

UNIFIED COMMUNITY SERVICES
BOARD MEETING MINUTES
Wednesday, July 15, 2026 at 5:30 p.m.
Grant County Administration Building, County Board Room
111 S Jefferson Street, Lancaster, Wisconsin 53813

CALL TO ORDER: The meeting was called to order at 5:31 p.m. by Robert Keeney.

OPEN MEETINGS LAW CERTIFICATION: Meeting Notice was sent to six newspapers, including Grant County Herald Independent, and two radio stations in Grant and Iowa Counties; posted in four public locations (two offices of Unified Community Services and both County buildings), and on Grant and Iowa Counties, and Unified Community Services' websites. Notice given that meeting will be conducted in person and via electronic videoconferencing. Verified by Robin Rosemeyer.

ROLL CALL:

MEMBERS PRESENT: Janelle Carroll, Molly Conkey, Dan Durley, Robert Keeney (Chair), Dawn Kendrick, John Meyers, Steven Obershaw, Gary Ranum, Nicole Welsh. Zoom: Nancy Howard. Quorum present.

MEMBERS EXCUSED: Amy Kite

OTHERS PRESENT: Nate Dreckman, Clint Langreck, Sue Freeman, Angie Gerndt, Emily Kaufman and Robin Rosemeyer

AGENDA:

Steven Obershaw moved to approve the agenda for today's meeting as published; motion seconded by Dawn Kendrick. Motion carried without negative vote.

JUNE MINUTES:

Gary Ranum moved to approve the June 17, 2026 meeting minutes as published; motion seconded by Steven Obershaw. Motion carried without negative vote.

PAYMENT OF THE BILLS – JUNE 2026:

Sue Freeman presented the bills for June 2026. Motion made by Gary Ranum to pay bills; motion seconded by Janelle Carroll. Motion carried without negative vote.

REPORTS:

DIRECTOR'S REPORT: Sue Freeman presented Director's report

FINANCIAL REPORT: Financial report was presented by Sue Freeman.

CHAIR REPORT: The Oversight Commission met July 14, 2026 to discuss the current status and existing gaps of the UCS finance team and noted that work is progressing in a positive direction.

Reports will be placed on file.

POLICY: DOCUMENTATION POLICY:

Sue Freeman presented the Documentation policy, followed by a brief discussion. Steven Obershaw moved to approve the Documentation policy with minor change to page 4, Section XI, adding "by program

supervisor” to the end of the first bullet point so that it reads “Documentation may be reviewed for timeliness, completeness, service-plan linkage, signatures, consistency, and program compliance by program supervisor.” Motion seconded by Molly Conkey. Motion carried without negative vote.

UPDATE, DISCUSSION AND POSSIBLE ACTION RE: OUT OF BUDGET SPENDING FOR SUPPLEMENTAL PAYMENT FOR EXTENDED INPATIENT PLACEMENT:

Sue Freeman and Emily Kaufman, CLTS Supervisor, shared information regarding a current client enrolled in CLTS who is in residential placement, along with a request for additional funding for another 30 days.

ADJOURNMENT and NEXT MEETING: At 6:24 p.m. Dan Durley moved to adjourn; motion seconded by Molly Conkey. Motion carried without negative vote.

Adjournment pursuant to the next Unified Community Services Board meeting- August 19, 2026 at 5:30 p.m.- Iowa County Health and Human Services Building Community Room.

Robin Rosemeyer, Recorder