SOUTHWESTERN WISCONSIN
REGIONAL PLANNING
COMMISSION

20 S. Court St.
Platteville WI 53818
p: 608.342.1636 • f: 608.342.1220
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Southwestern Wisconsin Regional Planning Commission
Meeting Agenda
Tuesday, August 25, 2026 – 9:00 a.m.

Platteville City Hall – Board Room
75 N. Bonson St.
Platteville, WI 53818

Zoom:
https://us06web.zoom.us/launch/jc/82267397260
Meeting ID: 822 6739 7260

Consideration will be given and/or action taken on any or all of the following items:

1. Call to order

2. Confirmation of meeting notice

3. Approval of agenda

4. Acceptance of July 21, 2026 meeting minutes

5. Public comment (comments are limited to agenda topics and have a 3-minute limit)

6. Financial Report
   a. Review of bills and vouchers
   b. Review and discussion of Q2 financials
   c. Discussion and possible action on the 2027 county contributions
   d. Discussion and possible action on the 2027 SWWRPC budget
      i. *Requires 2/3 approval of members present, but no less than 8 aye votes to pass the budget*

7. Program Reports
   a. Project and Operational overview
   b. Approve a Resolution adopting the 2026 WisDOT Rural Transportation Planning Work Plan

8. General Commission Business
   a. Update on Executive Director transition of duties
   b. Discussion and possible action on transfer of authority from the Executive Director to the Finance Manager for reviewing and approving certain expenses

9. Executive Director Exit Interview
   a. Consider Closed Session, under Wis. Stat S. 19.85 (1) c, "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility," i.e., the exit interview for the Executive Director
   b. Reconvene into open session to take any action discussed in closed session

10. Adjourn
   a. Special Full Commission Meeting Date: September 15
   b. Next Full Commission Meeting Date: November 17
   c. Next Executive Committee Meeting Date: September 24

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Southwestern Wisconsin Regional Planning Commission Meeting
July 21, 2026
Draft Meeting Minutes

The regular meeting of the Southwestern Wisconsin Regional Planning Commission was held on Tuesday, July 21, 2026.

1. **Call to Order**
   The meeting of the Southwestern Wisconsin Regional Planning Commission (SWWRPC) was called to order by Chair Meyers at 8:31.

Grant County	Bob Keeney	X
	Betsy Ralph	X
	Eileen Nickels	X
Green County	Jerry Guth	X
	Kristi Leonard	X
	Erica Roth	X
Iowa County	Carol Anderson	X
	John Meyers	X
	Todd Novak	Excused
Lafayette County	Jack Sauer	Absent
	Beau Buchs	X
	Mandy Johnson	X
Richland County	Kerry Severson	X
	Steve Carrow	X
	Bob Frank	X
Staff and others present:	Natalie Strait	
Troy Maggied	Mei Mei Keohane	
Bryce Mann	Jaclyn Essandoh	
Melinda Nicely	Jon Hochkammer	

2. **Confirmation of Notice of Meeting**
   The meeting agenda was distributed to the county clerks for posting in county courthouses and on the SWWRPC website.

3. **Approval of Agenda**
   Maggied identified a word change in agenda Item 10 to better reflect the conversation, changing “rehiring” to “recruitment”.
   - *Motion to approve the agenda with the change of “rehiring” to “recruitment” in agenda item 10 – 1st Anderson, 2nd Johnson. Motion passed without negative vote.*

4. **Acceptance of June 30, 2026 meeting minutes**
   - *Motion to approve the minutes as presented – 1st Guth, 2nd Nickels. Motion passed without negative vote.*

5. **Public Comment**
   - No public comments provided

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6. Discussion and action to finalize the Executive Director position description

Maggied presented the Executive Director Position Opening to the commission for discussion prior to posting the job opening. Commissioners identified language to change in the "About the Commissioners" section to better reflect county chair commissioners, as well as changing the 2nd section titled "Duties and Responsibilities" to "Time Allocation". Commissioners also identified a missing apostrophe in the "A Day in the Life" section for "Commissions finances". A conversation regarding the approval of the position description or job opening identified the intent to approve the entire Position Opening document for posting.

- *Motion to approve the position description with amendments – 1st Anderson, 2nd Ralph. Motion passed without negative vote after approval of Amendment.*
- *Amendment to change title of 2nd duties and responsibilities, clarification of county chairs in commission, and add missing apostrophe – 1st Guth, 2nd Ralph. Motion passed without negative vote.*

7. Discussion and action regarding the Executive Director recruitment process.

A conversation on whether a recruiting firm would be needed for the Executive Director position, including commissioners discussing capacity in work for commissioners, time constraints of the position posting, and the involvement of current SWWRPC staff. Commissioners identified the benefit of a hybrid approach by having SWWRPC post the job opening, utilizing PAA for the initial applicant screening, and having commissioners review screened candidates for additional interviews. Jon Hochkammer of PAA gave support for a joint approach and confirmed the screening process for applicants. Maggied shared a desire to provide insight from his experience. Commissioners discussed a timeline for the hiring process that aligns with existing meetings and availability of commissioners.

- *Motion to have Chair Meyers and Executive Director Maggied work with PAA to get a scope of work and have SWWRPC post the job opening, with applicants due 8/17, applicant videos and reports from PAA by 8/21, and finalist selections on 8/25 – 1st Keeney, 2nd Anderson. Motion passed without negative vote.*
- *Motion to create a special selection committee for the Executive Director hiring with the proposed timeline (8/17 deadline, 8/21 report and videos from PAA, 8/25 finalist selection, 8/31 interviews) with the inclusion of non-executive commissioners – 1st Ralph, 2nd Roth. Motion passed without negative vote after Amendment passed.*
- *Amendment to have Commissioner Keeney replaced with Commissioner Ralph in the special selection committee – 1st Keeney, 2nd Guth. Motion passed without negative vote.*

8. Discussion and possible action on the delegation of responsibilities to staff

Maggied has created a transition plan with updates to highlight the transition process and what duties and responsibilities have been delegated to staff during transition.

- *Motion to endorse the transition plan as presented – 1st Guth, 2nd Johnson. Motion approved without negative vote.*

9. Discussion and possible action on the responsibility and authority of the Executive Committee throughout the recruitment and hiring process

Discussion regarding the responsibility and authority of the Executive Committee was addressed during the conversation of the recruitment process where a Special Selection Committee was identified as necessary and approved. Members of the Special Selection Committee include the Executive Committee with Betsy Ralph taking the place of Robert Keeney.

10. Discussion and action regarding any other matters related to the resignation, transition, or recruitment of the Executive Director

Discussion on the inclusion of a travel reimbursement for applicants selected for final round interviews identified an industry standard for reimbursement and a potential loss of applicants if reimbursement is not offered. Commissioners identified and supported a 1-night hotel stay as well as up to $500 in travel reimbursements at the current IRS rate.

- *Motion to approve a reimbursement for applicants up to $500 in travel at IRS rate as well as a 1-night hotel stay – 1st Anderson, 2nd Nickels. Motion passed without negative vote.*

11. Adjourn

- **Next Executive Committee Meeting Dates: July 28**
- **Next Full Commission Meeting Date: August 25**
- **Final Interviews for E.D. Applicants: August 31**
- *Motion to adjourn – 1st Johnson, 2nd Carrow. Motion passed without negative vote.*

May 2026 TREASURER'S REPORT

SOUTHWESTERN WISCONSIN REGIONAL PLANNING COMMISSION (SWWRPC)

May 1, 2026 through July 31, 2026

CLARE BANK GENERAL CHECKING ACCOUNT

DATE	PAYMENT	VENDOR	DESCRIPTION	Clrd	DEPOSITS	CHECKS	Balance
			May 1, 2026 Balance Forward				**$ 187,204.49**
					-	-	$ 187,204.49
5/1/2026	ACH - 416	DELTA DENTAL	June 2026 Dental	5/1/2026		$ 244.46	$ 186,960.03
5/6/2026	8573	Allan E Otto	May 2026 Office Rent	5/12/2026		$ 1,025.00	$ 185,935.03
5/6/2026	8574	Brightspeed	SWWRPC Telephone	5/11/2026		$ 554.84	$ 185,380.19
5/6/2026	8575	JACLYN ESSANDOH	Immigration Paperwork Payment Refund	5/15/2026		$ 1,700.00	$ 183,680.19
5/6/2026	8576	Little Creek Press		5/14/2026		$ 2,500.00	$ 181,180.19
5/6/2026	8577	Ricoh USA	Printing services	5/20/2026		$ 229.05	$ 180,951.14
5/6/2026	8578	TOWN & COUNTRY ENGINEERING	POTOSI TENNYSON WATER STUDY FEE	5/12/2026		$ 3,090.12	$ 177,861.02
5/7/2026	DEP	ACH Deposit	State of WI Deposit	5/7/2026	4,668.95		$ 182,529.97
5/8/2026	Payroll	Payroll	Net Checks	5/7/2026		$ 12,824.04	$ 169,705.93
5/8/2026	ACH - 395	IRS / WI DOR / SUTA	PR Taxes	5/7/2026		$ 4,858.84	$ 164,847.09
5/8/2026	ACH - 396	PAYCHEX OF NEW YORK LLC	PR Fees	5/8/2026		$ 330.07	$ 164,517.02
5/8/2026	ACH - 397	Empower	Deferred Comp	5/11/2026		$ 200.00	$ 164,317.02
5/13/2026	ACH - 398	WI Dept of EE Trust - Hlth	Health Insurance - June 2026	5/13/2026		$ 7,172.38	$ 157,144.64
5/20/2026	8579	ALLIANT ENERGY/WP&L	SWWRPC Utilities	5/29/2026		$ 149.28	$ 156,995.36
5/20/2026	8580	Brightspeed	SWWRPC Telephone	5/26/2026		$ 12.20	$ 156,983.16
5/20/2026	8581	PAYCHEX OF NEW YORK LLC	Payroll Fees	5/28/2026		$ 105.00	$ 156,878.16
5/20/2026	8582	Platteville Web Solutions	Check Reissue for 8404 - $360	6/17/2026		$ 360.00	$ 156,518.16
5/20/2026	8583	REPUBLIC SERVICES	GARBAGE REMOVAL SERVICES	5/28/2026		$ 52.05	$ 156,466.11
5/20/2026	8584	SECURIAN FINANCIAL GROUP	Life Insurance June 2026	5/27/2026		$ 24.46	$ 156,441.65
5/20/2026	8585	THO Orion Software Systems				$ 1,920.00	$ 154,521.65
5/21/2026	DEP	AR Deposit	Prosperity SW $11,709.04 - Inv #1201, Prosperity SW $1,151.51 - Inv #1194, Dickeyville $3,000 - Inv #1207, Dickeyville $1,000 - Inv #1187, Grant Co $2,375.43 - Inv #1180, Iowa Co $730.96 - Inv #1205, SWCAP $5,757.55 - Inv #1193	5/21/2026	25,724.49		$ 180,246.14
5/22/2026	Payroll	Payroll	Net Checks	5/2/2026		$ 13,208.50	$ 167,037.64
5/22/2026	ACH - 399	IRS / WI DOR / SUTA	PR Taxes	5/21/2026		$ 4,883.12	$ 162,154.52
5/22/2026	ACH - 411	PAYCHEX OF NEW YORK LLC	PR Fees	5/22/2026		$ 334.76	$ 161,819.76
5/22/2026	ACH - 412	Empower	Deferred Comp	5/26/2026		$ 200.00	$ 161,619.76
5/22/2026	PPD - 200	BRYCE MANN	EE EXPENSE REIMB - DDP	5/22/2026		$ 44.72	$ 161,575.04
5/22/2026	PPD - 201	ELLEN TYLER	EE EXPENSE REIMB - DDP	5/22/2026		$ 25.00	$ 161,550.04
5/22/2026	PPD - 202	JACLYN ESSANDOH	EE EXPENSE REIMB - DDP	5/22/2026		$ 158.60	$ 161,391.44
5/22/2026	PPD - 203	Mei Mei Keohane	EE EXPENSE REIMB - DDP	5/22/2026		$ 142.00	$ 161,249.44
5/22/2026	PPD - 204	Melinda Nicely	EE EXPENSE REIMB - DDP	5/22/2026		$ 61.13	$ 161,188.31
5/22/2026	PPD - 205	Natalie Strait	EE EXPENSE REIMB - DDP	5/22/2026		$ 358.71	$ 160,829.60
5/22/2026	PPD - 206	TROY MAGGIED	EE EXPENSE REIMB - DDP	5/22/2026		$ 542.83	$ 160,286.77
5/26/2026	DEP	ACH Deposit	ASAP Deposit	5/26/2026	11,084.35		$ 171,371.12
5/27/2026	ACH - 413	TASC	Monthly Service Fee	5/27/2026		$ 90.63	$ 171,280.49
5/28/2026	ACH - 414	ELAN	April CC Statement	5/28/2026		$ 3,999.41	$ 167,281.08
5/29/2026	DEP	AR Deposit	PRTC $2,100 - Inv #1175, Richland Co $2,530.07 - Inv #1198, Boscobel $1,750 - Inv #1195, Dodgeville $250 - Inv #1183, Potosi $4,775.34 - Inv #1170, 1211, & 1213, Richland Center $250 - Inv #1196, Fennimore $187.5 - Inv #1186, Sugar River Bakery $500 - RLF App	5/29/2026	12,342.91		$ 179,623.99
5/29/2026	ACH - 415	WI Dept of EE Trust - WRS	April 2026 WRS Remittance	5/29/2026		$ 4,915.82	$ 174,708.17
5/31/2026	DEP	Interest	1.00%	5/31/2026	148.34		$ 174,856.51
6/1/2026	ACH - 417	DELTA DENTAL	June 2026 Dental	6/1/2026		$ 281.64	$ 174,574.87
6/5/2026	Payroll	Payroll	Net Checks	6/4/2026		$ 14,539.40	$ 160,035.47
6/5/2026	ACH - 418	IRS / WI DOR / SUTA	PR Taxes	6/4/2026		$ 5,462.28	$ 154,573.19
6/5/2026	ACH - 419	PAYCHEX OF NEW YORK LLC	PR Fees	6/5/2026		$ 334.76	$ 154,238.43
6/5/2026	ACH - 420	Empower	Deferred Comp	6/8/2026		$ 200.00	$ 154,038.43
6/8/2026	DEP	AR Deposit	WI DNR Groundwater $14,262.38 - Inv #1192	6/8/2026	14,262.38		$ 168,300.81
6/10/2026	8586	Allan E Otto	June 2026 Office Rent	6/12/2026		$ 1,025.00	$ 167,275.81
6/10/2026	8587	APTIV, INC.	Janitorial Services	6/22/2026		$ 116.00	$ 167,159.81
6/10/2026	8588	Auto-Owners Insurance	2026 Workers Comp Insurance Payment	6/22/2026		$ 628.00	$ 166,531.81

DATE	PAYMENT	VENDOR	DESCRIPTION	Clrd	DEPOSITS	CHECKS	Balance
6/10/2026	8589	Brightspeed	SWWRPC Telephone	6/15/2026		$ 532.84	$ 165,998.97
6/10/2026	8590	Centurylink AZ	SWWRPC Internet	6/17/2026		$ 465.65	$ 165,533.32
6/10/2026	8591	PAIDC	Iowa Rural Summit Ticket Reimbursement			$ 142.89	$ 165,390.43
6/10/2026	8592	PAYCHEX OF NEW YORK LLC	PR Fees	6/18/2026		$ 105.00	$ 165,285.43
6/10/2026	8593	QUILL CORP.	Office Supplies	6/22/2026		$ 71.24	$ 165,214.19
6/10/2026	8594	SECURIAN FINANCIAL GROUP	Life Insurance July 2026	6/16/2026		$ 29.31	$ 165,184.88
6/10/2026	8595	WIPFLI	SWWRPC Wage Study	6/17/2026		$ 3,869.00	$ 161,315.88
6/10/2026	DEP	AR Deposit	Tennyson $540.77 - Inv #1212, Tennyson $716.28 - Inv #1214, New Glarus $28,640.36 - Inv #1188, Richland Co $2,018.31 - Inv #1206, PBII $372.13 - Inv #1182, Patch Grove $294.09 - Inv #1203, Platteville $6,508.57 - Inv #1185 & 1204, Ultimate Family Fun $500 - RLF App	6/10/2026	39,590.51		$ 200,906.39
6/18/2026	Payroll	Payroll	Net Checks	6/17/2026		$ 15,126.15	$ 185,780.24
6/18/2026	ACH - 421	IRS / WI DOR / SUTA	PR Taxes	6/17/2026		$ 5,654.20	$ 180,126.04
6/18/2026	ACH - 422	PAYCHEX OF NEW YORK LLC	PR Fees	6/18/2026		$ 369.88	$ 179,756.16
6/18/2026	ACH - 423	Empower	Deferred Comp	6/30/2026		$ 200.00	$ 179,556.16
6/24/2026	ACH - 424	Tricor Insurance	WRRTC Tricor Insurance Payment to be Reimbursed	6/24/2026		$ 18,142.30	$ 161,413.86
6/25/2026	ACH - 425	TASC	Monthly Service Fee	6/25/2026		$ 90.63	$ 161,323.23
6/29/2026	ACH - 426	Elan	May CC Statement	6/29/2026		$ 1,901.35	$ 159,421.88
6/30/2026	8596	ALLIANT ENERGY/WP&L	SWWRPC Utilities	7/13/2026		$ 137.75	$ 159,284.13
6/30/2026	8597	APTIV, INC.	Janitorial Services	7/15/2026		$ 116.00	$ 159,168.13
6/30/2026	8598	EMILY BROWN	EE EXPENSE REIMB - DDP	7/17/2026		$ 55.00	$ 159,113.13
6/30/2026	8599	KerberRose	2025 Audit Work	7/15/2026		$ 7,500.00	$ 151,613.13
6/30/2026	8600	REPUBLIC SERVICES	GARBAGE REMOVAL SERVICES	7/14/2026		$ 52.05	$ 151,561.08
6/30/2026	8601	THO Orion Software Systems	Check Signature Update Fee	7/28/2026		$ 350.00	$ 151,211.08
6/30/2026	DEP	AR Deposit	Linden $175 - Inv #1184, Richland Center $6,359.97 - Inv #1197, Platteville $10,888.49 - Inv #1215, Green Co $47,446.49 - Inv #1166, Green Co $614.73 - Inv #1181	6/30/2026	65,484.68		$ 216,695.76
6/30/2026	ACH - 427	WI Dept of EE Trust - WRS	May 2026 WRS Remittance	6/30/2026		$ 4,318.44	$ 212,377.32
6/30/2026	PPD - 207	BRYCE MANN	EE EXPENSE REIMB - DDP	6/30/2026		$ 438.40	$ 211,938.92
6/30/2026	PPD - 208	JACLYN ESSANDOH	EE EXPENSE REIMB - DDP	6/30/2026		$ 85.80	$ 211,853.12
6/30/2026	PPD - 209	JACOB NELSON	EE EXPENSE REIMB - DDP	6/30/2026		$ 55.00	$ 211,798.12
6/30/2026	PPD - 210	Mei Mei Keohane	EE EXPENSE REIMB - DDP	6/30/2026		$ 70.25	$ 211,727.87
6/30/2026	PPD - 211	Melinda Nicely	EE EXPENSE REIMB - DDP	6/30/2026		$ 18.70	$ 211,709.17
6/30/2026	PPD - 212	Natalie Strait	EE EXPENSE REIMB - DDP	6/30/2026		$ 674.12	$ 211,035.05
6/30/2026	PPD - 213	TROY MAGGIED	EE EXPENSE REIMB - DDP	6/30/2026		$ 754.17	$ 210,280.88
6/30/2026	DEP	Interest	0.01	6/30/2026	149.35		$ 210,430.23
7/1/2026	8602	Allan E Otto	July 2026 Office Rent	7/13/2026		$ 1,025.00	$ 209,405.23
7/1/2026	ACH	DELTA DENTAL	July 2026 Dental Insurance	7/1/2026		$ 281.64	$ 209,123.59
7/3/2026	Payroll	Payroll	Net Checks	7/2/2026		$ 14,409.41	$ 194,714.18
7/3/2026	ETF	IRS / WI DOR / SUTA	PR Taxes	7/2/2026		$ 5,330.06	$ 189,384.12
7/3/2026	ETF	PAYCHEX OF NEW YORK LLC	PR Fees	7/6/2026		$ 369.88	$ 189,014.24
7/3/2026	ETF	Empower	Deferred Comp	7/6/2026		$ 200.00	$ 188,814.24
7/17/2026	Payroll	Payroll	Net Checks	7/16/2026		$ 15,813.62	$ 173,000.62
7/17/2026	ETF	IRS / WI DOR / SUTA	PR Taxes	7/16/2026		$ 6,095.31	$ 166,905.31
7/17/2026	ETF	PAYCHEX OF NEW YORK LLC	PR Fees	7/30/2026		$ 391.18	$ 166,514.13
7/17/2026	ETF	Empower	Deferred Comp	7/17/2026		$ 200.00	$ 166,314.13
7/17/2026	PPD - 214	BRYCE MANN	EE EXPENSE REIMB - DDP	7/17/2026		$ 469.67	$ 165,844.46
7/17/2026	PPD - 215	JACLYN ESSANDOH	EE EXPENSE REIMB - DDP	7/17/2026		$ 127.80	$ 165,716.66
7/17/2026	PPD - 216	JACOB NELSON	EE EXPENSE REIMB - DDP	7/17/2026		$ 55.00	$ 165,661.66
7/17/2026	PPD - 217	Mei Mei Keohane	EE EXPENSE REIMB - DDP	7/17/2026		$ 214.52	$ 165,447.14
7/17/2026	PPD - 218	Melinda Nicely	EE EXPENSE REIMB - DDP	7/17/2026		$ 18.70	$ 165,428.44
7/17/2026	PPD - 219	Natalie Strait	EE EXPENSE REIMB - DDP	7/17/2026		$ 405.06	$ 165,023.38
7/17/2026	PPD - 220	TROY MAGGIED	EE EXPENSE REIMB - DDP	7/17/2026		$ 219.82	$ 164,803.56
7/17/2026	DEP	AR Deposit	WRRTC $9187.50 - Inv #1220, WRRTC $18,142.30 - Inv #1217, SCWRTC $1,470.00 - Inv #1219, SCWRTC $1,470.00 - Inv #1176, Ultimate Fam Fun Zone $1,055 - RLF Closing	7/17/2026	31,324.80		$ 196,128.36
7/21/2026	ACH	WI Dept of EE Trust - Hlth	July 2026 Health Insurance	7/21/2026		$ 7,172.38	$ 188,955.98
7/27/2026	8603	ALLIANT ENERGY/WP&L	SWWRPC Utilities			$ 130.41	$ 188,825.57
7/27/2026	8604	Brightspeed	SWWRPC Telephone			$ 532.84	$ 188,292.73
7/27/2026	8605	Centurylink AZ	SWWRPC Internet			$ 423.02	$ 187,869.71
7/27/2026	8606	EMILY BROWN	EE EXPENSE REIMB - DDP	7/30/2026		$ 163.46	$ 187,706.25

DATE	PAYMENT	VENDOR	DESCRIPTION	Clrd	DEPOSITS	CHECKS	Balance
7/27/2026	8607	PAYCHEX OF NEW YORK LLC	PR Fees			$ 105.00	$ 187,601.25
7/27/2026	8608	Platteville Web Solutions	2026 Website Fee			$ 360.00	$ 187,241.25
7/27/2026	8609	QUILL CORP.	Office Supplies			$ 120.05	$ 187,121.20
7/27/2026	8610	REPUBLIC SERVICES	GARBAGE REMOVAL SERVICES			$ 52.05	$ 187,069.15
7/27/2026	8611	The Platteville Journal	2026 Newspaper Subscription Renewal			$ 49.00	$ 187,020.15
7/27/2026	8612	Wood Law Firm	RLF Loan Closing Documents			$ 521.34	$ 186,498.81
7/28/2026	ACH	Elan	June CC Statement	7/28/2026		$ 1,660.47	$ 184,838.34
7/28/2026	ACH	TASC	Monthly Service Fee	7/28/2026		$ 90.63	$ 184,747.71
7/29/2026	8613	Allan E Otto	August 2026 Office Rent			$ 1,025.00	$ 183,722.71
7/29/2026	8614	APTIV, INC.	Janitorial Services			$ 145.00	$ 183,577.71
7/29/2026	8615	Brightspeed	SWWRPC Telephone			$ 24.41	$ 183,553.30
7/29/2026	8616	Centurylink AZ	SWWRPC Internet			$ 426.97	$ 183,126.33
7/29/2026	8617	QUILL CORP.	Office Supplies			$ 125.47	$ 183,000.86
7/29/2026	8618	RC Parks & Rec	AI Training Rental			$ 67.50	$ 182,933.36
7/29/2026	8619	Rise Above Partners	AI Training Contract			$ 7,712.25	$ 175,221.11
7/29/2026	8620	WCMA	Job Posting Fee			$ 100.00	$ 175,121.11
7/31/2026	Payroll	Payroll	Net Checks	7/30/2026		$ 14,808.08	$ 160,313.03
7/31/2026	ETF	IRS / WI DOR / SUTA	PR Taxes	7/30/2026		$ 5,691.27	$ 154,621.76
7/31/2026	ETF	PAYCHEX OF NEW YORK LLC	PR Fees	7/31/2026		$ 371.18	$ 154,250.58
7/31/2026	ETF	Empower	Deferred Comp			$ 200.00	$ 154,050.58
7/31/2026	ACH	WI Dept of EE Trust - WRS	June 2026 WRS Remittance	7/31/2026		$ 4,764.24	$ 149,286.34
7/31/2026	DEP	Interest	0.01	7/31/2026	165.43		$ 149,451.77
							$ 149,451.77
		Friday, July 31, 2026	**Checking Account Balance**		204,946.19	242,698.91	$ 149,451.77
			MOUND CITY BANK REVOLVING LOAN FUND #1 (68118400)				
			May 1, 2026 Balance Forward				**$ 22,590.06**
					DEPOSITS	**CHECKS**	**CHECKS**
5/7/2026	DEP	Deposit	Foggy Bottom Woodworks	5/7/2026	518.28		$ 23,108.34
5/21/2026	DEP	Deposit	KJ Cold Storage	5/21/2026	1,112.67		$ 24,221.01
5/31/2026	DEP	Mound City Bank	Interest - 0.3% APY	5/31/2026	5.96		$ 24,226.97
6/8/2026	DEP	Deposit	Foggy Bottom Woodworks	6/8/2026	518.28		$ 24,745.25
6/10/2026	DEP	Deposit	KJ Cold Storage	6/10/2026	1,112.67		$ 25,857.92
6/30/2026	DEP	Mound City Bank	Interest - 0.3% APY	6/30/2026	6.26		$ 25,864.18
7/7/2026	DEP	Deposit	Foggy Bottom Woodworks	6/8/2026	518.28		$ 26,382.46
7/17/2026	DEP	Deposit	KJ Cold Storage	6/10/2026	1,112.67		$ 27,495.13
7/31/2026	DEP	Mound City Bank	Interest - 0.3% APY	6/30/2026	6.83		$ 27,501.96
							$ 27,501.96
		Friday, July 31, 2026	**RLF #1 Account Balance**		4,911.90	-	**$ 27,501.96**
			MOUND CITY BANK REVOLVING LOAN FUND #2 (COVID EDA Grant - started Oct 2020 - 10061560)				
			May 1, 2026 Balance Forward				**$ 63,218.01**
					DEPOSITS	**CHECKS**	**CHECKS**
5/1/2026	DEP	Hoste LLC	Hoste LLC Payment	5/1/2026	1,134.60		$ 64,352.61
5/1/2026	DEP	Book Kitchen	Book Kitchen Payment	5/1/2026	706.48		$ 65,059.09
5/1/2026	DEP	Richland Locker	Richland Locker Payment	5/1/2026	1,885.40		$ 66,944.49
5/1/2026	DEP	Specialized Metalworking	Specialized Metalworking Payment	5/1/2026	1,268.00		$ 68,212.49
5/1/2026	DEP	Foggy North	Foggy North Payment	5/1/2026	609.60		$ 68,822.09
5/5/2026	DEP	Driftless Wellness Retreat	Driftless Wellness Retreat Payment	5/5/2026	214.59		$ 69,036.68
5/4/2026	DEP	Wegmueller Farms	Wegmueller Farms Payment	5/4/2026	600.00		$ 69,636.68
5/1/2026	DEP	Pure Maintenance	Pure Maintenance Payment	5/1/2026	600.07		$ 70,236.75
5/31/2026	DEP	Interest - 0.30% APY		5/31/2026	17.87		$ 70,254.62
6/1/2026	DEP	Specialized Metalworking	Specialized Metalworking Payment	6/1/2026	1,268.00		$ 71,522.62
6/1/2026	DEP	Foggy North	Foggy North Payment	6/1/2026	609.60		$ 72,132.22
6/1/2026	DEP	Pure Maintenance	Pure Maintenance Payment	6/1/2026	600.07		$ 72,732.29
6/1/2026	DEP	Richland Locker	Richland Locker Payment	6/1/2026	1,885.40		$ 74,617.69
6/1/2026	DEP	Hoste LLC	Hoste LLC Payment	6/1/2026	1,134.60		$ 75,752.29
6/1/2026	DEP	Book Kitchen	Book Kitchen Payment	6/1/2026	706.48		$ 76,458.77
6/3/2026	DEP	Wegmueller Farms	Wegmueller Farms Payment	6/3/2026	600.00		$ 77,058.77
6/5/2026	DEP	Driftless Wellness Retreat	Driftless Wellness Retreat Payment	6/5/2026	214.59		$ 77,273.36
6/30/2026	DEP	Interest - 0.30% APY		6/30/2026	19.04		$ 77,292.40
7/1/2026	DEP	Specialized Metalworking	Specialized Metalworking Payment	7/1/2026	1,268.00		$ 78,560.40
7/1/2026	DEP	Foggy North	Foggy North Payment	7/1/2026	609.60		$ 79,170.00

DATE	PAYMENT	VENDOR	DESCRIPTION	Clrd	DEPOSITS	CHECKS	Balance
7/1/2026	DEP	Pure Maintenance	Pure Maintenance Payment	7/1/2026	600.07		$ 79,770.07
7/1/2026	DEP	Richland Locker	Richland Locker Payment	7/1/2026	1,885.40		$ 81,655.47
7/1/2026	DEP	Hoste LLC	Hoste LLC Payment	7/1/2026	1,134.60		$ 82,790.07
7/1/2026	DEP	Book Kitchen	Book Kitchen Payment	7/1/2026	706.48		$ 83,496.55
7/3/2026	DEP	Wegmueller Farms	Wegmueller Farms Payment	7/3/2026	600.00		$ 84,096.55
7/6/2026	DEP	Driftless Wellness Retreat	Driftless Wellness Retreat Payment	7/6/2026	214.59		$ 84,311.14
7/13/2026	1028	Ultimate Fam Fun Disbursement	Ultimate Family Fun Zone Loan Closing	7/13/2026		$ 50,000.00	$ 34,311.14
7/31/2026	DEP	Interest - 0.30% APY		7/31/2026	13.66		$ 34,324.80
							$ 34,324.80
		Friday, July 31, 2026	**COVID RLF #2 Account Balance**		21,106.79	50,000.00	$ 34,324.80
			MOUND CITY BANK REVOLVING LOAN FUND #3 (started Dec 2021 - 10078935)				
			May 1, 2026 Balance Forward				**$ 116,208.07**
					DEPOSITS	**CHECKS**	**CHECKS**
5/1/2026	DEP	Maple Street	Maple Street Payment	5/1/2026	2,040.67		$ 118,248.74
5/1/2026	DEP	Mateo LLC	Mateo LLC Payment	5/1/2026	2,366.59		$ 120,615.33
5/1/2026	DEP	Updraft Brewery	Updraft Brewery Payment	5/1/2026	1,177.70		$ 121,793.03
5/4/2026	DEP	Memphis & Co	Memphis & Co Payment	5/4/2026	500.00		$ 122,293.03
5/1/2026	DEP	Hollow Road Diesel	Hollow Road Diesel Payment	5/1/2026	1,109.17		$ 123,402.20
5/1/2026	DEP	Snug as a Bug	Snug as a Bug Payment	5/1/2026	1,109.17		$ 124,511.37
5/1/2026	DEP	Monroe Custom Engraving	Monroe Custom Engraving Payment	5/1/2026	2,308.71		$ 126,820.08
5/1/2026	DEP	Hoste LLC	Hoste LLC Payment	5/1/2026	1,701.89		$ 128,521.97
5/4/2026	DEP	Wegmueller Farms	Wegmueller Farms Payment	5/4/2026	600.00		$ 129,121.97
5/5/2026	DEP	Driftless Wellness Retreat	Driftless Wellness Retreat Payment	5/5/2026	107.29		$ 129,229.26
5/31/2026	DEP	Interest 3.67%		5/31/2026	395.85		$ 129,625.11
6/1/2026	DEP	Monroe Custom Engraving	Monroe Custom Engraving Payment	6/1/2026	2,308.71		$ 131,933.82
6/1/2026	DEP	Maple Street	Maple Street Payment	6/1/2026	2,040.67		$ 133,974.49
6/1/2026	DEP	Hollow Road Diesel	Hollow Road Diesel Payment	6/1/2026	1,109.17		$ 135,083.66
6/1/2026	DEP	Updraft Brewery	Updraft Brewery Payment	6/1/2026	1,177.70		$ 136,261.36
6/1/2026	DEP	Hoste LLC	Hoste LLC Payment	6/1/2026	1,701.89		$ 137,963.25
6/1/2026	DEP	Snug as a Bug	Snug as a Bug Payment	6/1/2026	1,109.17		$ 139,072.42
6/1/2026	DEP	Mateo LLC	Mateo LLC Payment	6/1/2026	2,366.59		$ 141,439.01
6/2/2026	DEP	Memphis & Co	Memphis & Co Payment	6/2/2026	500.00		$ 141,939.01
6/3/2026	DEP	Wegmueller Farms	Wegmueller Farms Payment	6/3/2026	600.00		$ 142,539.01
6/5/2026	DEP	Driftless Wellness Retreat	Driftless Wellness Retreat Payment	6/5/2026	107.29		$ 142,646.30
6/30/2026	DEP	Interest 3.67%		6/30/2026	421.87		$ 143,068.17
7/1/2026	DEP	Monroe Custom Engraving	Monroe Custom Engraving Payment	7/1/2026	2,308.71		$ 145,376.88
7/1/2026	DEP	Maple Street	Maple Street Payment	7/1/2026	2,040.67		$ 147,417.55
7/1/2026	DEP	Hollow Road Diesel	Hollow Road Diesel Payment	7/1/2026	1,109.17		$ 148,526.72
7/1/2026	DEP	Updraft Brewery	Updraft Brewery Payment	7/1/2026	1,177.70		$ 149,704.42
7/1/2026	DEP	Hoste LLC	Hoste LLC Payment	7/1/2026	1,701.89		$ 151,406.31
7/1/2026	DEP	Snug as a Bug	Snug as a Bug Payment	7/1/2026	1,109.17		$ 152,515.48
7/1/2026	DEP	Mateo LLC	Mateo LLC Payment	7/1/2026	2,366.59		$ 154,882.07
7/2/2026	DEP	Memphis & Co	Memphis & Co Payment	7/2/2026	500.00		$ 155,382.07
7/3/2026	DEP	Wegmueller Farms	Wegmueller Farms Payment	7/3/2026	600.00		$ 155,982.07
7/6/2026	DEP	Driftless Wellness Retreat	Driftless Wellness Retreat Payment	7/6/2026	107.29		$ 156,089.36
7/13/2026	3166	Ultimate Fam Fun Disbursement	Ultimate Family Fun Zone Loan Closing	7/31/2026		$ 100,000.00	$ 56,089.36
7/31/2026	DEP	Interest 2.44%		7/31/2026	194.46		$ 56,283.82
							$ 56,283.82
		Friday, July 31, 2026	**COVID RLF #3 Account Balance**		40,075.75	100,000.00	$ 56,283.82
			LOCAL GOVERNMENT INVESTMENT POOL GENERAL FUND				
			May 1, 2026 Balance Forward				**$ 260,273.38**
					DEPOSITS	**CHECKS**	**CHECKS**
5/31/2026	Dep	Interest	3.63% APY	5/31/2026	801.69		$ 261,075.07
6/30/2026	Dep	Interest	3.67% APY	6/30/2026	787.14		$ 261,862.21
7/31/2026	Dep	Interest	3.67% APY	7/31/2026	817.56		$ 261,892.63
							$ 261,892.63
		Friday, July 31, 2026	**LGIP Account Balance**		2,406.39	-	**$ 262,679.77**
			LOCAL GOVERNMENT INVESTMENT POOL SICK LEAVE LIABILITY				
			May 1, 2026 Balance Forward				**$ 9,845.15**
					DEPOSITS	**CHECKS**	**CHECKS**
5/31/2026	Dep	Interest Earned	3.63% APY	5/31/2026	30.32		$ 9,875.47
6/30/2026	Dep	Interest	3.67% APY	6/30/2026	29.77		$ 9,905.24

DATE	PAYMENT	VENDOR	DESCRIPTION	Clrd	DEPOSITS	CHECKS	Balance
7/31/2026	Dep	Interest	3.67% APY	7/31/2026	30.93		$ 9,906.40
							$ 9,906.40
		Friday, July 31, 2026	**LGIP Account Balance**		91.02	-	**$ 9,936.17**
LOCAL GOVERNMENT INVESTMENT POOL RLF #1 - Opened 2025							
			May 1, 2026 Balance Forward				**$ 88,980.11**
					DEPOSITS	**CHECKS**	**CHECKS**
5/31/2026	Dep	Interest Earned	3.63% APY	5/31/2026	274.07		$ 89,254.18
6/30/2026	Dep	Interest Earned	3.67% APY	6/30/2026	269.10		$ 89,523.28
7/31/2026	Dep	Interest Earned	3.67% APY	7/31/2026	279.50		$ 89,802.78
		Friday, July 31, 2026	**LGIP Account Balance**		822.67	-	**$ 89,802.78**
		TOTAL BALANCE OF ALL ACCOUNTS AS OF:	**Friday, July 31, 2026**			**-**	**$ 629,981.07**
Balance as of 4/30/2026			**$ 748,319.27**				
Deposits from 5/01/2026 - 7/31/2026			**$ 274,360.71**				
Withdrawals from 5/01/2026 - 7/31/2026			**$ 392,698.91**				
7/31/2026 Balance			**$ 629,981.07**	$ -			

SWWRPC Balance Sheet - June, 2026

Account	Description	General Fund	RLF Fund	*Total*
Assets		Balance	Balance	
1005	General Checking	$200,218.38		*$200,218.38*
1010	LGIP #01 - General Fund	$261,862.21		*$261,862.21*
1030	LGIP - RLF #1		$89,523.28	*$89,523.28*
1032	LGIP Sick Fund	$9,905.24		*$9,905.24*
1038	Mound City - RLF #1		$25,864.18	*$25,864.18*
1039	Mound City - RLF #2		$77,399.69	*$77,399.69*
1040	Mound City - RLF #3		$142,888.43	*$142,888.43*
1101	Accounts Receivable	$194,327.11		*$194,327.11*
1120	RLF #1 Loan Receivable		$59,780.25	*$59,780.25*
1121	RLF #2 Loan Receivable		$463,943.79	*$463,943.79*
1122	RLF #3 Loan Receivable		$1,016,575.28	*$1,016,575.28*
1240	Life Insurance (January premium paid in December)	$29.31		*$29.31*
1245	Dental Insurance	$0.00		*$0.00*
1250	Health Insurance (January premium paid in Decembe	$0.00		*$0.00*
1255	Prepaid Subscriptions / Licenses	$0.00		*$0.00*
1260	Prepaid Rent	$0.00		*$0.00*
1270	Prepaid ARC GIS	$0.00		*$0.00*
1280	Prepaid Training	$0.00		*$0.00*
1290	Prepaid Flex Fees (unspent employee allocations)	$0.00		*$0.00*
1300	Furniture and Equipment	$8,948.00		*$8,948.00*
1310	Accumulated Depreciation / Furniture & Equip	($8,948.00)		*($8,948.00)*
1380	Other Current Assets	$0.00	$0.00	*$0.00*
Total Assets		***$666,342.25***	***$1,875,974.90***	***$2,542,317.15***
Liabilities				
3010	A/P - Social Security / Medicare	$0.00		*$0.00*
3020	A/P - Federal Withholding	$0.00		*$0.00*
3030	A/P - State Withholding	$0.00		*$0.00*
3040	A/P - Deferred Compensation	$0.00		*$0.00*
3089	A/P - Flex Spending - Section 125	$0.00		*$0.00*
3100	Vacation Accural	$4,357.58		*$4,357.58*
3200	Accounts Payable (2024 invoices paid in 2025)	$2,109.25		*$2,109.25*
3210	Due to Other Entities (2025 NR-135 fees collected in 2024 & Q4 RLF revenue due to SWWRPC)			*$0.00*
3220	A/P - WI Retirement	$4,764.24		*$4,764.24*
3500	Accrued Payroll	$22,722.67		*$22,722.67*
3510	Vested Sick Leave	$25,666.83		*$25,666.83*
3600	RLF #1 Capital Base		$255,790.62	*$255,790.62*
3601	RLF #2 Capital Base		$551,909.39	*$551,909.39*
3602	RLF #3 Capital Base		$1,188,448.01	*$1,188,448.01*
3997	RLF Ret. Earning Adjustment		($1,292,036.58)	*($1,292,036.58)*
3999	Net Assets - Beginning	$131,796.84		*$131,796.84*
Total Liabilities		***$191,417.41***	***$704,111.44***	***$895,528.85***
	Prior Year Fund Balance	$475,170.34	$1,126,260.41	*$1,601,430.75*
	Current Year Fund Balance	($245.50)	$45,603.05	*$45,357.55*
Total Liabilities & Fund Balance		***$666,342.25***	***$1,875,974.90***	***$2,542,317.15***

SOUTHWESTERN WISCONSIN
REGIONAL PLANNING
COMMISSION

SWWRPC STATEMENT OF OPERATIONS: June 30, 2026
All Funds

Revenues		YTD		Annual		
Account		Budget	Actual	Annual budget	Unrealized	Pct
5100	REVENUE	$333,790	$292,576	$667,579	$375,003	43.83%
5120	RLF LOAN PAYMENT INTEREST	$0	$42,023	$0	($42,023)	0.00%
5200	CTY APPROPRIATION REVENUE	$84,284	$168,567	$168,567	$0	100.00%
5700	INTEREST INCOME-NON RLF	$0	$5,974	$0	($5,974)	0.00%
5800	RLF BANK INTEREST	$0	$3,580	$0	($3,580)	0.00%
	Total Revenues	**$418,073**	**$512,720**	**$836,147**	**$323,427**	**61.32%**

Expenditures		YTD		Annual		
Account		Budget	Expenditures	Annual budget	Unexpended	Pct
6100	SALARIES	$324,229	$287,307	$648,458	$361,151	44.31%
6110	FICA/MEDICARE	$22,022	$20,830	$44,043	$23,213	47.29%
6116	LIFE INSURANCE	$203	$144	$405	$261	35.56%
6118	RETIREMENT	$19,472	$20,519	$38,943	$18,424	52.69%
6119	HEALTH INSURANCE	$75,356	$42,840	$150,711	$107,871	28.42%
6121	WORKERS COMP INS	$1,875	$0	$3,750	$3,750	0.00%
6122	UNEMPLOYMENT COMPENSATION	$0	$0	$0	$0	0.00%
6130	PROJECT MEALS/MEETING EX	$2,500	$861	$5,000	$4,139	17.22%
6140	PROJECT MILEAGE	$10,000	$4,565	$20,000	$15,435	22.83%
6141	ADMIN MILEAGE	$4,000	$1,462	$8,000	$6,538	18.27%
6150	PROJECT PER DIEM/TRAVEL	$3,500	$158	$7,000	$6,842	2.26%
6151	ADMIN PER DIEM / TRAVEL	$2,250	$2,945	$4,500	$1,555	65.46%
6160	MOVING EXPENSES	$0	$0	$0	$0	0.00%
6169	PROJECT CONFERENCE/TRAIN	$4,500	$693	$9,000	$8,307	7.70%
6170	ADMIN CONFERENCE/TRAININ	$3,000	$4,503	$6,000	$1,497	75.05%
6172	CORPORATE & PROF DUES	$800	$1,516	$1,600	$84	94.75%
6250	OFFICE SUPPLIES	$1,500	$652	$3,000	$2,348	21.74%
6256	ADMIN MATERIALS/MARKET	$1,750	$0	$3,500	$3,500	0.00%
6260	ADMIN MEALS / MEETING EXP	$1,750	$1,319	$3,500	$2,181	37.69%
6265	EQUIPMENT	$3,750	$1,360	$7,500	$6,140	18.13%
6267	PRINTING/DUPLICATING	$2,500	$3,364	$5,000	$1,636	67.28%
6270	COMPUTER EXPENSE (SOFTW)	$13,000	$13,985	$26,000	$12,015	53.79%
6310	OFFICE RENTAL	$6,150	$6,150	$12,300	$6,150	50.00%
6312	CLEANING	$1,200	$638	$2,400	$1,762	26.58%
6320	UTILITIES	$1,250	$1,158	$2,500	$1,342	46.32%
6330	TELEPHONE/CELL PHONE	$0	$0	$0	$0	0.00%
6331	GARBAGE REMOVAL	$350	$326	$700	$374	46.61%
6339	PROJECT POSTAGE	$200	$37	$400	$363	9.36%
6340	ADMIN POSTAGE / UPS	$400	$392	$800	$408	49.03%
6341	ADMINISTRATIVE FEES	$1,000	$4,235	$2,000	($2,235)	211.73%
6342	SUBSCRIPTIONS/BOOKS/MAPS	$650	$149	$1,300	$1,152	11.42%
6350	COMMUNICATIONS	$7,750	$10,866	$15,500	$4,634	70.10%
6380	PROJECT PUB/DESIGN/PRINT	$5,000	$134	$10,000	$9,866	1.34%
6420	AUDITING	$10,450	$13,500	$20,900	$7,400	64.59%
6430	RLF FUND	$0	$0	$0	$0	0.00%
6431	PROJECT CONSULTING SRVC	$7,500	$7,900	$15,000	$7,100	52.67%
6432	ADMIN CONSULTING SERVICES	$12,500	$8,239	$25,000	$16,762	32.95%
6435	ACCOUNTING SERVICES	$0	$0	$0	$0	0.00%
6501	INSURANCE/BONDING	$3,750	$7,299	$7,500	$201	97.32%
6560	DEPRECIATION EXPENSE	$0	$0	$0	$0	0.00%
6800	PASS THRU GRANTS	$0	($2,683)	$0	$2,683	0.00%
	Total Expenditures	**$556,105**	**$467,363**	**$1,112,210**	**$644,847**	**42.02%**
	Excess (Deficit)	**($138,032)**	**$45,357.55**	**($276,063)**	**($321,421)**	

SOUTHWESTERN WISCONSIN
REGIONAL PLANNING
COMMISSION

SWWRPC STATEMENT OF OPERATIONS: June 30, 2026
No RLF

Revenues		YTD		Annual		
Account		Budget	Actual	Annual budget	Unrealized	Pct
5100	REVENUE	$333,790	$292,576	$667,579	$375,003	43.83%
5200	CTY APPROPRIATION REVENUE	$84,284	$168,567	$168,567	$0	100.00%
5700	INTEREST INCOME-NON RLF	$0	$5,974	$0	($5,974)	0.00%
	Total Revenues	**$418,073**	**$467,117**	**$836,147**	**$369,030**	**55.87%**

Expenditures		YTD		Annual		
Account		Budget	Expenditures	Annual budget	Unexpended	Pct
6100	SALARIES	$324,229	$287,307	$648,458	$361,151	44.31%
6102	COMPENSATED ABSENCES	$0	$0	$0	$0	0.00%
6103	SALARIES ADMINISTRATION	$0	$0	$0	$0	0.00%
6110	FICA/MEDICARE	$22,022	$20,830	$44,043	$23,213	47.29%
6111	FICA ADMINISTRATION	$0	$0	$0	$0	0.00%
6116	LIFE INSURANCE	$203	$144	$405	$261	35.56%
6118	RETIREMENT	$19,472	$20,519	$38,943	$18,424	52.69%
6119	HEALTH INSURANCE	$75,356	$42,840	$150,711	$107,871	28.42%
6121	WORKERS COMP INS	$1,875	$0	$3,750	$3,750	0.00%
6122	UNEMPLOYMENT COMPENSATION	$0	$0	$0	$0	0.00%
6130	PROJECT MEALS/MEETING EX	$2,500	$861	$5,000	$4,139	17.22%
6140	PROJECT MILEAGE	$10,000	$4,565	$20,000	$15,435	22.83%
6141	ADMIN MILEAGE	$4,000	$1,462	$8,000	$6,538	18.27%
6150	PROJECT PER DIEM/TRAVEL	$3,500	$158	$7,000	$6,842	2.26%
6151	ADMIN PER DIEM / TRAVEL	$2,250	$2,945	$4,500	$1,555	65.46%
6160	MOVING EXPENSES	$1,000	$0	$1,000	$1,000	0.00%
6169	PROJECT CONFERENCE/TRAIN	$4,500	$693	$9,000	$8,307	7.70%
6170	ADMIN CONFERENCE/TRAININ	$3,000	$4,503	$6,000	$1,497	75.05%
6172	CORPORATE & PROF DUES	$800	$1,516	$1,600	$84	94.75%
6250	OFFICE SUPPLIES	$1,500	$652	$3,000	$2,348	21.74%
6256	ADMIN MATERIALS/MARKET	$1,750	$0	$3,500	$3,500	0.00%
6260	ADMIN MEALS / MEETING EXP	$1,750	$1,319	$3,500	$2,181	37.69%
6265	EQUIPMENT	$3,750	$1,360	$7,500	$6,140	18.13%
6267	PRINTING/DUPLICATING	$2,500	$3,364	$5,000	$1,636	67.28%
6270	COMPUTER EXPENSE (SOFTW)	$13,000	$13,985	$26,000	$12,015	53.79%
6310	OFFICE RENTAL	$6,150	$6,150	$12,300	$6,150	50.00%
6312	CLEANING	$1,200	$638	$2,400	$1,762	26.58%
6320	UTILITIES	$1,250	$1,158	$2,500	$1,342	46.32%
6330	TELEPHONE/CELL PHONE	$0	$0	$0	$0	0.00%
6331	GARBAGE REMOVAL	$350	$326	$700	$374	46.61%
6339	PROJECT POSTAGE	$200	$37	$400	$363	9.36%
6340	ADMIN POSTAGE / UPS	$400	$392	$800	$408	49.03%
6341	ADMINISTRATIVE FEES	$1,000	$4,235	$2,000	($2,235)	211.73%
6342	SUBSCRIPTIONS/BOOKS/MAPS	$650	$149	$1,300	$1,152	11.42%
6350	COMMUNICATIONS	$7,750	$10,866	$15,500	$4,634	70.10%
6380	PROJECT PUB/DESIGN/PRINT	$5,000	$134	$10,000	$9,866	1.34%
6420	AUDITING	$10,450	$13,500	$20,900	$7,400	64.59%
6431	PROJECT CONSULTING SRVC	$7,500	$7,900	$15,000	$7,100	52.67%
6432	ADMIN CONSULTING SERVICES	$12,500	$8,239	$25,000	$16,762	32.95%
6435	ACCOUNTING SERVICES	$0	$0	$0	$0	0.00%
6501	INSURANCE/BONDING	$3,750	$7,299	$7,500	$201	97.32%
6560	DEPRECIATION EXPENSE	$0	$0	$0	$0	0.00%
6800	PASS THRU GRANTS	$0	($2,683)	$0	$2,683	0.00%
	Total Expenditures	**$557,105**	**$467,363**	**$1,113,210**	**$645,847**	**41.98%**
	Excess (Deficit)	**($139,032)**	**($245)**	**($277,063)**	**($276,818)**	

SOUTHWESTERN WISCONSIN
REGIONAL PLANNING
COMMISSION

SWWRPC STATEMENT OF OPERATIONS: June 30, 2026

RLF Only

Revenues		YTD		Annual		
Account		Budget	Actual	Annual budget	Unrealized	Pct
5120	RLF LOAN PAYMENT INTEREST	$0	$42,023	$0	($42,023)	0.00%
5800	RLF BANK INTEREST	$0	$3,580	$0	($3,580)	0.00%
	Total Revenues	**$0**	**$45,603**	**$0**	**($45,603)**	

Expenditures		YTD		Annual		
Account		Budget	Expenditures	Annual budget	Unexpended	Pct
6430	RLF FUND	$0	$0	$0	$0	0.00%
	Total Expenditures	**$0**	**$0**	**$0**	**$0**	**0.00%**
	Excess (Deficit)	**$0**	**$45,603**	**$0**	**($45,603)**	

2027 County Contribution Requests - 2% Increase

A	B	C	D	E	F	G	H	I	J	K
County	**2024 DOR Equalized Value**	**2025 DOR Equalized Value**	**2024/2025 Change**	**Per-County E.V. Change**	**2025 Net New Construction**	**FY 2026 County Charge**	**2027 Requested County Contribution**	**County Portion of Total Allocation**	**Difference 2026-2027**	**% change FY 2025-2026**
Grant	$5,363,715,300	$5,708,976,400	$345,261,100	6.44%	1.29%	$51,432.23	$52,460.87	30.51%	$1,028.64	**2.00%**
Green	$5,241,084,700	$5,641,011,600	$399,926,900	7.63%	1.34%	$47,446.49	$48,395.42	28.15%	$948.93	**2.00%**
Iowa	$3,553,742,800	$3,894,500,900	$340,758,100	9.59%	1.23%	$32,251.14	$32,896.16	19.13%	$645.02	**2.00%**
Lafayette	$1,944,328,400	$2,109,401,200	$165,072,800	8.49%	1.49%	$18,800.00	$19,176.00	11.15%	$376.00	**2.00%**
Richland	$1,977,467,300	$2,147,672,600	$170,205,300	8.61%	0.27%	$18,637.55	$19,010.30	11.06%	$372.75	**2.00%**
Totals	**$18,080,338,500**	**$19,501,562,700**	**$1,421,224,200**	**7.86%**	**1.24%**	**$168,567.41**	**$171,938.76**	**100.00%**	**$3,371.35**	2.00%

% Increases in E.V.	7.86%	% Increase in NNC	1.24%		2.00%
Request as % of E.V.	0.000882%		0.000882%		
Allowable .003% of E.V. per statute	$585,046.88				

Annual Change in County E.V.			% Change Net New Const.		Annual Change in SWWRPC County Funding		
Year	**$ Change**	**% Change**			**Year**	**$ Change**	**% Change**
2015-2016	$309,624,300	3.20%	2015	1.07%	2015-2016	$0.00	0.00%
2016-2017	$332,455,200	3.30%	2016	1.31%	2016-2017	$2,716.66	2.00%
2017-2018	$364,466,000	3.50%	2017	1.23%	2017-2018	$2,455.45	1.77%
2018-2019	$537,314,000	4.99%	2018	1.52%	2018-2019	$4,654.37	3.30%
2019-2020	$695,574,800	6.15%	2019	1.44%	2019-2020	$5,102.52	3.50%
2020-2021	$774,142,781	6.45%	2020	1.23%	2020-2021	$3,015.24	2.00%
2021-2022	$1,737,386,119	13.60%	2021	1.27%	2021-2022	$3,075.55	2.00%
2022-2023	$1,825,992,600	12.58%	2022	1.32%	2022-2023	$1,992.03	1.27%
2023-2024	$1,741,212,900	10.66%	2023	1.13%	2023-2024	$3,176.90	2.00%
2024-2025	$1,421,224,200	7.86%	2024	1.24%	2024-2025	$3,371.35	2.00%

SWWRPC 2027 Budget - Draft August 25, 2026

.	FY 2024		FY 2025		2026	2027	2026-2027	2026-2027
	Budget	Actual	Budget	Actual	Budget	Budget	% change	$ change
Revenue								
Grant Revenue	$447,999		$564,799		$477,999	$547,999	14.64%	$70,000.00
Contracted Services	$257,308		$232,580		$189,580	$205,961	8.64%	$16,381.00
County Revenue	$160,942	$1,079,633	$165,262	$982,499	$168,567	$171,940	2.00%	$3,372.35
Interest Revenue						$13,000	#DIV/0!	$13,000.00
RLF Interest to Operations						$46,600	#DIV/0!	$46,600.00
Reserves	$0		$0		$276,063	$185,269	-32.89%	($90,794.00)
TOTAL REVENUE	$866,248	$1,079,633	$962,641	$982,499	$1,112,210	$1,170,769	**5.27%**	**$58,559.35**
Expenses								
Project and Admin Salaries	$633,260	$662,516	$760,727	$658,660	$648,458	$658,838	1.60%	$10,379.26
Salaries Subtotal	**$633,260**	**$662,516**	**$760,727**	**$658,660**	**$648,458**	**$658,838**	**1.60%**	$10,379.26
Payroll Tax Expenses (SS / Med / FICA Tax)	$48,444	$49,195	$58,196	$52,666	$44,043	$50,500	14.66%	$6,456.96
Employer Contribution - Life Insurance	$3,532	$744	$1,239	$1,203	$405	$300	-25.87%	($104.71)
Employer Contribution - Retirement	$43,062	$47,552	$52,871	$42,659	$38,943	$44,700	14.78%	$5,757.34
Employer Contribution - Health Insurance	$157,413	$141,067	$209,296	$140,079	$150,711	$173,050	14.82%	$22,338.80
Worker's Compensation Insurance	$9,323	$4,874	$5,056	$0	$3,750	$4,800	28.01%	$1,050.32
Unemployment	$1,956	$2,686	$0	($8)	$0	$38	#DIV/0!	$37.80
Benefits Subtotal	**$263,730**	**$246,118**	**$326,658**	**$236,599**	**$237,851**	**$273,388**	**14.94%**	**$35,536.50**
PERSONNEL SUBTOTAL	**$896,990**	**$908,634**	**$1,087,385**	**$895,259**	**$886,310**	**$932,226**	**5.18%**	**$45,915.76**
Operations								
Project Meals / Meeting Expense	$5,000	$7,366	$5,000	$1,937	$5,000	$5,000	0.00%	$0.00
Project Mileage	$15,000	$24,044	$18,000	$19,752	$20,000	$20,000	0.00%	$0.00
Admin Mileage	$5,000	$5,944	$7,000	$6,756	$8,000	$6,000	-25.00%	($2,000.00)
Project Per Diem / Travel (includes lodging)	$10,000	$2,371	$3,500	$319	$7,000	$6,500	-7.14%	($500.00)
Admin Per Diem / Travel (includes lodging)	$6,000	$1,233	$3,500	$4,944	$4,500	$6,500	44.44%	$2,000.00
Moving Expenses	$1,000	$0	$0	$0	$0	$1,500		
Project Conference/Training	$6,000	$5,672	$3,500	$155	$9,000	$5,000	-44.44%	($4,000.00)
Admin Conference / Training	$8,000	$6,079	$5,000	$1,794	$6,000	$4,000	-33.33%	($2,000.00)
Corporate & Professional Dues	$5,000	$1,970	$2,000	$1,125	$1,600	$3,000	87.50%	$1,400.00
Office Supplies	$5,000	$2,630	$3,000	$3,122	$3,000	$3,000	0.00%	$0.00
Admin Materials / Marketing	$6,000	$332	$4,500	$279	$3,500	$5,000	42.86%	$1,500.00
Admin Meals / Meeting Expense	$8,000	$2,061	$1,500	$5,879	$3,500	$7,700	120.00%	$4,200.00
Equipment / Office Furniture (cannot depreciate)	$8,000	$219	$7,000	$3,973	$7,500	$18,000	140.00%	$10,500.00
Admin Printing / Duplicating	$4,000	$13,301	$5,000	$4,777	$5,000	$4,000	-20.00%	($1,000.00)
Computer Expense (Software)	$12,000	$28,606	$20,000	$26,420	$26,000	$24,680	-5.08%	($1,320.00)
Office Rent	$12,000	$12,130	$18,000	$12,000	$12,300	$12,600	2.44%	$300.00
Janitorial	$1,700	$1,530	$1,750	$1,502	$2,400	$1,700	-29.17%	($700.00)
Utilities (Office Electricity)	$3,200	$1,989	$3,000	$2,441	$2,500	$2,700	8.00%	$200.00
Garbage	$700	$616	$650	$625	$700	$800	14.29%	$100.00
Project Postage	$1,200	$126	$750	$231	$400	$200	-50.00%	($200.00)
Admin Postage	$1,000	$631	$600	$568	$800	$600	-25.00%	($200.00)
Administrative Fees	$18,000	$7,265	$1,500	$3,863	$2,000	$2,700	35.00%	$700.00
Subscriptions/Books/Map Expeneses	$1,100	$1,261	$1,100	$971	$1,300	$900	-30.77%	($400.00)
Communications (phone and internet)	$14,000	$16,389	$17,500	$19,505	$15,500	$16,000	3.23%	$500.00
Publication/Design/Print	$10,000	$853	$10,000	$84	$10,000	$10,000	0.00%	$0.00
Auditing	$12,500	$10,550	$18,250	$18,250	$20,900	$22,363	7.00%	$1,463.00
Project Consultant Services	$46,000	$51,035	$15,000	$11,038	$15,000	$25,000	66.67%	$10,000.00
Administrative Consultant Services	$9,000	$14,200	$9,000	$28,184	$25,000	$14,000	-44.00%	($11,000.00)
Accounting Services	$45,000	$3,319	$0	$0	$0	$0	#DIV/0!	$0.00
Insurance & Bonding	$9,000	$11,987	$6,000	$8,603	$7,500	$9,100	21.33%	$1,600.00
Professional Development Subtotal	**$20,100**	**$14,982**	**$11,600**	**$4,045**	**$17,900**	**$12,900**	-27.93%	($5,000.00)
Office & Utilities Subtotal	**$44,600**	**$35,530**	**$50,900**	**$43,167**	**$43,900**	**$54,800**	24.83%	$10,900.00
Administration and Finance Subtotal	**$125,700**	**$70,823**	**$56,850**	**$82,103**	**$80,700**	**$79,463**	-1.53%	($1,237.00)
Project Expenses Subtotal	**$99,200**	**$114,401**	**$72,250**	**$59,781**	**$83,400**	**$91,380**	9.57%	$7,980.00
SUBTOTAL	**$289,600**	**$235,735**	**$191,600.00**	**$189,966**	**$225,900**	**$238,543**	**5.60%**	**$12,643.00**
TOTAL Expense Budget	**$1,186,590**	**$1,144,369**	**$1,278,985**	**$1,085,224**	**$1,112,210**	**$1,170,769**	**5.27%**	**$58,558.76**

Over/Under	($320,342)	($64,736)	($316,343)	($102,725)	($0)	$1

2027 Revenue Scenarios

Project	Revenue Committed	Projected	Potential
Fennimore EDA Grant Admin	$20,000	$20,000	$20,000
Shullsburg EDA Grant Admin	$0	$20,000	$20,000
WisDOT grant	$57,999	$57,999	$57,999
EDA Planning Grant	$70,000	$100,000	$100,000
Lancaster EDA Planning	$0	$100,000	$100,000
Regional Hazard Mitigation Plans	$0	$100,000	$100,000
Cong. Dir. Spending Resiliency Grant	$75,000	$100,000	$120,000
Cong. Dir. Spending Resiliency County Match	$25,000	$25,000	$25,000
BRIC	$0	$25,000	$75,000
Grant Funding	**$247,999**	**$547,999**	**$617,999**
Boscobel GIS Maintenance	$7,000	$7,000	$7,000
Cazeova Comp Plan	$6,700	$6,700	$6,700
Cemetery GIS Maintenance	$2,450	$2,450	$2,450
Dickeyville GIS Maintenance	$4,000	$4,000	$4,000
Dodgeville GIS Mapping	$18,000	$18,000	$18,000
Miscellaneous Mapping	$0	$0	$0
NR-135 Grant	$35,525	$35,525	$35,525
NR-135 Green	$13,256	$13,256	$13,256
Platteville GIS Maintenance	$10,000	$10,000	$10,000
Prosperity Southwest Administration	$18,000	$18,000	$18,000
Prosperity Southwest Projects	$15,000	$15,000	$15,000
PRTC	$8,400	$8,400	$8,400
SCWRTC	$5,880	$5,880	$5,880
WRRTC	$36,750	$36,750	$36,750
Grant County Comp Plan	$0	$25,000	$50,000
Contracted Services	**$180,961**	**$205,961**	**$230,961**
Grant County	$52,461	$52,461	$52,461
Green County	$48,395	$48,395	$48,395
Iowa County	$32,896	$32,896	$32,896
Lafayette County	$19,176	$19,176	$19,176
Richland County	$19,010	$19,010	$19,010
County Contributions	**$171,939**	**$171,939**	**$171,939**
RLF Interest to Operations	$46,600	$46,600	$46,600
Interest Revenue	$10,000	$13,000	$15,000
Draw from Reserves*	**$569,869**	**$185,269**	**$149,869**
TOTAL REVENUE	**$1,170,768**	**$1,170,768**	**$1,170,768**
Unidentified Revenue	($0)	($0)	($0)

2027 Revenue Sources

Source	Projected	%
Grants	$547,999	87.99%
Contracts	$205,961	33.07%
Counties	$171,939	27.61%
RLF Interest	$46,600	7.48%
Interest	$13,000	2.09%
Reserves	$185,269	29.75%
Total	**$622,769**	100.00%

County	2027 Contribution	% by County	DOT Match	EDA Match	Unencumbered
Grant	$52,460.87	30.51%	$1,966.27	$30,511.37	$19,983.24
Green	$48,395.42	28.15%	$1,813.89	$28,146.89	$18,434.64
Iowa	$32,896.16	19.13%	$1,232.97	$19,132.49	$12,530.71
Lafayette	$19,176.00	11.15%	$718.73	$11,152.81	$7,304.46
Richland	$19,010.30	11.06%	$712.52	$11,056.44	$7,241.35
TOTALS	**$171,938.76**	**100.00%**	**$6,444.37**	**$100,000.00**	**$65,494.39**

*The SWWRPC Budget annually recognizes the probability of securing contracts and revenue for a budget year after a budget is adopted. These amounts are unknown at the time of budget adoption and may arrive up to 12 months following adoption. In order to avoid adopting an unbalanced budget, the Commission includes a line item reflecting that any year-end deficit will be made up by drawing on reserves. Historic trends confirm that budgeted deficits are typically made up with contracts and revenue during the year.

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DATE: August 25, 2026
TO: SWWRPC Commissioners
FROM: Troy Maggied, Executive Director
SUBJECT: Project and Operational Overview

This report is an account of our work over the past two months and previews some upcoming initiatives. You'll find updates organized around our three lines of service: Capacity Building, Economic Development, and Planning. We hope this provides our Commissioners with a brief summary of our projects and impact, and welcome insights and questions that help us continually improve how we can serve the region.

PROJECT UPDATES

Capacity Building Projects

Generative Artificial Intelligence (GenAI) Training
SWWRPC was awarded a USDA grant to fund AI training for small businesses, working in partnership with the state SBDG office and local economic development partners. The scope has been modified to permit SWWRPC to contract with a partner from Viroqua, Michael, founder of Rise-Above Partners, to substitute for work previously allocated to Ellen Tyler. Emily kicked off this project in June, with 5 of the 6 101 AI Workshops completed and the 201 AI Workshops starting late August/early September.

GIS Mapping Projects
- Economic Development, Community, and Infrastructure Mapping:
  - City of Platteville: Mei Mei continues to provide maintenance services for the city, including web mapping application updates, infrastructure mapping coordination, and other ad-hoc mapping/analyses. A full-scale web application migration for several web maps and apps has been started, to be completed late spring 2026.
  - Village of Dickeyville: Mei Mei continues to perform updates to the site which was completed in 2023. She has started mapping the new AY McDonald Industrial Park expansion utilities in 2025.
  - City of Boscobel: Mei Mei continues to coordinate with public works employees to ensure the platform meets their needs for working toward a full inventory of all city infrastructure.

- Southwestern Wisconsin School District StoryMap: SWWRPC recently completed a StoryMap depicting the state of school districts in Southwestern Wisconsin as told through visualizations of Department of Public Instruction and Department of Revenue educational data and narrative descriptions. The StoryMap consists of four sections covering topics of enrollment, finances, staffing, and educational achievement metrics; all of which contain map and chart-based year-over-year comparisons of several unique data points between all districts in the region. SWWRPC plans to continue to explore how it may be of use to educators in the region.

NR-135 Program
Staff continue to administer the program and follow up on last year's Green County audit. Two new permits are moving through the review and approval process. Jacob is reviewing all quarry financial assurance to confirm adequate funding is on hand by operators.

Rail Transit Commissions
Natalie has taken over administration of the three Rail Transit Commissions. Recently, there has been some conversation around ways to streamline or consolidate this work.

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Economic Development Projects

EDA Public Works Infrastructure Grants

- Fennimore Industrial Park Grant Writing: This project was awarded. Maggied is assisting with re-procurement of an engineer.

- Shullsburg Industrial Park Grant Writing: This $1.3 million grant is pending approval by EDA.

- Potosi/Tennyson Water Commission: SWWRPC has been asked to assist with procuring an engineer for a grant to support the wastewater treatement plant upgrade.

Prosperity Southwest Wisconsin

- Prosperity is working with SWCAP to develop Infill modular workforce housing around the region, a project called Southwest Wisconsin Infill Solutions to Housing (SWISH). The first two modular housing units in Lancaster are under construction, and planning for another seven units across the street is in progress. Natalie is working with SWCAP to move this pilot project forward to begin construction this summer, as well as working with municipalities to identify other potential infill sites for modular housing around the region.
- At the beginning of August, the Emerging Developer Fellow, Everett Black, started work. This is a contract position through WEDC and will be supporting SWISH, planning for a Southwest Wisconsin Housing Summit with UW-Extension, and developing materials to support the development of rural workforce housing in the region. Everett Black had previously been living on the East Coast but is from Wisconsin originally; he has a background in planning and urban design, and a particular interest in rural development.
- SWWRPC plans to create a Data Center Development informational tool for Prosperity that will be used by economic developers to share timely information and resources for assessing and navigating potential data center development projects.

Revolving Loan Funds

SWWRPC has continued its efforts to lend out available funds to local businesses and keep our cash reserves and available funds low. As of 7/31, we have over $1.54 million dollars in active loans across 21 different loans. This amount includes the recent loan to the Ultimate Family Fun Zone in July. The next scheduled committee meeting will be the annual meeting on September 8.

Planning Projects

Comprehensive Planning

- Village of Argyle: Jaclyn is working through updates related to the new comprehensive planning law. This plan is being updated and will be adopted in August or September.
- City of Lancaster: The comprehensive planning for Lancaster will be kicking off soon and is part of a larger EDA planning grant that will also include a strategic plan and an analysis of industrial and commercial development potential.

DNR Groundwater Quality Grant

Mei Mei is conducting a region-wide project to study groundwater vulnerability and implement mitigation action in the region. An interactive StoryMap website will be published to provide greater access to and understanding of local

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groundwater data. Ultimately, this resource will provide opportunities for local action to protect quality and ensure responsible use of groundwater.

This project has also enabled a partnership with a UW-Madison research team to conduct free well testing in Richland County. This will enable private well owners to access information about their groundwater, and it will also allow the public to view these results and better understand the current state of local groundwater. Spring well testing is underway and results from the spring testing will be incorporated into the fall testing website.

Richland Resilience Group
Natalie has transitioned into the coordinating role for this group of interdisciplinary stakeholders who are committed to increasing local resilience through their work and in partnership with other participants in the Richland Resilience Group. The next quarterly meeting will be at the end of August with a focus on climate impacts to the region and feedback on the Farmland Preservation Plan. This group will also be involved in the hazard mitigation planning process once the project kicks off.

Quarterly meetings for this group are held on Fridays at the Brewer Public Library over lunch and are scheduled for the following upcoming dates in 2026:

- Friday, August 28
- Friday, October 23

In addition to the quarterly meetings, the resilience group has divided into project subgroups to accomplish the following projects in 2026: economic resilience, implementing resilient land use recommendations, and addressing groundwater vulnerability.

Richland County Farmland Preservation Plan
SWWRPC is working with Richland County to update its Farmland Preservation Plan. This plan is intended to help farmers and local governments preserve farmland, protect soil and water, and minimize land use conflicts. Staff has reviewed the draft plan. A preliminary draft approved by staff is being shared with DATCP, the Richland Resilience group, and town representatives for further review.

Richland County Civil Rights Compliance Plan
SWWRPC has been contracted to once again complete Richland County's Civil Rights Compliance Plan. As part of this project, Melinda will work with key department heads and county administrator, review existing policies and practices, and draft a comprehensive compliance plan for delivery to Richland County. This effort will ensure continued alignment with federal and state civil rights requirements and support the County's commitment to equitable service delivery.

WisDOT Planning Grant
Staff continue to use DOT planning funds for local highway mapping initiatives and to support community bike and pedestrian planning efforts.

OPERATIONAL UPDATES

Operations, Staffing, and Project Management
Recruitment for the next Executive Director is underway. Recruitment for a Senior Planner has been halted until the new Executive Director is hired. The audit is complete and will be presented for Commission action in August.

20 S. Court St.
Platteville WI 53818
p: 608.342.1636 • f: 608.342.1220
e: info@swwrpc.org
www.swwrpc.org

Training and Conferences

Bryce and Natalie attended the Basic Economic Development Course in late June. Mei Mei is scheduled to attend Green County Leaders, which starts in September and goes through May.

Proposal Status – 12-Month Look-Back

Planning & Economic Development Department Proposal Status			Rolling 12-Month Look-Back		
Project	**Date Submitted**	**Project Duration**	**Funding Type**	**Value**	**Contract Award**
Shullsburg EDA Public Works Grant Administration	9/10/2025	2026-2027	Grant	$40,000.00	TBD
CARPC Executive Director Survey Assistance	10/13/2025	2025	Contract	$3,289.00	$3,289.00
SWCAP / PSW In-fill housing project	12/13/2024	2026-2027	Grant	$60,000.00	$60,000.00
Darlington Outdoor Recreation Plan	11/5/2025	2026	Contract	$4,000.00	$4,000.00
Richland County Civil Rights Plan update	11/14/2025	2026	Contract	$5,000.00	$5,000.00
Iowa County SBDC Grant Admin	11/14/2025	2026	Contract	$3,360.00	$3,360.00
Regional Hazard Mitigation Plan Updates	TBD	2026-2028	Contract	$162,842.00	$162,842.00
Green County Hazard Mitigation Plan Update	1/6/2026	2026-2027	Contract	$45,000.00	$45,000.00
Cazenovia Comprehensive Plan Update	4/22/2026	2027	Contract	$6,750.00	TBD
Town of Bloomington Comprehensive Plan Update	4/21/2026	2027	Contract	$6,750.00	TBD
Town of Moscow Comprehensive Plan Update	6/2/2026	2027	Contract	$4,850.00	$4,850.00
Barneveld RLF Administration	6/2/2026	on-going	Contract	$4,500.00	$4,500.00
PSW Contract to Administer the Rural Fellow	6/30/2026	2026-2027	Contract	$15,000.00	$15,000.00
Total				**$361,341**	**$307,841**
				Percent of projects from grants	30.77%
				Percent of projects from contracts	69.23%
				Percent of submitted proposals awarded by contract	69.23%
				Percent of submitted proposals awarded by contract value	85.19%

Media and Press Releases

- 6/27 Monroe Times – SWWRPC was credited for hosting the small business AI Training
- 7/2 Republican Journal - SWWRPC was credited for hosting the small business AI Training
- 7/2 Richland Observer - SWWRPC was credited for hosting the small business AI Training
- 7/9 Herald Independent - SWWRPC was credited for hosting the small business AI Training
- 7/9 Dodgeville Chronicle – Troy Maggied was announced as the new Mineral Point Administrator
- 7/9 Fennimore Times - SWWRPC was credited for hosting the small business AI Training
- 7/11 Monroe Times - SWWRPC was credited for hosting the small business AI Training
- 7/16 Republican Journal - SWWRPC was credited for hosting the small business AI Training
- 8/1 Monroe Times – Mei Mei Keohane was identified as a 26-27 Green Co Leader participant

Rural Transportation Work Program

2027

SOUTHWESTERN WISCONSIN
REGIONAL PLANNING
COMMISSION

STAFF

Troy Maggied
Executive Director

Jaclyn Essandoh
GIS Coordinator

Mei Mei Keohane
GIS Specialist

Bryce Mann
Administrative Assistant

Jacob Nelson
Research Analyst

Melinda Nicely
Finance Manager

Natalie Strait
Regional Planner

COMMISSIONERS

Grant County
Robert Keeney*
Eileen Nickels
Betsy Ralph

Green County
Jerry Guth*
Erica Roth
Kristi Spurley

Iowa County
John Meyers*
Carol Anderson
Todd Novak

Lafayette County
Jack Sauer*
Beau Buchs
Mandy Johnson

Richland County
Kerry Severson*
Steve Carrow
Bob Frank

** denotes County Board Chair*

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RESOLUTION NO. 2026-01
SOUTHWESTERN WISCONSIN REGIONAL PLANNING COMMISSION

ADOPTING A WORKPLAN FOR THE WISCONSIN DEPARTMENT OF TRANSPORTATION RURAL PLANNING GRANT FOR 2027

WHEREAS, the Southwestern Wisconsin Regional Planning Commission (SWWRPC), comprised of the counties of Grant, Green, Iowa, Lafayette, and Richland, needs to adopt a work plan for the Wisconsin Department of Transportation Rural Planning Grant for 2027; and

WHEREAS, the SWWRPC provides regional transportation planning services to the counties of Grant, Green Iowa, Lafayette, and Richland; and

WHEREAS, the SWWRPC is allocating a budget for this work in the amount of $64,443.70, of which $51,554.96 is granted SWWRPC from the U.S. Department of Transportation, $6,444.37 is granted SWWRPC from the Wisconsin Department of Transportation, and $6,444.37 is provided as a local match from SWWRPC; and

WHEREAS, the SWWRPC has met in public session on August 25, 2026, to discuss the grant and proposed workplan, which allows the SWWRPC staff to serve the people of the five-county region;

NOW, THEREFORE, BE IT RESOLVED, that the SWWRPC hereby adopts the attached workplan for 2027.

Dated this 25th day of August, 2026.

SOUTHWESTERN WISCONSIN REGIONAL PLANNING COMMISSION

____

John Meyers, Commission Chair:

____

Attest (Jerry Guth, Vice Chair):

About SWWRPC

Southwestern Wisconsin Regional Planning Commission (SWWPRC) is an extension of local government in Southwestern Wisconsin. We provide low-cost expert planning and economic development services to the county, city, village, and town governments of our five-county jurisdiction (Grant, Green, Iowa, Lafayette, and Richland counties). We assist our local communities to save both time and money while planning for the future.

SWWRPC is governed by a board of 15 Commissioners, with three representatives from each member county. Commissioner terms are three years. Staff have diverse expertise that includes public engagement, project management, GIS, economic development, municipal finance, and more.

About the 2027 Rural Transportation Work Program

This Rural Transportation Work Program (RTWP) identified specific transportation-related activities SWWRPC will perform in 2027. In addition to these project, annual compliance and on-going local documentation can be found below:

- Title VI contact information for requesting the current Title VI Program can be found at the bottom of the following webpage: www.swwrpc.org/about-us
- Public Transit Human Services Transportation Plans for 2024-2028 are found here: www.swwrpc.org/services/transportation-planning/regionally-coordinated-transit-plans

The RTWP is funded by a grant from the Wisconsin Department of Transportation inclusive of federal and state funding and requiring a local match. The formula for the 2027 RTWP is below:

	Federal (80%)	State (10%)	Local (10%)	Total Budget
Southwestern Wisconsin Regional Planning Commission	51,554.96	6,444.37	6,444.37	$64,443.70

Funding provided by:

USDOT Disclaimer: This document was prepared, in part, with federal funds via the State of Wisconsin but does not necessarily reflect the official views or policy of the U.S. or Wisconsin Departments of Transportation.

The contact person for the SWWRPC RTWP is:

Troy Maggied
Executive Director
(608) 342-1636
t.maggied@swwrpc.org

Summary of 2026 RTWP Accomplishments

Local Assistance (50%)

- Staff supported Comprehensive Planning in Argyle through the mapping of roads and pathways that appear to need new safety and non-motorized infrastructure improvements, including connectivity to the downtown, schools, and other recreational trails.

Public Participation (20%)

- SWWRPC Staff engaged regional economic development partners to identify transportation-related infrastructure that should be added to the new industrial park mapping GIS application.

Regional Transportation Planning (15%)

- Staff worked with 3 regional economic development partners to create a template GIS platform to map industrial park land. DOT funding was used to engage economic developers and identify transportation base layers that will be used in the site.

State and Federal Coordination (10%)

- Executive Director continued to engage around issues of federal funding, monitoring the rapidly and ever-changing landscape of available funding, funding changes, and funding freezes.

Program Administration (5%)

- The Director completed Quarter 4, 2025 reporting and finalized the 2026 Work Plan with DOT.

2027 RTWP

Local Assistance – 50%

In 2027, SWWRPC will assist the communities of our five counties in an array of local transportation planning projects. Efforts will include:

- Local Comprehensive Planning Updates – Staff will use DOT Planning Grant funding for various aspects of the transportation elements of community comprehensive planning work. The primary focus of our transportation planning work will be on the bike and pedestrian planning, intergovernmental coordination aspects of the plan, and seeking opportunities for improved collaboration for cost-savings among jurisdictions. We currently anticipate working on plans for the City of Lancaster and the Village of Cazenovia.
- County Highway Traffic Safety Commissions – SWWRPC will endeavor to attend quarterly meetings of all five-county highway traffic safety commissions, providing a regional and state context to these local meetings. We will continue to look for ways to support local efforts, such as the mapping identified above. We will communicate issues of state concern that impact our region. We will attempt to attend 20 meetings in 2027.
- Data and Mapping Support – Upon request or as deemed necessary, SWWRPC staff will provide support for local data and mapping issues outside of those provided in the comprehensive planning process. Historically, this has included mapping of commuters, analyses of resident workers and their transportation needs, and mapping or analysis of transit data from our local transit partners.
- Staff will support Transportation Alternative Program (TAP) grant applications and grant-funded projects around the region, pending local community requests for assistance.
- Spearhead development of countywide bikeway facility / suitability plans, pending sufficient funding and local support.

Public Participation- 20%

- Comprehensive Planning Public Engagement – SWWRPC staff will draw on DOT funding to prepare for and facilitate local comprehensive planning projects. Specifically, staff time will be used to focus on transportation, transit, and infrastructure-related issues at these meetings.
- Multi-modal Planning – SWWRPC will also engage with local communities around issues of importance to them, as they arise. This work could include mapping and coordination of ATV/UTV routes, parking studies, or other similar issues.

Regional Transportation Planning – 15%

In 2027, SWWRPC will assist our five counties in an array of regional transportation planning projects. This work will include:

- Dubuque Metropolitan Area Transportation Study (DMATS) – SWWRPC will monitor agendas distributed by DMATS, and determine the right level of engagement. We will attend meetings when necessary, determined by the relevance of agenda items impacting our region.
- Attendance and promotion of WisDOT Economic Development regional meetings, held quarterly and convened by WisDOT staff.

State and Federal Coordination – 10%

In 2027, SWWRPC will coordinate between our five counties and state and federal transportation planning. Efforts will include:

- Development and Review of State Transportation Plans – SWWRPC staff will assist WisDOT with any long-range planning and implementation efforts, and attend state-facilitated meetings regarding local transportation projects in the region.
- Participate in statewide and regional major corridor planning and environmental feasibility studies as coordinated by WisDOT.
- Workshops and Meetings – SWWRPC will assist WisDOT to host local workshops and/or meetings as needed and as time permits.
- Title VI Program – SWWRPC will look for those projects and initiatives in our region that directly implement the goals of Title VI.
- Federal Transportation Legislation – SWWRPC provides staff time and resources for the discussion of coordination of federal transportation legislation performance measures and establishment of State performance targets.
- Assist in WisDOT efforts related to the economic, social, environmental, and land use impacts.

Program Administration – 5%

- Program Reporting – SWWRPC Executive Director will prepare and submit quarterly invoices and progress reports to the central office of the Wisconsin Department of Transportation. This task also includes oversight and management of SWWRPC staff involved in this Work Program, budgetary oversight of this program, as well as development and preparation of the *2028 Rural Transportation Planning Work Program for the Southwestern Wisconsin Regional Planning Commission*.
- SWWRPC staff will participate in quarterly FHWA/MPO/RPC/WisDOT meetings to discuss transportation planning, policy, financial, and technical issues. Staff participation will depend on availability since the quarterly meetings fall at the same time as regular SWWRPC Board meetings.

Budget and Staffing Plan

2027 SWWRPC Transportation Planning Budget

Project	Estimated Budget
WisDOT/FHWA/SWWRPC Planning Funds	$64,443.70 ($51,554.96 Federal, $6,444.37 State, $6,444.37 Local)
Rail Transit Commissions (ineligible RTWP costs)	$51,030
Total	**$164,073.70**

2027 Cost Share Distribution of RPC members by county

County	Equalized Value as % of Region	DOT Cost-Share Per County
Grant	30.51%	$1,966.27
Green	28.15%	$1,813.89
Iowa	19.13%	$1,232.97
Lafayette	11.15%	$718.73
Richland	11.06%	$712.52
		TOTAL $6,444.37

2027 SWWRPC RTWP Staffing Plan

Name	Position	Phone Number	Email	Estimated time spent on RTWP
Troy Maggied	Executive Director	(608) 342-1636	t.maggied@swwrpc.org	10%
Jaclyn Essandoh	GIS Specialist	(608) 342-6005	j.essandoh@swwrpc.org	15%
Mei Mei Keohane	GIS Planner	(608) 348-5055	m.keohane@swwrpc.org	15%

Indirect Cost Allocation Plan

Indirect Cost Rate

SWWRPC hires an auditing firm annually to conduct an independent audit of our organization. The audit for the year ending December 31, 2023, conducted in the summer of 2024, identifies our Indirect Cost Rate at 46.32%. SWWRPC has submitted this indirect rate and developed an Indirect Cost Proposal to have on file as requested by our Federal Cognizant Agency, the U.S. EDA.

Direct and Indirect Costs

Cost Category	Budget
Direct Costs (salary, mileage, supplies, and fringe)	$34,593.38
Indirect Costs (46.32%)	$29,850.32
Total	**$64,443.70**

United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

September 25, 2024

Troy Maggied, Executive Director
Southwestern Wisconsin Regional Planning Commission
20 S. Court Street
Platteville, WI 53818

Re: Indirect Cost Rate Certificate

Troy Maggied:

With this letter, the Interior Business Center (IBC), on behalf of the Economic Development Administration (EDA), a component of the Department of Commerce and your cognizant agency, acknowledges receipt of your Certificate of Indirect Costs for FY 2025 dated September 24, 2024. As a unit of state or local government that receives less than $35 million in annual cumulative direct Federal funding, you are not required to submit an indirect cost rate proposal to EDA and, consequently, EDA will not review your submission at this time. For more information on this requirement, see 2 C.F.R. part 200, App. VII §D.1.b.

Your organization is required to develop an indirect cost rate proposal or cost allocation plan in accordance with 2 C.F.R. part 200 and retain it with related supporting documentation for audit. For more information on this requirement, see 2 C.F.R. part 200, App. VII §D.1.b. and 2 C.F.R. §200.333. EDA reserves the right to review this or future indirect cost rate proposals at a later time to ensure conformity with the requirements of 2 C.F.R. part 200. Typically, EDA will exercise this right if there is a relevant audit finding, a concern is raised by another government agency concerning a particular indirect cost rate, and/or if EDA finds an anomaly in an indirect cost rate proposal. In such circumstances EDA may review such an indirect cost rate proposal itself or through another Federal agency.

IBC is a shared service provider operating under the Department of the Interior. EDA has entered into an agreement with IBC to review and process Certificates of Indirect Costs on their behalf. EDA remains your cognizant agency and this letter, although issued from IBC, is EDA's acknowledgment of receipt.

Please contact IBC if you have any questions or concerns.

Sincerely,

Craig A. Wills

Craig A. Wills
Indirect Cost & Contract Audit Division Chief

Enclosure: Certificate of Indirect Costs

Phone: (916) 930-3803
Fax: (916) 930-3804

Email: EDA_Indirect@ibc.doi.gov
Website: https://ibc.doi.gov/ICS/icrna

U.S. Department of Commerce, Economic Development Administration
1401 Constitution Avenue, NW
Washington, DC 20230

CERTIFICATE OF INDIRECT COSTS

This is to certify that I have reviewed the indirect cost rate proposal prepared and maintained herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal dated 09/24/2024 **[identify date indirect cost rate proposal was finalized]** to establish indirect costs rate(s) for 7/1/2024 to 6/30/2025 **[identify start/end dates for the fiscal year covered by the indirect cost rate]** are allowable in accordance with the requirements of the Federal award(s) to which they apply and OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (codified at 2 C.F.R. Part 200) Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal Government will be notified of any accounting changes that would affect the predetermined rate.

(3) The indirect cost rate calculated within the proposal is .4632 **[identify rate(s)]**, which was calculated using a direct cost base type of salaries **[identify type of direct cost base – Salary & Fringe, MTDC, etc.]**. The calculations were based on actual costs from fiscal year 2024 to obtain a federal indirect cost billing rate for fiscal year FFY 2024/2025.

(4) All documentation supporting the indirect cost rate identified above must be retained by the Recipient. This rate should be reviewed and validated as part of the Recipient's annual financial audit.

Subject to the provisions of the Program Fraud Civil Remedies Act of 1986, (31 USC 3801 et seq.), the False Claims Act (18 USC 287 and 31 USC 3729); and the False Statement Act (18 USC 1001), I declare to the best of my knowledge that the foregoing is true and correct.

Organization Name: Southwestern Wisconsin Regional Planning Commission
Signature: Troy Maggied Digitally signed by Troy Maggied DN: cn=Troy Maggied, o=SWWRPC, ou=Executive Director, email=t.maggied@swwrpc.org, c=US Date: 2024.09.24 11:46:04 -05'00'
Name of Authorized Official: Troy Maggied
Title: Executive Director
Email Address and Phone: t.maggied@swwrpc.org 608-342-1636
Date of Execution: 09/24/2024

2027 SWWRPC Meeting Schedule

All meetings to start at 9am.
In-person meetings to be held in the City of Platteville Common Council Chambers.

Full Commission

- February 24
- May 26
- June 23 Annual Meeting
- August 25
- November 17

Executive Committee

- April 28
- July 28
- September 24 (virtual)

1. Full Financial Reports Available
    a. February – Previous Year End
    b. May – Quarter 1
    c. August – Quarter 2
    d. November – Quarter 3

2. Budget Approval Timeline
    a. June – Annual Meeting & Approval of County Contributions
    b. July – Executive Committee Draft Budget Review
    c. August – Approve Budget

3. Executive Director Evaluation Timeline
    a. September – Executive Committee Director's Review
    b. November – Director's Review with Full Commission

4. Other Events
    a. February – Appoint Nominating Committee for Officer Election (Even Years)
    b. May – Election of Officers (Even Years)
    c. May – Designation of Ex. Com. for non-officer positions (Even Years)
    d. August – Audit Review & Approval
    e. August – WisDOT Resolution Approval
    f. November – Approve 2027 Meeting Calendar
    g. November – Annual Look-ahead

20.205 Certification

The SWWRPC Self-Certification of Compliance with CFDA 20.205 Federal Funding Requirements are attached on the following pages.

Regional Planning Commissions Self-Certification of Compliance with CFDA 20.205 Federal Funding Requirements

The Regional Planning Commissions (RPC) will formulate, and submit for annual approval, a Transportation Planning Work Program (TPWP), which identifies all transportation-related planning activities to be funded. In performing the activities and receiving Federal and State funding for the TPWP, the Regional Planning Commission hereby self-certifies their compliance with the following regulations, terms and conditions:

1. Catalog of Federal Domestic Assistance (CFDA) 20.205 Federal Funding Requirements.

2. The TPWP sets forth a description of the specific transportation planning activities and products to be completed each calendar year, the corresponding staff and budgetary requirements, and the allocation of the total costs between the participating agencies.

3. Upon adoption of the TPWP by the RPC and approval by WisDOT and by USDOT funding agencies, with authorization from WisDOT the RPC will proceed with the TPWP.

   The TPWP may be amended during the course of the year upon written request of the RPC subject to (1) the written concurrence of WisDOT and (2) the availability of funding, if applicable.

4. The RPC may enter into such institutional arrangements, service contracts or agency agreements as it deems necessary to carry out the scope of work in the TPWP with the understanding that the RPC shall remain accountable for completion of planning products in accordance with the TPWP. All such contracts, subcontracts, agreements or other written understandings for services shall conform to the appropriate provisions of 2 CFR 200 as supplemented by 23 CFR 420.119 issued by the Federal Highway Administration (FHWA); Federal Transit Administration (FTA) Circular 4220l.E and any changes or revisions thereto; and other applicable guidance the FTA, FHWA or USDOT may issue.

   When consultants are to be employed in accomplishing work under the TPWP, all parties providing funding or technical support for such work shall have the right to review and advise on basic study methods and procedures and to review and approve subcontracts.

WisDOT and USDOT, at all times during the effective period of the TPWP, will be accorded proper facilities for inspection of the transportation planning work activities and shall, in accordance with Article XI, have access to all data, information, records and documents pertaining to the work under the TPWP.

Work Product

RPCs shall give WisDOT and applicable USDOT agencies reasonable opportunity to review and comment on their respective reports produced under the TPWP prior to publication of the final report.

All reports and documents published by all parties shall give credit to all other parties and to participating USDOT agencies and include appropriate disclaimer statements regarding representation of USDOT views or policies.

WisDOT and USDOT shall have the royalty-free nonexclusive and irrevocable right to reproduce, publish, distribute, or otherwise use, and to authorize others to use, the work produced under the TPWP for government purposes.

Prohibited Interest

No member, officer or employee of the RPC or any state or local public body during his or her tenure or for one year thereafter may have or acquire any interest whatsoever, direct or indirect, in the TPWP proceeds thereof or any benefit arising therefrom.

No member of or delegate to the Congress of the United States of America may have or acquire any interest whatsoever, direct or indirect, in the TPWP proceeds thereof or any benefit arising therefrom.

Funding and Payment

A. Upon adoption of the TPWP by the RPC and approval by WisDOT and by USDOT funding agencies, this Self-Certification shall be deemed to be a part of the TPWP with respect to the scope of work and funding arrangements. Specific terms or conditions governing the financial aspects of the TPWP will be set forth in WisDOT's annual authorization letter.

B. All costs incurred during the progress of the transportation planning work activities shall be shared by the RPC and the other participating agencies on the basis of the cost allocation schedule set forth in the approved TPWP.

   WisDOT's share of program costs, together with any USDOT share, which is administered by WisDOT, will be paid to the RPC following the receipt of a properly executed invoice, and a detailed status of expenditures report.

   Progress reports containing a narrative and financial account of the work accomplished to date shall be furnished by RPC to WisDOT at no greater than a quarterly interval. These reports shall be due 30 days after the end of the first, second and third quarters, and 60 days after the final quarter.

WisDOT may withhold or delay approval of invoices if the RPC fails to submit progress reports or scheduled products in a timely and satisfactory manner. WisDOT shall provide reimbursement to the RPC for the timely payment for all submitted and approved progress reports, finished products, and invoices.

Article IX: Cost Principles

A. Allowable Costs. Actual costs incurred by RPC under this TPWP shall be eligible for reimbursement provided the costs are:

1. Verifiable from the RPC's records;

2. Not included as match funds as prescribed by federal law or regulation for any other federally assisted program;

3. Necessary and reasonable for proper and efficient accomplishment of the approved TPWP;

4. In conformance with the standards for allowable costs set forth in 2 CFR 225 (Office of Management and Budget (OMB) Circular A-87, revised) and with applicable guidelines, regulations, or federal agreement provisions issued by FHWA or FTA.

5. Not paid by the federal government under another assistance agreement unless authorized to be used as match funds under the other federal agreement and the laws and regulations governing such agreement; and

6. Provided for in the approved TPWP.

No contributions where costs are not incurred, such as volunteer services or donated property, may be accepted as the non-federal share.

B. Indirect Costs. RPC costs charged on an indirect basis shall be supported by an indirect cost allocation plan and indirect cost rate proposal. Such plans shall be submitted with certification to WisDOT and the host agency’s cognizant federal agency for approval prior to recovering any indirect costs included under this TPWP.

Property Utilization and Management

The RPC shall comply with the property management standards as set forth in 2 CFR 200, Subpart D, Property Standards.

Records and Audits

A. The RPC shall, for the program of transportation planning and programming activities maintain an accounting system that adequately accounts for all funds provided for, accruing to, or otherwise received from the federal, state and local units of government, or any other quasi-public or private source under this TPWP.

B. All eligible costs, including paid services and expenses contributed by the RPC, shall be charged to the approved TPWP by the RPC and shall be supported by properly executed payrolls, time records, invoices, contracts, or vouchers evidencing in proper detail the nature and propriety of the charges. All accounting records and other evidence pertaining to the costs incurred by the RPC under this TPWP shall be maintained by the RPC and shall be clearly identified and readily accessible. WisDOT and USDOT shall have authority to audit, review, examine copy and transcribe any pertinent data, information, records or documents relating to this TPWP at any reasonable time. The RPC shall retain all records and documents applicable to this TPWP for a period of not less than three (3) years after final payment is made to WisDOT by the federal funding agencies.

C. The RPC shall have a single, organization-wide financial and compliance audit performed by a qualified, independent auditor if required to do so under federal laws and regulations. (See 2 CFR 200 Subpart F Audit Requirements.). This audit shall be performed in accordance with 2 CFR 200, and state single, organization-wide audit guidelines issued by the Wisconsin Department of Administration (DOA). A copy of the audit shall be furnished to WisDOT.

Certification Regarding Lobbying

A. The RPC certifies, to the best of his or her knowledge and belief, that:

   1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the RPC shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

B. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 USC 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

C. The RPC also agrees by adopting this TPWP that it shall require that the language of this certification be included in all lower tier subcontracts, which exceed $100,000 and that all such subrecipients shall certify and disclose accordingly.

SOUTHWESTERN WISCONSIN
REGIONAL PLANNING
COMMISSION

20 S. Court St.
Platteville WI 53818
p: 608.342.1636 • f: 608.342.1220
e: info@swwrpc.org
www.swwrpc.org

DATE: August 25, 2026
TO: SWWRPC Executive Committee
FROM: Troy Maggied, SWWRPC Executive Director
SUBJECT: Updated recruitment and transition process for the Executive Director position

Dear Committee,

This memo updates the original version provided to the Commission on June 30, and outlines a "working document" to capture our shared understanding of the timeline, process, and roles for recruiting and re-hiring the Executive Director.

Transition Timeline: Current Executive Director

- July 17: Last full-time day at SWWRPC
- Weeks of July 20 and 27: 3 days at Mineral Point, 2 days at SWWRPC
- August 3-7 and 13-17: Pre-scheduled vacation. No work at either location.
- August 18-September 4: Hourly work at Mineral Point with an allowance to assist as needed.
    - I continue to complete tasks outlined below and will be with SWWRPC full time on 8/25 and 8/31 to assist as needed.
- September 7: Full-time in Mineral Point. Remain on hourly availability as needed, until the new Executive Director fully terminates employment.

Proposed Recruitment & Rehiring Process and Timeline:

- August 25: Selection committee to review videos of initial applicants and resumes, and discuss final applicants
- August 31: Final interviews

Transition issues and considerations:

- Request at the 8/25 Commission meeting to delegate authority to Finance Manager Melinda Nicely for approval of all invoices that are budgeted and regularly occurring.

Position visibility:

- Indeed visibility:
    - 7,615 Impressions
    - 614 Clicks
    - 45 Started Applications
    - 33 Submitted Applications
- LinkedIn visibility:
    - 665 Views
    - 131 Invited Candidates
    - 50 Applications
- Maggied's share on LinkedIn:
    - 3 comments
    - 6 reshares
    - 40 likes
    - 2,332 impressions (every time the post appears on a user's screen)

- # of total applicants: 86
- # of initial Zoom interviews:

Options for staff involvement: Staff completed a survey of attributes they'd think are most important in an Executive Director. This was shared with the Executive Committee and Jon Hochkammer for inclusion in the interview process.

Project and Duties:
Summary of remaining hours: 20-23 hours of project transition work and miscellaneous administrative functions to complete before August 31, depending on conditions outlined below.

- General operational duties
  - Approving payroll - 30 minutes every 2 weeks
    - Anticipated completion: Hiring of new director or at the Commission's discretion
    - 8/25 status: On-going

  - Approving expense requests- 15 minutes every month
    - Anticipated completion: Week of September 7 (anticipating a October hiring)
    - 8/25 status: On-going

  - Budget development and approval: 1 hour in addition to Commission meeting approval timeline
    - Anticipated completion: August 25
    - 8/25 status: Complete. Finance Manager Nicely will email the county contribution letters to county board Chairs, Administrators, and Clerks following the 8/25 meeting.

  - Executive and Commission Meetings: 9-11 hours to prep and attend the July 21 Commission meeting, July 28 Executive Committee meeting, and August 25 Commission meeting
    - Anticipated completion: August 25
    - 8/25 status: Holding 8 hours for the 8/31 interviews if needed

- Personnel
  - Hiring new planner: Two candidates were interviewed but neither were successful. A broader recruitment can begin after action is taken on the direction of the Executive Director recruitment action.
    - 8/25 status: Hiring is on hold until the new Director starts

- Projects:
  - Fennimore EDA Public Works Grant
    - SWWRPC role: Grant writer (complete) and grant administrator contract ($35,000)
    - Scope: $3.1 million grant with $797k local match. Total project $3.9 million to build a 72-acre industrial park
    - Status: Awarded

        - Exec. Dir. Role: Assist the city procure an engineer per 2CFR200 (federal guidance) This includes drafting the RFQ, submitting it to the paper, posting on League website, emailing to interested parties. Upon proposal deadline, review and score proposals for city to award engineer contract. Final role - hold kick-off meeting with EDA, city, engineer, and SWWRPC. After kick-off meeting, the engineer will take several months to complete design and the new E.D. will take over.
        - Hours required: 8-10
        - Anticipated handoff: Upon hire of new Director.
        - 8/25 status: Fennimore City Council met on 8/17 to select an Engineer. I anticipate 3 hours of final work prior to the engineer leading the project.

    - Shullsburg EDA Public Works Grant
        - SWWRPC role: Grant writer (complete) and grant administrator ($40,000)
        - Scope: $1.32 million grant with $880k local match. Total project $2.2 million to build a 17-acre industrial park
        - Status: Award pending
        - Exec. Dir. Role: TBD. Ideally, the project will be awarded after the new E.D. starts. If award occurs before, current E.D. will assist with engineer procurement as noted above - potentially only procurement notification and not assisting with award, depending on timing of new E.D.
        - Hours required: 8-10
        - Anticipated handoff: Upon hire of new Director.
        - 8/25 status: No change

    - DOT Work Plan
        - SWWRPC Role: Develop annual Rural Transportation Planning Grant Work Plan for approval by SWWRPC Board and DOT to enable $57k of annual grant funding and $6.7k local match.
        - Exec Dir role: Incorporate DOT comments and have SWWRPC board review and approve it at the August 25 board meeting.
        - Hours required: 0.5-1, excluding August 25 meeting
        - Anticipated handoff: new Director will lead implementation in 2027. No further action by current Director after the August 25 meeting
        - 8/25 status: Complete upon August 25 Commission meeting, signing of resolution, and emailing to DOT.

    - Lancaster EDA Planning Grant
        - SWWRPC role: Grant writer (complete) and planning consultant
        - Scope: $170k grant with $42k local match. 2-year period of performance. Total project $213k to support comprehensive and strategic planning, and to conduct a land suitability analysis for a future industry park
        - Status: Awarded on August 13. I'm trying to push the actual start date of the period of performance back by 2 months to allow the new Director to begin this project.
        - Exec. Dir. Role: TBD. Minimal role if start date is pushed back. If start date cannot be pushed back, E.D. will help new staff kick-off the project.
        - Hours required: 1-3 max

        - Anticipated handoff: Upon hire of new Director or transition to new staff
        - 8/25 status: Project handed off to Natalie Strait. Anticipate 2-3 hours to discuss scope, assist with kick-off if needed.

- Iowa County SBDG Grant Administration:
    - SWWRPC Role: Grant administrator
    - Exec Dir role: Collect admin paperwork from applicants, coordinate site visits, approve payment by county, submit quarterly invoices from county to WEDC for reimbursement.
    - Hours required: Minimal, but sporadic.
    - Anticipated handoff: Unknown. Some grant applicants are slow to complete their project. Original completion deadline was December,2026. Project is currently 34% complete.
    - 8/25 status: Project is 70% complete. Anticipate 2-3 hours remaining.

- Congressionally Directed Spending Resiliency Grant (channeled through FEMA Pre-disaster mitigation grant)
    - SWWRPC role: Grant writer (complete) and planning consultant
    - Scope: $150k grant with $50k local match. 2-year period of performance. Total project $200k to support infrastructure, residential, and business risk analysis as an implementation step to the previous county Hazard Mitigation Plans
    - Status: Will be awarded no later than September 30
    - Exec. Dir. Role: TBD. New staff may take on the project in partnership with new E.D., depending on hiring process of new E.D. Maximum anticipated hours is 2-3 to transition project to new staff
    - Anticipated handoff: Upon hire of new Director or transition to new staff
    - 8/25 status: Revised and final proposal submitted to FEMA and the project will be awarded by 10/1. Anticipate 2-3 hours of transition work.

- FEMA BRIC Grant
    - SWWRPC role: Grant writer and planning consultant
    - Scope: $180k grant with $20k local match. 2-year period of performance. Total project $200k to greatly reduce the cost to update county hazard mitigation plans through a regional process that currently includes Green, Iowa, Lafayette, and Richland Counties. Scope also includes scenario planning around the sustainability of county hazard mitigation planning efforts.
    - Status: Anticipated award to be this year.
    - Exec. Dir. Role: I'm currently revising the scope of work for submission to FEMA. Anticipate 2-4 hours to revise grant and steward through approval process.
    - Anticipated handoff: Upon hire of new Director
    - 8/25 status: Revised and final proposal submitted to FEMA and the project will be awarded by 10/1. Anticipate 2-3 hours of transition work.