

UNIFIED COMMUNITY SERVICES
BOARD MEETING MINUTES
Wednesday, March 18, 2026 at 6:00 PM
Grant County Administration Building, County Board Room
111 S Jefferson Street, Lancaster, Wisconsin 53813

Call to Order: 6:00 PM

Open Meeting Law Certification: Meeting Notice was sent to six newspapers, including Grant County Herald Independent; as well as two radio stations in Grant and Iowa Counties. It was posted in four public locations (two offices of Unified Community Services and both County buildings), and on the Grant County, Iowa County, and Unified Community Services' websites. Notice given that meeting will be conducted in person and via electronic videoconferencing. Verified by Robin Rosemeyer.

Roll Call:

MEMBERS PRESENT: Carol Beals (Chair), John Beinborn, Janelle Carroll, Joan Davis, Nancy Howard, Dawn Kendrick, Steven Obershaw, Gary Ranum, Mike Tiber. Zoom: Amy Kite & Justin O'Brien. Quorum present.

OTHERS PRESENT: Sue Freeman, Nate Dreckman, Clint Langreck, Robert Keeney, Angie Runde, Angie Gerndt, Neil Heidenreich, John Meyers, Bruce Paull and Robin Rosemeyer.

Agenda: Mike Tiber moved to approve the agenda for today's meeting as printed; motion seconded by John Beinborn and passed unanimously.

February 2026 Minutes: Steven Obershaw moved to approve the February 2026 Meeting Minutes as published; motion seconded by Dawn Kendrick. Joan Davis abstained from voting; the remaining committee members agreed, and minutes were approved.

Introduction of Neil Heidenreich, temporary contracted Finance Director: Neil introduced himself sharing his background. He shared he is focusing on assisting in audit prep and ensuring that the accounting and related GL are accurate and improving processes. Board did introductions and welcomed him.

Payment of Bills – December 2025, January 2026 and February 2026: Neil Heidenreich went over report for payment of bills for December 2025, January 2026 and February 2026. Motion made by Justin O'Brien to pay bills; motion seconded by Joan Davis and passed unanimously.

Reports:

- Director's Report: Sue Freeman provided update that the Unified staff located at the BMO building will be moving to the Lancaster Unified office. She also presented the 2025 agency overview for Unified Community Services.
- Staffing Report: Staffing report was presented by Angie Gerndt.
- Financial Report: Financial reports were presented by Neil Heidenreich and Angie Runde.
- Chair Report: No chair Report.
- Reports from other Board Members: No reports.

Update and Discussion regarding Audit results for 2023 and 2024: Neil Heidenreich and Angie Runde presented and explained the 2023 and 2024 audit results completed by Bakertilly. They also shared UCS's current fund balance has dropped to around 15%. Angie shared that Grant County Finance will be working with the Finance Director so the finances do not fall on one person and they can assist when necessary. Neil shared he has been working on processes to allow other staff to help out the Finance Director. The reports were presented and received.

Policy update/review: Bed Bug Exposure and Response: The new Bed Bug Exposure Policy was reviewed. Joan Davis moved to approve policy; motion seconded by Dawn Kendrick and passed unanimously.

Update, discussion and possible action re: Resolution to Withdraw from the Wisconsin Employer's Group Life Insurance Programs: Angie Gerndt provided an update that UCS employees will retain the Wisconsin Employer's Group Life Insurance for the year to allow employees time to plan ahead for the withdrawal. After this period, UCS employees will be aligned with other county employees regarding life insurance coverage

Update, discussion and possible action re: Out of Budget Spending for Supplemental payment for extended inpatient placement: The Board was informed of a fund balance expenditure. The Board approved up to \$40,000, not to exceed that amount, from the UCS general fund. Dawn Kendrick made a motion to approve the expenditure; the motion was seconded by Nancy Howard and passed unanimously.

Adjournment and Next Meeting: At 7:59 PM Mike Tiber made motion to adjourn; motion seconded by Steven Obershaw and passed unanimously. Adjournment pursuant to the next Unified Community Services meeting, April 15, 2026 at 6:00 PM – Grant County Administration Building, County Board Room.

Robin Rosemeyer, recorder