



1300 Industrial Drive, Suite 2, Fennimore, WI 53809 608-822-3393

**Executive Committee Meeting Agenda
Wednesday, November 19, 2025 – 9:30 a.m.**

In-Person Meeting Location:

SWLS Headquarters, 1300 Industrial Dr, Fennimore, WI 53809

Online connection information:

Link: <https://us02web.zoom.us/j/88443840696?pwd=5NAo3SLrJDxsENKapZ7wB42nhXV0Ub.1>

Meeting ID: 884 4384 0696

Passcode: HwZ33y7e

Join by phone: (312) 626-6799

Call to Order

Acceptance of Agenda **Action**

Approval of Minutes of the November 5, 2025 Executive Committee meeting **Action**

Business:

1. Cataloging and Collections Consultant Position Description..... **Action**
2. SWLS Personnel Manual Updates **Possible Action**
3. Date, Time, and Location of next meeting **Action**
4. Adjournment **Action**