



Board of Directors Meeting Agenda

Thursday, December 4, 2025, 6:30 pm

- 1) Call to Order
- 2) Roll Call & Welcome
- 3) Approval of Consent Agenda Items

----- CONSENT AGENDA -----

- 4) Approval of Minutes
 - a. October 2025 SWCAP Board Minutes
 - b. Committee Minutes
 - i. Personnel Committee
 - ii. Planning & Review Committee
 - iii. Membership Committee
 - iv. Finance Committee
- 5) Action Items
 - a. Financial Reports for October 2025
 - b. (USDA) Child and Adult Care Food Program Report October 2025
 - c. Head Start Selection Criteria for the 2026-2027 Program Year
 - i. revisions are highlighted in yellow
 - d. Head Start Recruitment Plan
 - i. housed within the ERSEA Plan, revisions highlighted in yellow on pages 7 and 8
 - e. Policy—Insurance Benefit Continuance
 - f. SWCAP Head Start Short-Term Retention Incentive Policy
- 6) Other Items
 - a. Head Start Enrollment and Attendance
 - b. Group Health Insurance Plan Premiums for Furloughed Employees
 - c. Strategies to Stabilize the Head Start Workforce

-----END OF THE CONSENT AGENDA-----

----- REGULAR AGENDA -----

- 7) Board Discussion & Training Items
 - a. Items moved from the Consent Agenda
 - b. New Board Member Appointment
 - c. Head Start Eligibility Board Training
 - d. Discussion Item: Foods
- 8) Program Reports & Executive Staff Reports

Mission:

“We work to mitigate the causes and conditions of poverty in Southwestern Wisconsin, building resilience and self-sufficiency by providing supportive services and collaborating with partners.”



- a. Senior Directors Report
- b. Executive Directors Report

9) Next Board Meeting

- a. January 22, 2025, 6:30PM

10) Adjournment

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“We work to mitigate the causes and conditions of poverty in Southwestern Wisconsin, building resilience and self-sufficiency by providing supportive services and collaborating with partners.”