCS Finance MGR & Compliance MGR (Class	60390001-521000	Professional/Contracted Srvs	460219	650.00
06/26/26	2026551	Unified	Natasha Hardy	Printed	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390003-533010	Client Transportation	6/1-6/13/26 MILEAGE	112.38
06/26/26	2026559	Unified	Jackson Lewis P.C.	Printed	Personnal Matters	60390001-521000	Professional/Contracted Srvs	9606202	97.50
06/26/26	2026566	Unified	City of Lancaster	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	950	185.00
06/26/26	2026577	Unified	McKesson Medical Surgical Inc.	Printed	gloves, bandages, sharps container	60390006-534000	Operating Supplies	89072686	613.73
06/26/26	2026579	Unified	Michelle Hume	Printed	TH CHAPTER 51 REVIEW	60390005-521000	Professional/Contracted Srvs	26-010	1,350.00
06/26/26	2026582	Unified	Morris Newspaper Corp of	Printed	Prevention Specialist Advertising	60390007-532006	Advertising & Recruiting	551500 & 551501	386.50
06/26/26	2026582	Unified	Morris Newspaper Corp of	Printed	UCS Finance Manager Advertising	60390001-532006	Advertising & Recruiting	551500 & 551501	425.00

GRANT COUNTY, WI

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DATE	CHK #	DEPT #	VENDOR NAME	TYPE	INVOICE DESCRIPTION	ACCOUNT	OBJECT DESCRIPTION	INVOICE #	AMOUNT
06/26/26	2026592	Unified	Tiffany K Olson, LLC	Printed	CCS SERVICES FOR MAY 2026	60390010-521000	Professional/Contracted Srvs	26-1	624.36
06/26/26	2026601	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	AMAZON THICKENER	94.00
06/26/26	2026602	Unified	CITY OF GALENA	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	SEASON PASSES (5)	225.00
06/26/26	2026603	Unified	DODGEVILLE RECREATION DEPARTMENT	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	31802	434.70
06/26/26	2026604	Unified	DUNLEITH POOL	Printed	CCOP	60390004-521000	Professional/Contracted Srvs		500.00
06/26/26	2026605	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	JUNE 2026 TAPOUTS	74.88
06/26/26	2026606	Unified	FAMILY CARE CHIROPRACTIC	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	LASER TREATMENTS	280.00
06/26/26	2026607	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	SWIM LESSONS	82.40
06/26/26	2026608	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	FAM	65.00
06/26/26	2026609	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs		70.00
06/26/26	2026610	Unified	LIZA'S LAGOON	Printed	CCOP	60390004-521000	Professional/Contracted Srvs		440.00
06/26/26	2026611	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	CONFERENCE & TUITION	400.00
06/26/26	2026612	Unified	SCOUTING AMERICA	Printed	CCOP	60390004-521000	Professional/Contracted Srvs		205.00
06/26/26	2026613	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	GOV DODGE PASS	28.00
06/26/26	2026614	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	POOL PASS BOSCOBEL	100.00
06/26/26	2026615	Unified	SUGAR CREEK CAMP AND RETREAT CENTER	Printed	CCOP	60390004-521000	Professional/Contracted Srvs		795.00
06/26/26	2026616	Unified		Printed	CCOP	60390004-521000	Professional/Contracted Srvs	FLAG FOOTBALL/HGGC	240.00
06/26/26	2026620	Unified	City of Platteville	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	POOL PASSES	520.00
06/26/26	2026627	Unified	Kelli J. Quinn	Printed	MB MAY 2026 SERVICES	60390006-521000	Professional/Contracted Srvs	MAY 2026 SERVICES	1,212.50
06/26/26	2026632	Unified	Rural Wisconsin Health Cooperative	Printed	THERAPY	60390002-521000	Professional/Contracted Srvs	76035	965.53
06/26/26	2026633	Unified	Sauk Prairie Healthcare Inc	Printed	CCOP	60390004-521000	Professional/Contracted Srvs	14450	233.74
06/26/26	2026642	Unified	Emily Smith	Printed	6/1-6/13/26 MILEAGE REIMBURSEMENT	60390003-533010	Client Transportation	6/1-6/13/26 MILEAGE	157.33
06/26/26	2026657	Unified	Upland Hills Health Inc	Printed	OT THERAPY	60390002-521000	Professional/Contracted Srvs	MAY 2026	808.44
06/26/26	2026664	Unified	Wisconsin Electric Power Company	Printed		60390001-522003	Heat	JUNE 2026 - BMO	125.15
06/26/26	2026664	Unified	Wisconsin Electric Power Company	Printed		60390002-522003	Heat	JUNE 2026 - BMO	125.15
06/26/26	2026664	Unified	Wisconsin Electric Power Company	Printed		60390003-522003	Heat	JUNE 2026 - BMO	125.16
								Total	152,126.93

UNIFIED COMMUNITY SERVICES
DIRECTOR REPORT- JULY 2026

June 2026 Program Participant Contacts (by program area):
Alcohol and other Drug Abuse Programming (AODA): 133
Birth to Three: 82
Children's Long-Term Supports (CLTS): 354
Community Support Programs (CSP): 38
Comprehensive Community Services (CCS): 97
Emergency Services (ES): 21
Intoxicated Driver Program (IDP) Compliance: 49
Outpatient Mental Health: 174
Outpatient Psychiatry: 260

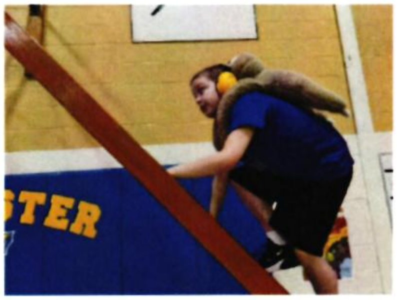
June 2026 Staffing Information:

Unified	Mobile Crisis Workers	(1) Part-time - ***On hold***
	Finance Manager	(1) Full-time
	CCS Service Facilitator	(1) Full-time - ***Offer Pending***
	Behavioral Health Clinician (AODA)	(1) Full-time - ***Interviews Scheduled***
	CLTS & Birth to 3 Case Manager	(1) Full-time - ***Interviews Scheduled***

Agency Program Updates:
Birth to Three & Children's Long-Term Services (CLTS)
Back to School Resource Fair: The agency B-3/CLTS team is participating in the Grant County Back to School Resource Fair (8/3, 3:30-6:00PM; Youth & Ag Building). Unified will have a table set up with information about our programming; Staff will be present to answer questions about our programming. Staff will also have a planting activity for the children and families to complete (and keep!).

Staff Achievement Recognition: Our B-3/CLTS Supervisor, Emily Kaufman, was recognized by the Board of Directors of the *Wisconsin Council of Special Administrators of Special Services* (WCASS) for her outstanding achievement and contribution to the Potosi School District. Congratulations Emily! Emily shared many examples of how her work impacted young children in the district including her evaluation of a 16-month old boy who wasn't interested in pulling to stand or walking (which is highly unusual as children walk by 12 months of age!). Emily and her team started therapy and, within a year, he was walking independently. More importantly, because of these early intervention efforts, he scored in the average range in all areas of development.

Participant Success: A young person in our CLTS services is thriving! His mom wanted to share his photo as she is thrilled with the progress he is making. He has Level 3 Autism. He needs therapeutic items for self-regulation to be able to participate in play with peers. He is wearing headphones and a weighted 'sloth-stuffed animal.' Both were purchased through CLTS funding. Without these supports, his dysregulation causes him to have physical aggression and not be able to be around others.



Comprehensive Community Services (CCS):
Our CCS program is growing! Since March we have had over 34 referrals. As such, we are hiring new CCS staff to handle the increased caseloads. With new staffing, we will be starting various groups to better meet the needs of current and future consumers; all of the groups are billable services for the agency.

CCS groups will include:

- a walking group to support socialization, social skill development, and physical health related goals.
- an independent living skills group to teach valuable life skills such as budgeting, filling out a job application, paying bills, etc.
- 'transition' groups for young adults moving into 'adult-hood.'
- and, an art group to support development of coping skills and healthy expression.

Unified Grant(s) and Community Support:

- Grants: Rose Watson, a Unified staff member, successfully wrote some grants over the past couple of months. As such, the agency received a $1,000 grant from WalMart to support Unified's Community Closet. To date, $900 has been spent on food, hygiene items, diapers, and other basic essentials to stock the community closet. One of the families that received assistance was a pregnant mom who had very little food at home. Because of the items funded through the WalMart grant, we were able to send her home with a good supply of groceries and other needed items, as well as referrals to WIC and other area services.
- Community Support: Unified had been working with a young boy that really wanted to go to camp, but didn't have many of the items listed on the 'camp checklist.' He didn't have the required numbers of clothing, real pajamas, etc. A generous community member who had heard about our Community Closet, happened to reach out to ask if there was a family or child that she could help in honor of her parents. When told about the young

boy wanting to go to camp, she ended up purchasing everything on his camp list, including clothes, pajamas, a suitcase, and a sleeping bag. Because of this generous community member, a young boy experienced his first sleep-away camp experience.

UCS - REVENUE & EXPENSE

Period: 1 to 6, 2026

	2024	2025	2026
Revenue	$2,648,805.07	$2,353,418.10	$2,287,247.01
60390000 - Unified General	$1,031,330.00	$1,086,733.00	$936,740.00
60390001 - Administration	$360,263.65	($34,476.75)	$114.04
60390002 - Birth to Three	$11,068.65	$31,531.67	$134,082.51
60390003 - CLTS C COP	$314,381.61	$203,030.32	$187,598.82
60390004 - Community Options	$17,679.00	$11,667.00	$26,851.00
60390005 - Emergency Services	$26,741.54	$45,620.91	$39,825.27
60390006 - Mental Health	$149,535.80	$93,764.78	$152,026.68
60390007 - Alcohol and Other Drub Abuse	$365,472.35	$227,899.46	$283,966.38
60390008 - Community Support Programs	$83,973.35	$42,538.04	$82,973.81
60390010 - Comprehensive Comm Services	$288,348.74	$645,100.64	$443,059.52
60390012 - Family Care	$10.38	$9.03	$8.98
Expense	$3,730,983.73	$2,915,887.11	$3,727,121.94
60390001 - Administration	$468,437.94	$309,696.37	$323,538.64
60390002 - Birth to Three	$363,099.05	$349,000.13	$445,529.56
60390003 - CLTS C COP	$333,270.22	$391,548.42	$410,622.19
60390004 - Community Options	$15,821.48	$50,805.81	$65,439.73
60390005 - Emergency Services	$230,258.72	$210,256.32	$209,733.45
60390006 - Mental Health	$626,847.07	$324,196.81	$634,838.49
60390007 - Alcohol and Other Drub Abuse	$426,838.17	$362,729.61	$314,303.59
60390008 - Community Support Programs	$215,682.84	$245,396.09	$247,240.05
60390010 - Comprehensive Comm Services	$627,120.00	$620,149.82	$608,098.37
60390012 - Family Care	$423,608.24	$0.00	$423,584.55
60390014 - State Opioid Response	$0.00	$52,107.73	$44,193.32
Net Income:	**($1,082,178.66)**	**($562,469.01)**	**($1,439,874.93)**

UNIFIED COMMUNITY SERVICES

DOCUMENTATION POLICY

I. POLICY

Unified Community Services staff, contractors, interns, trainees, supervisors, and other authorized personnel are expected to maintain documentation that is accurate, timely, complete, individualized, professional, and compliant with applicable federal, state, county, and program requirements. All service records, whether paper or electronic, must reflect the actual service or activity provided, connect to the person's assessed needs and service plan, include all required elements such as purpose, intervention, response, follow-up, and authentication, and be completed within required timeframes, generally within 3 business days and sooner, preferably within 24-hours, when required for crisis, safety, or incident-related documentation.

II. PURPOSE

Staff must clearly distinguish between completed services, attempted contacts, collateral activity, and no-shows; avoid vague, misleading, judgmental, or copied-forward language; and never backdate, falsify, or improperly alter records. All entries must protect confidentiality, preserve record integrity, follow applicable signature and supervisory review requirements, and meet both universal and program-specific documentation standards. Ongoing quality review, training, and corrective action may occur when documentation does not meet agency expectations.

III. SCOPE

The UCS Documentation Policy and Procedures pertain to all UCS staff, contracted providers, interns, trainees, supervisors, managers, temporary staff, and other authorized personnel who create, review, maintain, or sign service documentation. The Policy includes all official service records, including both paper and electronic documentation. Finally, the policy covers all UCS programs, including Behavioral Health, Birth to 3, CCS, CLTS, CMH, CSP, Crisis/Emergency Services and other human service programs that UCS may offer.

IV. DOCUMENTATION STANDARDS

- Accurate, truthful, timely, and complete
- Individualized and person-specific
- Relevant to the service provided
- Professional, objective, and respectful
- Legible if handwritten

- Detailed enough to support continuity of care, review, billing, and audits
- Maintained in a way that protects confidentiality and record integrity

V. REQUIRED CONTENT

- Why did the contact occur?
- What did staff do?
- How did the person/family/system respond?
- What changed, if anything?
- What happens next?

VI. TIMEFRAMES

- Required for all program notes: within 3 business days of service
- Preferred practice (except crisis/emergency): within 1 business day of service
- Preferred practice for crisis/emergency programs: same day (by end of shift or within 24 hours)
- Attempted outreach and no-show/cancellation notes: within 3 business days; same day preferred
- Late entries: complete immediately when recognized and clearly label as late
- *Note: All notes must be completed prior to vacations, time-off, etc.*

VII. PROHIBITED PRACTICES

- Do not enter false, misleading, or fabricated information
- Do not document a service as completed if it did not occur
- Do not use vague language like "support provided" without details
- Do not copy forward inaccurate or unreviewed information
- Do not use stigmatizing, judgmental, or unprofessional language
- Do not use another person's login, credentials, or signature
- Do not backdate entries
- Do not delete or alter records in a way that hides the original content

VIII. MINIMUM REQUIRED ELEMENTS

- Person served
- Date of service
- Service type
- Location/modality
- Time or duration, when required
- Staff name, title/role, and credentials if applicable
- Purpose of the contact
- Intervention/activity provided

- Response/outcome
- Follow-up/next steps
- Signature/e-signature and completion date

IX. DOCUMENTATION CONTENT EXPECTATIONS

A. DESCRIBE THE ACTUAL SERVICE OR ACTIVITY PERFORMED

- Link the service to assessed need, treatment plan, recovery plan, crisis need, child/family outcome, or IFSP as applicable.
- Include safety concerns and actions taken when relevant.
- Include referrals, coordination, and follow-up actions when relevant.
- Reflect the person's, family, or system's response when relevant.

B. SPECIAL DOCUMENTATION REQUIREMENTS

- Document collateral contacts, outreach, coordination, and non-direct service activities when relevant to care, safety, planning, eligibility, monitoring, or transitions.
- Clearly distinguish between direct service, attempted contact, and completed coordination activity.
- Document missed appointments, no-shows, cancellations, and outreach attempts when relevant to engagement, continuity, safety, compliance, or planning.

C. CORRECTIONS AND LATE ENTRIES

- Use the actual date of service.
- Use the actual date the note is entered.
- Clearly identify late entries when required.
- Correct errors promptly.
- Preserve the original record and audit trail.

D. AUTHENTICATION AND SIGNATURES

- Each entry must be signed/authenticated by the person who completed it.
- Staff may use only their own approved login, signature, and credentials.
- Intern, trainee, and paraprofessional notes must follow required supervision and co-signature rules.
- Supervisory review must occur when required.

E. CONFIDENTIALITY AND RECORD SECURITY

- Access is limited to authorized personnel with a legitimate need.
- Records must be created, stored, transmitted, and disclosed according to HIPAA, applicable law, county requirements, and agency procedures.

X. RECORD RETENTION

- Records must be kept according to appropriate county, Wisconsin, Medicaid/Forward Health, and program-specific retention rules.
- If multiple retention rules apply, the longer retention period generally applies.

XI. QUALITY ASSURANCE AND COMPLIANCE

- Documentation may be reviewed for timeliness, completeness, service-plan linkage, signatures, consistency, and program compliance
- Deficiencies may result in coaching, training, corrective action, increased monitoring, repayment review, or discipline

XII. STAFF RESPONSIBILITIES

- Document accurately, timely, and completely
- Follow universal and program-specific standards
- Protect confidentiality
- Correct deficiencies promptly

Bottom line: If it is not documented clearly, timely, and accurately, it may not support care, compliance, or audit review.