



GRANT COUNTY
ORCHARD
MANOR

To: Orchard Manor – Farm Committee
Date: May 6, 2026
Subject: Agenda May 13, 2026

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, May 13, 2026 at 9:00 a.m.** In person attendance will be held in the **Orchard Manor, Conference Room 106**, at 8800 US Hwy 61, Lancaster, WI 53813.
A zoom option will also be available.

Join Zoom Meeting

<https://co-grant-wi-gov.zoom.us/j/86593701194?pwd=aQB2lJ3oiUs0XJPwrXaDBY7VcillAv.1>

Meeting ID: 865 9370 1194

Passcode: 632078

+16469313860,,86593701194# US

Agenda:

1. Call to order at **9:00 a.m.**
2. Establish a quorum.
3. Certification of compliance with the Open Meetings Law.
4. Approval of agenda.
5. Approval of the minutes.
6. Farm business.
 - Farm vouchers and financial report
7. Welcome two New Board Members- Carol & Joann
8. Compliance and Ethics- Annual Acknowledgement/Signature- Discussion
9. Orchard Manor Foundation Presentation by Chad Heinzelman- Discussion
10. Water Main Loop-Discussion
11. Capital Improvement Planning- Next Five Years- Discussion
12. Review of Parking Lot project 2027 – Discussion/ Possible Action
13. Nurse Call Quote/Proposal Approval- Action
14. Operational & Strategic Plan Progress Tracker/Timeline- Discussion
15. Orchard Manor Operations
 - A. Chairperson’s report.
 - B. Maintenance Supervisor’s report.
 - C. Administrator’s report.
16. Orchard Manor vouchers and financial report.
17. Voluntary Tour of Orchard Manor- by Alesha Erdenberger after adjournment
18. Set next meeting date- propose change to June 3rd or 17th, 2026
19. Adjournment

Orchard Manor/County Farm
Committee Meeting Minutes
April 8, 2026

Committee Member/Vice Chairperson, Diane Nelson, called the meeting to order at 9:00 a.m. Diane Nelson also noted a quorum was present, and Alesha Erdenberger certified the meeting was in compliance with the Open Meetings Law.

Committee members present were Roger Guthrie, Joe Mumm, Rick Sanson by zoom, Diane Nelson, and Mike Timmerman. Grant County staff members present: Robert Keeney, Nate Dreckman, Shane Drinkwater, Garry Pluemer, and Alesha Erdenberger. Others present: Terri Abing.

Roger Guthrie made the motion seconded by Joe Mumm to approve the agenda with eliminating #7 as it's a duplicate on agenda and #9 due to no bids to review. Motion carried, voice vote, without negative vote.

Mike Timmerman made the motion seconded by Rick Sanson to approve the minutes from the regular meeting on March 11, 2026. Motion carried, voice vote, without negative vote.

Farm Business. Terri stated that all is going well; they haven't started planting yet due to the cold weather.

Alesha provided a financial report and vouchers for the Farm.

Roger Guthrie made the motion seconded by Joe Mumm to approve the Farm report, cash balance and voucher report, as presented. Motion carried, voice vote, without negative vote.

Change in CIP Design Costs- CBRF to Design Costs- SNF/ICF – Alesha presented a request to move the capital improvement plan funds for 2026 from CBRF to SNF/ICF. Alesha, in agreement with Garry, proposed that the CIP funds be used to hire an Architect to assist in a renovation/remodel of the existing SNF/ICF. The remodel will be to prepare for more memory care beds based on the recommendation from Elder Dynamics earlier in the year. Discussion ensued regarding a new market study; all were agreement that this was not needed at this time. Further discussion occurred regarding the change in direction to Memory care including having more farmland views, and the current funds left in the CIP being \$295,575 after funds were allocated for the back parking lot engineering costs.

Roger Guthrie made the motion seconded by Diane Nelson to approve the Capital Improvement Plan funds for 2026 to be reallocated to SNF/ICF design costs and not CBRF at this time, as presented. Motion carried, voice vote, without negative vote.

Add Exterior Light to Parking Lot project- Garry presented two quotes from Sweet Hill Electric for adding an additional light pole. The first was for just conduit and light pole

base for \$5,600, and the other is for the full light pole-conduit, base, pole, light, and wiring for \$8,880. Garry presented that this light pole was missed in the design due to the location being between Orchard Manor and the CBS building. Garry also proposed the funds be used from the CIP Design Costs for SNF/ICF- leaving total of the CIP at \$286,775.

Joe Mumm made the motion seconded by Mike Timmerman to approve the reallocation of funds from the CIP Design Costs for SNF/ICF to the light project for a full complete additional light pole for \$8,800, as presented. Motion carried, voice vote, without negative vote.

Water Main Loop- Robert provided an update to the water main loop discussion including that they had one landowner state they do not want the water line going through their property. They would like us to look at other options. Robert stated that he was planning to schedule a meeting with Garry, Nate, and himself with the City of Lancaster to establish some options/next steps.

Operational & Strategic Plan Progress Tracker/Timeline- Alesha provided a document with a highlight of both operational goals (Elder Dynamics) and strategic goals (SW Regional Planning) with an update to each goal.

Orchard Manor Operations-

Chairperson's report- Rick Sanson presented that the County Board Appreciation Meal for Orchard Manor is scheduled for Thursday, April 16, 2026 from 10:30am to 11:30am.

Maintenance Supervisor Report- Garry presented the following items:

- Parking lot on schedule
- Roof- shingles are here in back parking lot
- HVAC- bypass until end of April

Administrator's Report- Alesha Erdenberger presented the Administrator's Operations Report which include the following items:

- New signage displayed around facility
- Interactive Abuse Training for all staff= displaying SPRITE campaign
- Foundation has been established and starting to fundraise/apply for a grant

Alesha presented the Orchard Manor vouchers and financial report.

Diane Nelson made the motion seconded by Mike Timmerman to approve the Orchard Manor financial report and vouchers, as presented. Motion carried, voice vote.

Richard Sanson tentatively set the next regular meeting for Wednesday, May 13, 2026 at 9:00 a.m. meeting location to be Orchard Manor.

Joe Mumm made the motion seconded by Roger Guthrie to adjourn the regular meeting.
Date set for next regular meeting is Wednesday, May 13, 2026 at 9am, location at Orchard Manor conference room 106. Motion carried, voice vote.

Secretary

Date

Chair

Date

**Grant County Farm
Cash Balance Statement
As of April 30, 2026**

Cash Balance, March 31, 2026		\$290,103.30
April 2026 Receipts		\$0.00
Farm Rent	\$0.00	
April 2026 Vouchers		\$171.43
Property Insurance	\$0.00	
Committee Fees	\$135.00	
Mileage & Social Security	\$36.43	
Cash Balance, April 30, 2026		\$289,931.87

Carol Beals _____

Joann Wiederholt _____

Joseph Mumm _____

Diane Nelson _____

Mike Timmerman _____

April 2026 Check Listing

April 2026 Check Listing			
			For:
17109	Ability Network Inc	\$374.73	Admin Supplies
17110	Amazon Business	\$233.42	
			Nursing Supplies
			Nursing Inservice
			Activity Inservice
			Dietary Inservice
			Housekeeping Inservice
17111	Aramark	\$3,831.78	Laundry Linen Purch Services
17112	Bloomington Meats	\$1,400.00	Food
17113	Capital Sanitary Supply	\$1,526.58	Nsg & Hskping Supplies
17114	Direct Supply	\$230.41	Nursing Supplies
17115	Fishnick Dairy	\$1,250.44	Food
17116	GasserTrue Value Hardware	\$115.93	Activity & Hskping Supplies
17117	Grainger	\$316.08	Maint Bldg Maint/Repairs
17118	Grant County Hwy Dept	\$313.50	Nsg Flu & TB Shots
17119	Healthcare Signs.com	\$2,057.74	Maint Bldg Maint/Repairs
17120	Humana Healthcare Plan	\$10.64	Pharmacy
17121	Laundrette LLC	\$4,000.00	Laundry Purchased Services
17122	Martin Bros	\$1,218.72	Nsg/Dietary Supplies & Food
17123	McKesson Medical-Surgical	\$1,773.15	Nsg Supplies & Underpad Exp
17124	Medical Associates	\$34.67	Labs Other Imaging
17125	Medline Industries	\$3,355.14	Nsg Supplies & Underpad Exp
17126	Nick Poots	\$1,669.63	Maint Bldg Maint/Repairs
17127	Pitney Bowes	\$233.40	Admin Equip Rent & Supplies
17128	Professional Medical Inc	\$1,206.96	Nursing Supplies
17129	Void	\$0.00	Void
17130	Reinhart Foodservice	\$10,044.29	Nsg/Dietary Supplies & Food
17131	Sherwin Williams	\$34.95	Maint Bldg Maint/Repairs
17132	Shopping News	\$32.00	Admin Advertising
17133	Southwest Wisconsin Technical Col	\$110.90	Nursing Inservice
17134	WI Dept of Health	\$35,330.00	Eds Beds
17135	Wolf's Grantland Graphics	\$579.50	
			Miant Operating Supplies
			QMRP Supplies
			Social Service Supplies
			Admn Supplies
			Admin Advertising
17136	A&J Vans	\$48,353.02	Maint Cap Outlay-Equip Bus Project
17137	Ability Network Inc	\$782.90	Nursing Purch Srvcs
17138	Access Systems Leasing	\$380.00	Admin Equip Rent & Supplies
17139	Alliant Energy	\$9,804.23	Utility - Electric
17140	Amazon Business	\$1,308.81	
			Nursing Supplies
			PT Supplies

			Activity Supplies
			Activity Other Expense
17141	Aramark	\$3,831.78	Laundry Purchased Services
17142	Broda	\$8,198.00	Maint Cap Outlay-Equip Therapy RAP Project
17143	Cantata Health (Wellsky)	\$1,864.40	Admin Comp Systms&Network
17144	Capital Sanitary Supply	\$1,227.28	Nsg & Hskping Supplies
17145	Cardmember Services	\$1,936.49	
			Nursing Supplies
			Vehicle - Fuel
			QMRP Inservice
			Social Service Inservice
			Maint Bldg Maint/Repairs
			Maint Support/Agreements
			Admin Prof Fees
			Admin Inservice
			Admin Outreach
17146	City of Lancaster	\$730.06	Water & Sewer
17147	Direct Supply	\$288.32	Dietary Supplies
17148	Engage Consulting	\$850.00	Nsg Purch Services
17149	Fishnick Dairy	\$1,220.13	Food
17150	GasserTrue Value Hardware	\$97.56	Maint Bldg Maint/Repairs
17151	Grant Regional Health Center	\$156.59	
			Labs
			Nsg Physicals
			Dietary Physicals
17152	Heins Contracting	\$2,000.00	Maint Bldg Maint/Repairs
17153	JDR Engineering Inc	\$2,000.00	Miant Cap Outlay Bldg HVAC Project
17154	Kraemer's Water Store	\$152.75	Nsg Supp & Equip Rent
17155	Laundrette LLC	\$3,750.00	Laundry Purchased Services
17156	Lenth Nutrition Consulting	\$1,622.50	Dietician
17157	Liberty Ag & Lawn	\$1,375.24	Activity Other Expense
17158	Logistics Recycling	\$330.76	Nursing Purch Srvc
17159	Martin Bros	\$1,078.99	Nsg/Dietary Supplies & Food
17160	McKesson Medical-Surgical	\$3,847.26	Nsg Supplies & Underpad Exp
17161	Medline Industries	\$3,426.96	Nsg Supplies & Underpad Exp
17162	Morris Newspaper	\$217.00	Admin Advertising
17163	Motion Picture Licensing Corporati	\$568.62	Admin Purch Srvc
17164	Northwest Respiratory	\$2,483.98	Oxygen
17165	Piggly Wiggly	\$294.40	Activity Supp & Food
17166	Professional Medical Inc	\$824.01	Nursing Supplies
17167	Queen B Radio	\$331.00	Admin Advertising
17168	Void	\$0.00	Void
17169	Reinhart Foodservice	\$10,179.51	Nsg/Dietary Supplies & Food
17170	Retirement Home TV	\$1,166.80	Activity Other Expense
17171	Resident Refund	\$11,760.00	Refunds
17172	Schumacher Elevator	\$1,185.03	Maint Prof Srvc
17173	Serenity Aquarium & Aviary	\$154.94	Activity Other Expense
17174	Sherwin Williams	\$266.25	Maint Bldg Maint/Repairs

17175	Signs To Go	\$192.00	Vehicle Expense
17176	Southwest Wisconsin Technical Co	\$452.54	Nursing Inservice
17177	Sweet-Hill Electric LLC	\$4,440.00	Maint Cap Outlay Land Imprv - Design Project
17178	TDS Telecom	\$136.45	Telephone
17179	WI Dept of Health	\$35,330.00	Eds Beds
17180	Grant County Hwy Dept	\$7,205.80	Maint Cap Outlay Land Imprv - Parking Lot Project
17181	WE Energies	\$3,675.13	Utility - Heat

\$252,762.05

Orchard Manor

Compliance and Ethics Program Plan

1. Introduction

****Purpose:**** The purpose of this Compliance and Ethics Program is to ensure that Orchard Manor operates in accordance with federal and state regulations, fosters a culture of integrity, and protects the rights, dignity, and well-being of our residents.

****Scope:**** This program applies to all employees, contractors, volunteers, vendors, and board members involved in operations at Orchard Manor.

****Leadership Commitment:**** Our leadership team and governing body are fully committed to ethical conduct, regulatory compliance, and maintaining the highest standards of resident care.

2. Program Oversight

****Compliance Officer:**** Alesha Erdenberger, the appointed Compliance Officer, is responsible for implementing and overseeing the compliance program. The Officer reports directly to the county Administrator, Nate Dreckman and has direct access to the governing body.

****Compliance Committee:**** A multi-disciplinary Compliance Committee meets quarterly and includes representatives from nursing, HR, billing, administration, and quality assurance.

****Resources & Independence:**** The Compliance Officer has adequate resources, authority, and autonomy to carry out the program effectively.

3. Code of Conduct and Policies

****Code of Conduct:**** Our Code of Conduct sets expectations for ethical behavior, including resident rights, confidentiality (HIPAA), accurate documentation, billing integrity, and professional conduct.

****Policies and Procedures Include:****

- Abuse, neglect, and exploitation prevention
- HIPAA and resident privacy
- Accurate clinical and billing documentation
- Anti-kickback and Stark Law compliance
- Conflict of interest disclosures
- Drug diversion prevention
- Infection control and COVID-19 protocols

All policies are reviewed annually and updated as needed.

4. Risk Assessment

An annual risk assessment identifies compliance vulnerabilities, with a focus on:

- Resident safety and abuse prevention
- Billing/coding errors or fraud
- Medication management and controlled substances

- Infection prevention and control
 - Employee credentialing and staffing compliance
- Findings inform our training, audit priorities, and policy updates.

5. Training and Education

****Mandatory Training:**** All staff receive compliance and ethics training upon hire and annually thereafter.

****Topics Include:****

- Elder abuse and neglect
- Resident rights and dignity
- HIPAA compliance
- Fraud, waste, and abuse
- Reporting and non-retaliation policies

****Specialized Training:**** Targeted training is provided for high-risk roles (e.g., billing, clinical leadership, pharmacy services).

6. Reporting and Response

****Reporting Channels:****

- Anonymous Compliance Number:
- Email: aerdenberger@co.grant.wi.gov or anemitz@co.grant.wi.gov
- In-person reporting to the Compliance Officer or supervisors

****Non-Retaliation:**** Retaliation against employees who report concerns in good faith is strictly prohibited.

****Investigation Protocol:**** All reports are investigated promptly, with documented findings and corrective actions as necessary.

7. Monitoring and Auditing

****Internal Audits:**** Quarterly audits focus on:

- Billing and claims accuracy
- Documentation compliance
- Medication administration and reconciliation
- Infection control procedures

****Monitoring Tools:**** We use checklists, chart audits, and incident tracking to detect trends or non-compliance.

8. Enforcement and Disciplinary Measures

****Disciplinary Action:**** Violations of compliance standards result in consistent and appropriate corrective action, up to and including termination.

****Recognition:**** Ethical behavior is acknowledged through performance reviews and internal recognition programs.

9. Continuous Improvement

****Program Review:**** The Compliance Officer evaluates program effectiveness annually, incorporating:

- Audit results
- Survey/citation outcomes
- Employee feedback
- Regulatory updates

Recommendations are reported to leadership and used to strengthen the program.

10. Documentation and Recordkeeping

****Retention Standards:****

- Compliance training records: Minimum 6 years
- Audit reports: 6 years
- Investigation records: 6 years
- Policies and revisions: Indefinitely or as required by law

****Secure Storage:**** All compliance records are stored securely and are accessible only to authorized personnel.

Acknowledgment

All staff, contractors, and board members must sign an annual acknowledgment of understanding and commitment to this program.

Acknowledgment and Signature Page

I acknowledge that I have received, read, and understood the Compliance and Ethics Program Plan for Orchard Manor. I agree to adhere to the standards, policies, and procedures outlined in the plan and understand that failure to comply may result in disciplinary action.

I understand that it is my responsibility to seek clarification if I have any questions about the content or interpretation of this program.

Employee Name (Print): _____

Employee Signature: _____

Date: _____

MEMORANDUM

To: Grant County Board of Supervisors

From: Chad Heinzelman, President, Orchard Manor Foundation (OMF)

Date: May 5, 2026

Subject: Introduction to the Orchard Manor Foundation

Purpose

To introduce the newly formed Orchard Manor Foundation (OMF) and provide an update on early activities.

Background

Orchard Manor Foundation (OMF) was incorporated as a 501(c)3 nonprofit organization on January 30, 2026. The OMF supports the needs of Orchard Manor—a licensed skilled nursing facility owned and operated by Grant County—by strengthening the programs, services, and environment that contribute to quality of life. Our mission is to enhance the well-being of Orchard Manor residents, their families, and the staff who care for them.

Current Membership

The inaugural Board of Directors was selected on April 21, 2026. Additional community members have expressed interest in participating, and a Treasurer nominee has been identified. The Board meets monthly.

Board of Directors / Officers

- Julie Durst, Director
- Chad Heinzelman, President
- Kathy Nelson, Secretary
- Rick Sanson, Director
- Treasurer – pending appointment

Consultants

- Crystal Becker, Orchard Manor Activities Manager
 - Alesha Erdenberger, Orchard Manor Administrator
-

Current Priorities

- Fundraising
 - Establishing an endowment fund
 - Beginning a multiyear outdoor renewal effort
-

Fundraising

Residents recently organized a purse and knick-knack sale, and OMF held a bake sale to cover initial operating expenses. The Foundation will participate in the Lancaster Lions Club pasty sale on October 17, 2026. Grant requests have been submitted to two local nonprofits, and additional fundraising opportunities are being explored.

Endowment Fund

OMF intends to establish a permanent endowment to preserve charitable gifts—including individual donations and memorials—while generating investment income to support future projects and ongoing needs.

Outdoor Renewal Project (Summary)

The Foundation is pursuing a phased, multiyear effort to refresh Orchard Manor’s outdoor spaces. The facility’s grounds were largely established more than 30 years ago, and recent, necessary parking lot and drainage investments required the removal of trees and temporary disturbance of lawn areas. OMF sees an opportunity to help restore and enhance these spaces in ways that complement the facility’s work and improve daily life for residents.

The Foundation’s first project focuses on developing an accessible public event space on the Resident Center lawn. Designed to be both therapeutic and welcoming, this area will gradually incorporate shade trees, shrubs, butterfly-supporting gardens, and small structures such as pergolas or seating areas—improvements that make the grounds more usable and enjoyable throughout the year. Future projects may include cottage gardens near the on-site greenhouse, a north-side shade garden, a meditation circle, and the reintroduction of fruit trees using the espalier technique. Each phase will move forward only as funding and volunteer capacity allow.

Community involvement is central to this approach. Master Gardeners, 4-H and FFA members, student athletes, and individual volunteers will assist with planting, maintenance, and seasonal projects. Residents will participate through greenhouse activities such as seed starting and container design. All work is intended to be completed using raised funds and volunteer labor, not county appropriations.

The long-term goal is to create safe, engaging outdoor spaces that enhance well-being, support meaningful visits for families, volunteers, and staff, and strengthen Orchard Manor’s connection to the wider community.

Next OMF Meeting

Thursday, May 28, 2026

Capital Improvements in 2026

YTD

As of 04/30/2026

Profit minus Capital Improvements

YTD

Net Total	January	February	March	April
Cash Receipts	\$ 1,003,620.08	\$ 1,019,476.01	\$ 964,777.20	\$ 742,492.70
Total Revenue				\$ 2,429,871.00
Total Expenses				\$ 4,072,297.82
Maint SNF Cap O	\$ -	\$ 3,879.91	\$ 8,582.52	\$ 45,819.70
Maint SNF Cap O	\$ 17,143.75	\$ 17,143.75	\$ 17,143.75	\$ 144,242.36
Maint SNF Cap O	\$ 20,823.62	\$ 38,876.86	\$ 75,611.94	\$ 131,113.00
Other SNF Cap O	\$ -	\$ -	\$ -	\$ -
Maint IC Cap Ou	\$ -	\$ 3,879.90	\$ 6,412.07	\$ 26,462.86
Maint IC Cap Ou	\$ 9,231.25	\$ 9,231.25	\$ 9,231.25	\$ 72,440.00
Maint IC Cap Ou	\$ 11,212.72	\$ 28,989.28	\$ 50,488.14	\$ 80,373.33
Other IC Cap Ou	\$ -			
Net Total Capital	\$ 58,411.34	\$ 102,000.95	\$ 167,469.67	\$ 500,451.25

Revenue	\$ 3,730,365.99
Expenses	\$ 4,072,297.82
Rev minus expenses	\$ (341,931.83)
OM General Debt	\$ 346,800.00
Minus Capital Improvement	\$ 500,451.25

YTD Net Income \$ 505,319.42

TOTAL

\$ 3,730,365.99

**Orchard Manor
Cash Balance Statement
As of April 30, 2026**

Cash Balance March 31, 2026 \$6,902,641.47

April 2026 Receipts \$742,492.70

-Receipts \$742,492.70

April 2026 Vouchers & Payroll \$978,009.54

\$978,009.54

Cash Balance, April 30, 2026 \$6,667,124.63

Carol Beals _____

Joann Wiederholt _____

Joseph Mumm _____

Diane Nelson _____

Mike Timmerman _____

Orchard Manor
Administrator's Operations Report
April 2026

By: Alesha M Erdenberger, NHA

Census: Month of March

<p><u>Geriatrics/SNF-</u> Current is 48 <u>Average:</u> 50</p> <ul style="list-style-type: none"> • Medicare A- 2 • Private- 24 • Managed Care- 2 • Medicaid WI- 20 • Hospice - 3 ○ Admissions- 2 ○ Discharges- 3 ○ Expired- 3 	<p><u>ICF-IID-</u> Current is 25</p> <ul style="list-style-type: none"> • Managed Care- 3 • Medicaid-WI- 21 • Hospice- 1 • 100% occupancy -beds ○ Admission- 0 ○ Discharge- 0 ○ Expired- 0
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Staffing:

- Recruiting for:
 - (2) CNAs regular full-time/part-time
 - (1) Dietary Cook/Aide, regular part-time, part-time and PRN

Administration:

- 2025 Cost Report- the Cost Report Desk Review items and Attestation including additional documentation was all submitted for the 04/30/2026 due date.
- Fire Response Checklist- we updated our checklist, so all trained staff can read and understand the required steps to take if a fire alarm goes off. It was tested and review by the Safety Committee and is located at each nurse's station.
- Polypropylene Leak/Fire Alarm- On Tuesday, April 14, 2026 at approximately 6:30am, the fire alarm system went off and showed a fire in the basement maintenance room. Upon discovery, the nursing staff saw a warm green liquid spraying out of a pipe. Staff called Garry and he arrived to shut off the valve. The fire department was alerted of the false alarm, so they didn't arrive. It was determined that the substance was coolant that has escaped a weak point in the pipe, and the contractor was called. Due to the smell on the 700 wing, all residents were removed from their rooms and put on the 900 wing to eat breakfast there until the air improved.
- Foundation- a report has been submitted by Chad Heinzelman, the President of the Foundation.
- Nurse Call system- we have several bids from around the Midwest region. We, Maintenance, IT, and OM have a meeting on Thursday, May 7, 2026 to discuss the details, positives, and negatives of each system. A recommendation will be made by the May 13th meeting.

Activities:

- Camp Little Pines- once again this year, we have a new t-shirt design for Camp Little Pines days. We celebrate this every Thursday with fun, educational games.
- Car Show- the date has been scheduled for Friday, August 28, please plan to attend.
- Outings- We continue to have monthly outings into the Grant County community, as chosen by the residents. The most recent one was at the Coffee Tree.
- Testimonials- we continue to share resident/family comments from surveys and meetings on our Facebook page as testimonials.

Human Resources:

- Elijah Wall, one of our CNAs, is our May employee of the month. He is a favorite of our residents. He has excellent customer service and is always smiling spreading cheer. A radio ad is currently live showing our appreciation to Elijah.

- Grant County Appreciation Lunch- Thursday, April 16th all staff enjoyed a great meal served by the County Board in the OM breakroom. Thanks for the wonderful meal and company!
- Administrative Professionals Day- we celebrated our three administrative staff this month for all their hard work including Chris, Amy, and Jane.
- Shine with Schaefer- Angela, Britney, and I attended the Tri County Human Resource Association conference in Platteville on April 15, 2026 where we learned more about emotional intelligence (EQ) and how to be more self-aware and how to improve our EQ when training, coaching, and managing others. Lisa Schaefer was our first presenter and the second presenters were Attorney discussing FMLA, ADA, and how the courts are more in favor of employees than employers. We have decided to extend Lisa's training to all Orchard Manor staff and an additional Leadership specific session to support our leaders in being their best.
- CNA Clinicals-Southwest Technical College- we had a new CNA instructor start her first clinical end of April. She shared with me that she has been very impressed as to how nice our staff are to the students; she is excited to come back. She shared that a lot of her students are currently working here, and its great to see.

Nursing:

- New Bath tubs- two new Penner bath tubs have been ordered. We have decided to keep our current style due to the same plumbing and the lifts on the tubs allow less bending for staff. The plan is to renovate two shower/spa rooms: 400 and 700 wing due to the need.

Social Services

Mental Health- we have established a committee of leaders to address employee's mental health in a more proactive way, by creating awareness and education. We aim to support staff that are struggling with added resources and support, while also reminding them of self-care! We will be putting education posters and items in each break area in addition at our Skills Fair in June we will have booth for all staff education on the topic of mental health.

Orchard Manor
Strategic & Operational Goals Report
May 2026

By: Alesha M Erdenberger, NHA

▪ **Operational Goals: (Elder Dynamics)**

- Leadership Plan to improve culture.
 - Emotional Intelligence training was April 15th at the Tri-County Human Resources conference. Angela, Britney, and Alesha attended and shared with Leadership team. Training dates have established in July 2026 for Lisa Schaefer to come train all staff and specifically meet with Leadership to train and improve psychological safety/emotional intelligence.
- Review Key operational functions to identify inefficiencies including backup systems. Improve backup systems and processes for better operations. Process should drive the people, not people.
 - We continue to identify inefficiencies in our current processes. Once identified, we update our policies and procedures.
 - Our new Health Information Nurse has identified inefficiencies in our current EHR and coordination of care with local hospital EHR systems. We will continue to document and re-assess a new EHR system in the near future with the collaboration with the Grant County IT department.
- Confirm and clarify current and future operational responsibilities between Orchard Manor and Grant County. Define expectations.
 - We continue to work with Nate in this area.
- Develop a center of excellence in memory care by expanding designated beds and secured areas within the existing memory care unit. Focus on this care delivery area.
 - With the CIP funds being moved to SNF remodel rather than CBRF design costs, we will be able to focus on memory care improvements at Orchard Manor.
- Strengthen referral management processes and admission protocols to improve access, responsiveness, and resident placement efficiency. Referral management.
 - We have established strong back-up systems for referral management, and we plan to use our EHR to improve responsiveness in the future.
- Review master plan- to expand existing service lines and new lines.
 - Future planning with an Architect is planned for Summer/Fall 2026.
- MDS consulting- contract with experts to improve understanding and funding.
 - We continue to meet monthly to ensure we are on track. They audit our work.
 - We participate in monthly webinars where new updates are provided.
- Transition from manual to automated or technology driven process.
 - We continue to work with our current EHR vendor, WellSky.
 - With the new addition of our Health Information Nurse, we plan to make it a focus to get our EHR to help us be more automated.
 - New Nurse call system- we will use technology to help our care giving processes. We have two different companies interested in supplying our new nurse call system.
 - A Jerson nurse call demo is planned for April 7, 2026.

▪ **Strategic Goals: (Southwest Regional Planning)**

- Operational improvements: (Operational Plan)-strengthen internal processes and practices to ensure Orchard Manor runs efficiently and consistently delivers quality resident care.
 - Reviewing a new EHR system.
- Foundation:
 - We met on Thursday, March 26, 2026. The Foundation voted on a President and Secretary. We are still in search of a Treasurer and about \$335 for application fees. The President is working on

a grant to submit for landscaping improvements. Alesha is exploring insurance needs and costs for Directors and Officers.

- Implement structured employee coaching, mentoring, and sponsorship programs.
 - Regular weekly human resources meetings with Nursing have been occurring to improve orientation procedures.

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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60185000 OM SNF General

60185000 480100 OM Gen Miscella	-10,700,000	0	-10,700,000	-2,776,671.04	.00	-7,923,328.96	26.0%*
60185000 485000 OM Gen Donation	-2,700	0	-2,700	.00	.00	-2,700.00	.0%*
60185000 493000 Fund Balance Us	-1,167,873	0	-1,167,873	.00	.00	-1,167,872.57	.0%*
60185000 561100 OM Gen Debt Se	346,800	0	346,800	346,800.00	.00	.00	100.0%
TOTAL OM SNF General	-11,523,773	0	-11,523,773	-2,429,871.04	.00	-9,093,901.53	21.1%

60185001 Nursing SNF

60185001 515009 Nursing SNF Emp	169	0	169	88.85	.00	79.86	52.7%
60185001 521000 Nursing SNF Pro	51,099	0	51,099	5,971.40	.00	45,127.70	11.7%
60185001 533001 Nursing SNF Edu	13,254	0	13,254	508.62	.00	12,745.19	3.8%
60185001 533002 Nursing SNF Reg	2,578	0	2,578	573.58	.00	2,004.08	22.3%
60185001 534000 Nursing SNF Ope	79,292	0	79,292	27,049.69	.00	52,242.57	34.1%
60185001 534019 Nursing SNF Dur	21,367	0	21,367	8,026.02	.00	13,341.19	37.6%
60185001 534020 Nursing SNF Med	8,960	0	8,960	253.56	.00	8,705.94	2.8%
60185001 534022 Underpads/Upad	68,000	0	68,000	17,617.02	.00	50,382.98	25.9%
60185001 534025 Resident Purcha	175	265	440	167.73	.00	272.55	38.1%
60185001 553051 Nursing SNF Equ	559	0	559	198.00	.00	360.85	35.4%
TOTAL Nursing SNF	245,452	265	245,717	60,454.47	.00	185,262.91	24.6%

60185002 Nursing Assistants SNF

60185002 510000 Nurs Assts SNF	1,850,000	0	1,850,000	505,526.72	.00	1,344,473.28	27.3%
60185002 510002 Nurs Assts SNF	180,000	0	180,000	20,057.21	.00	159,942.79	11.1%
60185002 510003 Nurs Assts SNF	180,000	0	180,000	38,224.25	.00	141,775.75	21.2%
60185002 510004 Nurs Assts SNF	3,200	0	3,200	1,248.31	.00	1,951.69	39.0%
60185002 510036 Nurs Assts SNF	7,000	0	7,000	.00	.00	7,000.00	.0%
60185002 515001 Nurs Assts SNF	151,350	0	151,350	41,511.79	.00	109,838.21	27.4%
60185002 515002 Nurs Assts SNF	121,200	0	121,200	30,864.36	.00	90,335.64	25.5%
60185002 515003 Nurs Assts SNF	539,000	0	539,000	114,423.62	.00	424,576.38	21.2%
60185002 515004 Nurs Assts SNF	1,175	0	1,175	189.35	.00	985.65	16.1%
60185002 515005 Nurs Assts SNF	4,000	0	4,000	886.51	.00	3,113.49	22.2%
60185002 515006 Nurs Assts SNF	180	0	180	29.01	.00	150.99	16.1%
TOTAL Nursing Assistants SNF	3,037,105	0	3,037,105	752,961.13	.00	2,284,143.87	24.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
601 Orchard Manor	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
60185003 Registered Nurse SNF									
60185003 510000	Reg Nurse SNF P	900,000	0	900,000	247,278.57	.00	652,721.43	27.5%	
60185003 510002	Reg Nurse SNF O	50,000	0	50,000	6,394.56	.00	43,605.44	12.8%	
60185003 510003	Reg Nurse SNF N	90,000	0	90,000	25,097.80	.00	64,902.20	27.9%	
60185003 510036	Reg Nurse SNF S	2,600	0	2,600	.00	.00	2,600.00	.0%	
60185003 515001	Reg Nurse SNF S	75,000	0	75,000	20,144.08	.00	54,855.92	26.9%	
60185003 515002	Reg Nurse SNF R	67,500	0	67,500	16,751.41	.00	50,748.59	24.8%	
60185003 515003	Reg Nurse SNF H	227,750	0	227,750	54,159.65	.00	173,590.35	23.8%	
60185003 515004	Reg Nurse SNF L	300	0	300	58.99	.00	241.01	19.7%	
60185003 515005	Reg Nurse SNF D	1,900	0	1,900	470.17	.00	1,429.83	24.7%	
60185003 515006	Reg Nurse SNF A	50	0	50	9.04	.00	40.96	18.1%	
TOTAL Registered Nurse SNF		1,415,100	0	1,415,100	370,364.27	.00	1,044,735.73	26.2%	
60185004 Licensed Practical Nurse SNF									
60185004 510000	LPN SNF Product	315,000	0	315,000	52,144.27	.00	262,855.73	16.6%	
60185004 510002	LPN SNF Overtim	23,000	0	23,000	863.36	.00	22,136.64	3.8%	
60185004 510003	LPN SNF Non Pro	25,000	0	25,000	4,640.44	.00	20,359.56	18.6%	
60185004 510036	LPN SNF SL Buyb	1,500	0	1,500	.00	.00	1,500.00	.0%	
60185004 515001	LPN SNF Social	20,500	0	20,500	4,190.95	.00	16,309.05	20.4%	
60185004 515002	LPN SNF Retirem	17,200	0	17,200	3,991.88	.00	13,208.12	23.2%	
60185004 515003	LPN SNF Health	61,400	0	61,400	15,174.26	.00	46,225.74	24.7%	
60185004 515004	LPN SNF Life In	120	0	120	14.94	.00	105.06	12.5%	
60185004 515005	LPN SNF Disabil	575	0	575	93.75	.00	481.25	16.3%	
60185004 515006	LPN SNF AD&D	20	0	20	2.29	.00	17.71	11.5%	
TOTAL Licensed Practical Nurse SNF		464,315	0	464,315	81,116.14	.00	383,198.86	17.5%	
60185005 Pharmacy SNF									
60185005 521000	Pharmacy SNF Pr	450	1,350	1,800	455.00	.00	1,345.00	25.3%	
60185005 534020	Pharmacy SNF Me	30,000	-1,350	28,650	15,317.79	.00	13,332.21	53.5%	
TOTAL Pharmacy SNF		30,450	0	30,450	15,772.79	.00	14,677.21	51.8%	
60185006 Lab SNF									
60185006 521086	Lab SNF Laborat	461	0	461	194.14	.00	266.48	42.1%	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04								
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
601 Orchard Manor								
60185006 521131 Lab SNF Medical	121	0	121	34.67	.00	85.96	28.7%	
TOTAL Lab SNF	581	0	581	228.81	.00	352.44	39.4%	
60185007 Speech Therapy SNF								
60185007 521000 Speech SNF Prof	17,702	0	17,702	9,980.24	.00	7,721.54	56.4%	
TOTAL Speech Therapy SNF	17,702	0	17,702	9,980.24	.00	7,721.54	56.4%	
60185008 Physical Therapy SNF								
60185008 510000 PT SNF Producti	56,450	0	56,450	16,746.45	.00	39,703.55	29.7%	
60185008 510003 PT SNF Non Prod	6,500	0	6,500	2,608.40	.00	3,891.60	40.1%	
60185008 515001 PT SNF Social S	4,850	0	4,850	1,365.13	.00	3,484.87	28.1%	
60185008 515002 PT SNF Retireme	4,550	0	4,550	1,393.55	.00	3,156.45	30.6%	
60185008 515003 PT SNF Health I	22,500	0	22,500	5,288.42	.00	17,211.58	23.5%	
60185008 515004 PT SNF Life Ins	30	0	30	7.42	.00	22.58	24.7%	
60185008 515005 PT SNF Disabili	150	0	150	45.27	.00	104.73	30.2%	
60185008 515006 PT SNF AD&D	5	0	5	1.14	.00	3.86	22.8%	
60185008 521000 PT SNF Prof Ser	59,469	0	59,469	22,745.77	.00	36,723.65	38.2%	
60185008 524003 PT SNF Sm Eq Ma	852	0	852	.00	.00	852.19	.0%	
60185008 533002 PT SNF Reg/Fees	102	0	102	67.71	.00	34.38	66.3%	
60185008 534000 PT SNF Operatin	4,413	0	4,413	723.51	.00	3,689.70	16.4%	
TOTAL Physical Therapy SNF	159,872	0	159,872	50,992.77	.00	108,879.14	31.9%	
60185009 Occupational Therapy SNF								
60185009 521000 OT SNF Prof Ser	72,748	0	72,748	20,948.34	.00	51,799.72	28.8%	
TOTAL Occupational Therapy SNF	72,748	0	72,748	20,948.34	.00	51,799.72	28.8%	
60185010 Housekeeping SNF								
60185010 510000 Houskpng SNF Pr	223,500	0	223,500	72,724.58	.00	150,775.42	32.5%	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
601 Orchard Manor							
60185010 510002 Houskpng SNF Ov	6,000	0	6,000	1,280.55	.00	4,719.45	21.3%
60185010 510003 Houskpng SNF No	30,000	0	30,000	8,688.67	.00	21,311.33	29.0%
60185010 510036 Houskpng SNF SL	1,000	0	1,000	.00	.00	1,000.00	.0%
60185010 515001 Houskpng SNF So	19,500	0	19,500	6,095.82	.00	13,404.18	31.3%
60185010 515002 Houskpng SNF Re	17,750	0	17,750	5,633.13	.00	12,116.87	31.7%
60185010 515003 Houskpng SNF He	67,750	0	67,750	18,484.32	.00	49,265.68	27.3%
60185010 515004 Houskpng SNF Li	180	0	180	44.64	.00	135.36	24.8%
60185010 515005 Houskpng SNF Di	590	0	590	180.69	.00	409.31	30.6%
60185010 515006 Houskpng SNF AD	30	0	30	6.84	.00	23.16	22.8%
60185010 515009 Houskpng SNF Em	56	0	56	57.00	.00	-.76	101.4%*
60185010 524003 Houskpng SNF Sm	49	0	49	.00	.00	48.56	.0%
60185010 533002 Houskpng SNF Re	213	0	213	22.06	.00	191.19	10.3%
60185010 534000 Houskpng SNF Op	13,536	0	13,536	7,125.62	.00	6,410.63	52.6%
TOTAL Housekeeping SNF	380,154	0	380,154	120,343.92	.00	259,810.38	31.7%

60185011 Maintenance SNF

60185011 510000 Maint SNF Produ	73,550	-270	73,280	35,505.56	.00	37,774.62	48.5%
60185011 510002 Maint SNF Overt	0	270	270	427.22	.00	-157.40	158.3%*
60185011 510003 Maint SNF Non P	2,500	0	2,500	.00	.00	2,500.00	.0%
60185011 515001 Maint SNF Socia	13,475	0	13,475	2,618.75	.00	10,856.25	19.4%
60185011 515002 Maint SNF Retir	12,675	0	12,675	2,587.14	.00	10,087.86	20.4%
60185011 515003 Maint SNF Healt	73,300	0	73,300	11,615.44	.00	61,684.56	15.8%
60185011 515004 Maint SNF Life	90	0	90	13.37	.00	76.63	14.9%
60185011 515005 Maint SNF Disab	450	0	450	83.11	.00	366.89	18.5%
60185011 515006 Maint SNF AD&D	15	0	15	2.04	.00	12.96	13.6%
60185011 521000 Maint SNF Prof	40,000	0	40,000	2,007.10	.00	37,992.90	5.0%
60185011 522001 Water & Sewer	4,202	0	4,202	2,010.24	.00	2,191.95	47.8%
60185011 522002 Lights	99,599	0	99,599	25,301.66	.00	74,297.36	25.4%
60185011 522003 Maint SNF Heat	47,840	0	47,840	18,697.51	.00	29,142.86	39.1%
60185011 524001 Support/Maint A	5,500	0	5,500	4,129.04	.00	1,370.96	75.1%
60185011 524003 Maint SNF Sm Eq	1,500	0	1,500	.00	.00	1,500.00	.0%
60185011 524004 Maint SNF Bldg	40,000	0	40,000	20,094.60	.00	19,905.40	50.2%
60185011 524005 Maint SNF Groun	7,000	0	7,000	322.04	.00	6,677.96	4.6%
60185011 524009 Pest Control	1,800	0	1,800	1,183.00	.00	617.00	65.7%
60185011 524010 Fire/Safety Exp	11,000	0	11,000	693.40	.00	10,306.60	6.3%
60185011 533002 Maint SNF Reg/F	1,200	0	1,200	.00	.00	1,200.00	.0%
60185011 534000 Maint SNF Opera	20,000	0	20,000	282.54	.00	19,717.46	1.4%
60185011 551001 Insurance - Veh	4,000	0	4,000	.00	.00	4,000.00	.0%
60185011 581001 Maint SNF Cap O	366,300	0	366,300	45,819.70	.00	320,480.30	12.5%
60185011 581011 Maint SNF Cap O	144,870	0	144,870	144,242.36	.00	627.64	99.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
601 Orchard Manor	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
60185011 581012 Maint SNF Cap O	276,850	0	276,850	131,113.00	.00	145,737.00	47.4%
TOTAL Maintenance SNF	1,247,717	0	1,247,717	448,748.82	.00	798,967.76	36.0%
60185012 Laundry SNF							
60185012 521000 Laundry SNF Pro	132,000	0	132,000	41,871.78	.00	90,128.22	31.7%
60185012 534000 Laundry SNF Ope	1,959	0	1,959	329.99	.00	1,628.91	16.8%
TOTAL Laundry SNF	133,959	0	133,959	42,201.77	.00	91,757.13	31.5%
60185013 Barber/Beauty SNF							
60185013 534000 Barber/Beauty S	38	0	38	.00	.00	37.86	.0%
TOTAL Barber/Beauty SNF	38	0	38	.00	.00	37.86	.0%
60185014 Social Services SNF							
60185014 510000 Soc Serv SNF Pr	142,450	0	142,450	26,233.90	.00	116,216.10	18.4%
60185014 510003 Soc Serv SNF No	30,000	0	30,000	3,886.83	.00	26,113.17	13.0%
60185014 510036 Soc Serv SNF SL	2,700	0	2,700	.00	.00	2,700.00	.0%
60185014 515001 Soc Serv SNF So	13,400	0	13,400	2,269.09	.00	11,130.91	16.9%
60185014 515002 Soc Serv SNF Re	12,650	0	12,650	2,168.67	.00	10,481.33	17.1%
60185014 515003 Soc Serv SNF He	28,275	0	28,275	760.77	.00	27,514.23	2.7%
60185014 515004 Soc Serv SNF Li	60	0	60	7.44	.00	52.56	12.4%
60185014 515005 Soc Serv SNF Di	415	0	415	70.51	.00	344.49	17.0%
60185014 515006 Social Services	10	0	10	1.14	.00	8.86	11.4%
60185014 515007 Soc Serv SNF Un	11	0	11	.00	.00	11.12	.0%
60185014 533002 Soc Serv SNF Re	1,000	0	1,000	283.25	.00	716.75	28.3%
60185014 534000 Soc Serv SNF Op	11	0	11	.00	.00	10.58	.0%
TOTAL Social Services SNF	230,982	0	230,982	35,681.60	.00	195,300.10	15.4%
60185015 Activities SNF							
60185015 510000 Activities SNF	450,000	0	450,000	100,167.87	.00	349,832.13	22.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
601 Orchard Manor							
60185015 510002 Activities SNF	8,000	0	8,000	1,473.56	.00	6,526.44	18.4%
60185015 510003 Activities SNF	43,000	0	43,000	11,927.30	.00	31,072.70	27.7%
60185015 510036 Activities SNF	1,600	0	1,600	.00	.00	1,600.00	.0%
60185015 515001 Activ SNF Socia	38,900	0	38,900	8,428.26	.00	30,471.74	21.7%
60185015 515002 Activities SNF	30,460	0	30,460	6,980.29	.00	23,479.71	22.9%
60185015 515003 Activ SNF Healt	109,275	0	109,275	22,299.51	.00	86,975.49	20.4%
60185015 515004 Activities SNF	270	0	270	47.67	.00	222.33	17.7%
60185015 515005 Activities SNF	1,010	0	1,010	216.19	.00	793.81	21.4%
60185015 515006 Activities SNF	43	0	43	7.30	.00	35.70	17.0%
60185015 515009 Activ SNF Empee	112	0	112	57.00	.00	55.48	50.7%
60185015 521000 Activities SNF	747	0	747	415.00	.00	331.90	55.6%
60185015 524003 Activ SNF Sm Eq	161	0	161	.00	.00	160.68	.0%
60185015 533002 Activ SNF Reg/F	593	-150	443	55.81	.00	387.52	12.6%
60185015 534000 Activ SNF Opera	8,958	0	8,958	2,205.13	.00	6,752.44	24.6%
60185015 539000 Activities SNF	19,406	0	19,406	6,029.45	.00	13,376.63	31.1%
60185015 553051 Activ SNF Equip	72	0	72	.00	.00	72.29	.0%
TOTAL Activities SNF	712,607	-150	712,457	160,310.34	.00	552,146.99	22.5%
60185016 Medical Profe Services SNF							
60185016 521000 Med Prof SNF Pr	10,000	0	10,000	.00	.00	10,000.00	.0%
TOTAL Medical Profe Services SNF	10,000	0	10,000	.00	.00	10,000.00	.0%
60185017 Dietary SNF							
60185017 510000 Dietary SNF Pro	515,000	-829	514,171	149,700.50	.00	364,470.10	29.1%
60185017 510002 Dietary SNF Ove	30,000	0	30,000	8,288.25	.00	21,711.75	27.6%
60185017 510003 Dietary SNF Non	42,000	0	42,000	17,742.31	.00	24,257.69	42.2%
60185017 510004 Dietary SNF Ter	0	829	829	829.40	.00	.00	100.0%
60185017 510036 Dietary SNF SL	400	0	400	.00	.00	400.00	.0%
60185017 515001 Dietary SNF Soc	41,600	0	41,600	12,805.14	.00	28,794.86	30.8%
60185017 515002 Dietary SNF Ret	35,900	0	35,900	10,947.95	.00	24,952.05	30.5%
60185017 515003 Dietary SNF Hea	186,600	0	186,600	46,247.89	.00	140,352.11	24.8%
60185017 515004 Dietary SNF Lif	360	0	360	79.36	.00	280.64	22.0%
60185017 515005 Dietary SNF Dis	1,200	0	1,200	323.15	.00	876.85	26.9%
60185017 515006 Dietary SNF AD&	55	0	55	12.16	.00	42.84	22.1%
60185017 515009 Dietary SNF Emp	225	0	225	64.35	.00	160.60	28.6%
60185017 521000 Dietary SNF Pro	15,172	0	15,172	5,340.41	.00	9,831.10	35.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
601 Orchard Manor							
60185017 524003 Dietary SNF Sm	13,486	0	13,486	531.83	.00	12,954.53	3.9%
60185017 533002 Dietary SNF Reg	296	0	296	52.40	.00	244.05	17.7%
60185017 534000 Dietary SNF Ope	40,000	0	40,000	8,379.79	.00	31,620.21	20.9%
60185017 534001 Dietary SNF Raw	208,847	0	208,847	61,074.57	.00	147,772.54	29.2%
TOTAL Dietary SNF	1,131,141	0	1,131,141	322,419.46	.00	808,721.92	28.5%
60185018 Medical Records SNF							
60185018 510000 Med Record SNF	58,500	0	58,500	3.25	.00	58,496.75	.0%
60185018 510003 Med Record SNF	10,000	0	10,000	629.58	.00	9,370.42	6.3%
60185018 515001 Med Record SNF	5,250	0	5,250	24.06	.00	5,225.94	.5%
60185018 515002 Med Record SNF	4,950	0	4,950	45.56	.00	4,904.44	.9%
60185018 515003 Med Record SNF	28,275	0	28,275	2,417.70	.00	25,857.30	8.6%
60185018 515004 Med Record SNF	30	0	30	.00	.00	30.00	.0%
60185018 515005 Med Record SNF	165	0	165	1.48	.00	163.52	.9%
60185018 515006 Med Record SNF	5	0	5	.00	.00	5.00	.0%
60185018 533002 Med Record SNF	2,078	0	2,078	.00	.00	2,077.73	.0%
60185018 534000 Med Record SNF	1,207	0	1,207	20.47	.00	1,186.20	1.7%
TOTAL Medical Records SNF	110,459	0	110,459	3,142.10	.00	107,317.30	2.8%
60185019 Orchard Manor Admin SNF							
60185019 510000 Admin SNF Produ	312,000	-4,000	308,000	73,774.06	.00	234,225.94	24.0%
60185019 510002 Admin SNF Overt	0	4,000	4,000	448.74	.00	3,551.26	11.2%
60185019 510003 Admin SNF Non P	25,000	0	25,000	4,838.35	.00	20,161.65	19.4%
60185019 510036 Admin SNF SL Bu	2,500	0	2,500	.00	.00	2,500.00	.0%
60185019 514002 Admin SNF Commi	0	0	0	495.00	.00	-495.00	100.0%*
60185019 515001 Admin SNF Socia	26,000	0	26,000	5,471.20	.00	20,528.80	21.0%
60185019 515002 Admin SNF Retir	24,500	0	24,500	5,692.40	.00	18,807.60	23.2%
60185019 515003 Admin SNF Healt	133,700	0	133,700	28,714.72	.00	104,985.28	21.5%
60185019 515004 Admin SNF Life	150	0	150	27.66	.00	122.34	18.4%
60185019 515005 Admin SNF Disab	800	0	800	183.96	.00	616.04	23.0%
60185019 515006 Admin SNF AD&D	23	0	23	4.24	.00	18.76	18.4%
60185019 515008 Admin SNF worke	109,880	0	109,880	59,900.80	.00	49,979.21	54.5%
60185019 521000 Admin SNF Prof	36,000	0	36,000	25,545.48	.00	10,454.52	71.0%
60185019 521001 Admin SNF Acctn	0	0	0	553.00	.00	-553.00	100.0%*
60185019 521011 SNF EDS Fee	133,200	0	133,200	50,320.00	.00	82,880.00	37.8%
60185019 531000 Admin SNF Offic	1,868	0	1,868	355.07	.00	1,512.72	19.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
601 Orchard Manor							
60185019 532005 Admin SNF Membe	7,229	0	7,229	65.00	.00	7,163.89	.9%
60185019 532006 Admin SNF Adver	6,685	0	6,685	1,506.70	.00	5,178.21	22.5%
60185019 532007 Admin SNF Outre	2,333	0	2,333	125.86	.00	2,207.41	5.4%
60185019 533000 Admin SNF Milea	381	0	381	391.99	.00	-10.67	102.8%*
60185019 533002 Admin SNF Reg/F	698	0	698	440.78	.00	256.99	63.2%
60185019 534000 Admin SNF Opera	9,313	0	9,313	4,590.20	.00	4,722.55	49.3%
60185019 539000 Admin SNF Other	39,596	-2,500	37,096	.00	.00	37,096.14	.0%
60185019 553051 Admin SNF Equip	4,901	0	4,901	1,182.30	.00	3,718.60	24.1%
TOTAL Orchard Manor Admin SNF	876,757	-2,500	874,257	264,627.51	.00	609,629.24	30.3%

60185020 Other SNF

60185020 522001 Other SNF Water	1,797	0	1,797	.00	.00	1,796.54	.0%
60185020 522002 Other SNF Light	19	0	19	.00	.00	18.65	.0%
60185020 522004 Other SNF Phone	1,393	0	1,393	376.73	.00	1,015.80	27.1%
60185020 524002 Other SNF Veh M	649	0	649	124.80	.00	524.19	19.2%
60185020 535001 Other SNF Fuel	1,336	0	1,336	562.92	.00	773.00	42.1%
60185020 551001 Other SNF Vehic	4,853	0	4,853	2,382.68	.00	2,470.60	49.1%
60185020 551003 Other SNF Prope	32,472	0	32,472	13,180.16	.00	19,291.64	40.6%
TOTAL Other SNF	42,518	0	42,518	16,627.29	.00	25,890.42	39.1%

60185022 In Service SNF

60185022 533001 In Serv SNF Edu	10,000	0	10,000	7,160.00	.00	2,840.00	71.6%
TOTAL In Service SNF	10,000	0	10,000	7,160.00	.00	2,840.00	71.6%

60185101 Nursing IC

60185101 515009 Nursing IC Empe	91	0	91	17.15	.00	73.70	18.9%
60185101 521000 Nursing IC Prof	5,457	0	5,457	1,761.49	.00	3,695.63	32.3%
60185101 533001 Nursing IC Educ	3,446	0	3,446	183.41	.00	3,262.77	5.3%
60185101 533002 Nursing IC Reg/	777	0	777	241.55	.00	535.15	31.1%
60185101 534000 Nursing IC Oper	39,390	0	39,390	16,734.46	.00	22,655.62	42.5%
60185101 534019 Nursing IC Dura	869	0	869	534.05	.00	335.11	61.4%
60185101 534020 Nursing IC Medi	4,423	0	4,423	136.53	.00	4,286.09	3.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04									
ACCOUNTS FOR:	ORIGI	TRANFRS/	REVISED	YTD	ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
601 Orchard Manor	APPROP	ADJSTMTS	BUDGET				BUDGET	USE/COL	
60185101 534022 Underpads/Upad	27,328	0	27,328	9,761.46		.00	17,566.31	35.7%	
60185101 534025 Resident Purcha	3,000	2,235	5,235	2,317.36		.00	2,917.64	44.3%	
60185101 553051 Nursing IC Equi	236	0	236	82.00		.00	153.72	34.8%	
TOTAL Nursing IC	85,016	2,235	87,251	31,769.46		.00	55,481.74	36.4%	
60185102 Nursing Assistants IC									
60185102 510000 Nurs Assts IC P	0	0	0	190,997.64		.00	-190,997.64	100.0%*	
60185102 510002 Nurs Assts IC O	0	0	0	12,592.99		.00	-12,592.99	100.0%*	
60185102 510003 Nurs Assts IC N	0	0	0	4,625.49		.00	-4,625.49	100.0%*	
60185102 515001 Nurs Assts IC S	0	0	0	15,067.56		.00	-15,067.56	100.0%*	
60185102 515002 Nurs Assts IC R	0	0	0	14,315.90		.00	-14,315.90	100.0%*	
60185102 515003 Nurs Assts IC H	0	0	0	39,414.32		.00	-39,414.32	100.0%*	
60185102 515004 Nurs Assts IC L	0	0	0	86.44		.00	-86.44	100.0%*	
60185102 515005 Nurs Assts IC D	0	0	0	412.44		.00	-412.44	100.0%*	
60185102 515006 Nurs Assts IC A	0	0	0	13.25		.00	-13.25	100.0%*	
TOTAL Nursing Assistants IC	0	0	0	277,526.03		.00	-277,526.03	100.0%	
60185103 Registered Nurse IC									
60185103 510000 Reg Nurse IC Pr	0	0	0	49,734.20		.00	-49,734.20	100.0%*	
60185103 510002 Reg Nurse IC Ov	0	0	0	2,256.08		.00	-2,256.08	100.0%*	
60185103 510003 Reg Nurse IC No	0	0	0	1,111.28		.00	-1,111.28	100.0%*	
60185103 515001 Reg Nurse IC So	0	0	0	3,888.60		.00	-3,888.60	100.0%*	
60185103 515002 Reg Nurse IC Re	0	0	0	3,411.89		.00	-3,411.89	100.0%*	
60185103 515003 Reg Nurse IC He	0	0	0	6,003.53		.00	-6,003.53	100.0%*	
60185103 515004 Reg Nurse IC Li	0	0	0	7.97		.00	-7.97	100.0%*	
60185103 515005 Reg Nurse IC Di	0	0	0	62.25		.00	-62.25	100.0%*	
60185103 515006 Reg Nurse IC AD	0	0	0	1.22		.00	-1.22	100.0%*	
TOTAL Registered Nurse IC	0	0	0	66,477.02		.00	-66,477.02	100.0%	
60185104 Licensed Practical Nurse IC									
60185104 510000 LPN IC Producti	0	0	0	52,967.97		.00	-52,967.97	100.0%*	
60185104 510002 LPN IC Overtime	0	0	0	2,025.21		.00	-2,025.21	100.0%*	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04									
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL		
601 Orchard Manor									
60185104 510003 LPN IC Non Prod	0	0	0	1,314.08	.00	-1,314.08	100.0%*		
60185104 515001 LPN IC Social S	0	0	0	4,235.94	.00	-4,235.94	100.0%*		
60185104 515002 LPN IC Retireme	0	0	0	3,982.75	.00	-3,982.75	100.0%*		
60185104 515003 LPN IC Health I	0	0	0	2,735.47	.00	-2,735.47	100.0%*		
60185104 515004 LPN IC Life Ins	0	0	0	14.82	.00	-14.82	100.0%*		
60185104 515005 LPN IC Disabili	0	0	0	91.54	.00	-91.54	100.0%*		
60185104 515006 LPN IC AD&D	0	0	0	2.27	.00	-2.27	100.0%*		
TOTAL Licensed Practical Nurse IC	0	0	0	67,370.05	.00	-67,370.05	100.0%		
60185105 Pharmacy IC									
60185105 521000 Pharmacy IC Pro	225	725	950	245.00	.00	705.00	25.8%		
60185105 534020 Pharmacy IC Med	7,500	-725	6,775	3,909.78	.00	2,865.22	57.7%		
TOTAL Pharmacy IC	7,725	0	7,725	4,154.78	.00	3,570.22	53.8%		
60185107 Speech Therapy IC									
60185107 521000 Speech IC Prof	11,000	0	11,000	444.94	.00	10,555.06	4.0%		
TOTAL Speech Therapy IC	11,000	0	11,000	444.94	.00	10,555.06	4.0%		
60185108 Physical Therapy IC									
60185108 510002 PT IC Overtime	0	0	0	120.99	.00	-120.99	100.0%*		
60185108 515001 PT IC Social Se	0	0	0	8.45	.00	-8.45	100.0%*		
60185108 515002 PT IC Retiremen	0	0	0	8.71	.00	-8.71	100.0%*		
60185108 515003 PT IC Health In	50	0	50	1,453.65	.00	-1,403.65	2907.3%*		
60185108 515004 PT IC Life Insu	0	0	0	.02	.00	-.02	100.0%*		
60185108 521000 PT IC Prof Serv	12,000	0	12,000	1,465.65	.00	10,534.35	12.2%		
60185108 524003 PT IC Sm Eq Mai	400	0	400	.00	.00	400.00	.0%		
60185108 533002 PT IC Reg/Fees/	50	0	50	36.46	.00	13.54	72.9%		
60185108 534000 PT IC Operating	2,600	0	2,600	389.60	.00	2,210.40	15.0%		
TOTAL Physical Therapy IC	15,100	0	15,100	3,483.53	.00	11,616.47	23.1%		
60185109 Occupational Therapy IC									
60185109 521000 OT IC Prof Serv	11,868	0	11,868	2,986.63	.00	8,880.88	25.2%		

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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601 Orchard Manor							
TOTAL Occupational Therapy IC	11,868	0	11,868	2,986.63	.00	8,880.88	25.2%

60185110 Housekeeping IC

60185110 510002 Houskpng IC Ove	0	0	0	29.72	.00	-29.72	100.0%*
60185110 515001 Houskpng IC Soc	0	0	0	2.20	.00	-2.20	100.0%*
60185110 515002 Houskpng IC Ret	0	0	0	2.14	.00	-2.14	100.0%*
60185110 515003 Houskpng IC Hea	0	0	0	1,423.44	.00	-1,423.44	100.0%*
60185110 515009 Houskpng IC Emp	20	0	20	.00	.00	20.00	.0%
60185110 524003 Houskpng IC Sm	20	0	20	.00	.00	20.00	.0%
60185110 533002 Houskpng IC Reg	150	0	150	11.88	.00	138.12	7.9%
60185110 534000 Houskpng IC Ope	5,400	0	5,400	3,910.68	.00	1,489.32	72.4%
TOTAL Housekeeping IC	5,590	0	5,590	5,380.06	.00	209.94	96.2%

60185111 Maintenance IC

60185111 521000 Maint IC Prof S	24,083	0	24,083	1,080.74	.00	23,002.37	4.5%
60185111 522001 Water & Sewer	2,263	0	2,263	1,082.44	.00	1,180.25	47.8%
60185111 522002 Lights	53,630	0	53,630	13,623.98	.00	40,006.25	25.4%
60185111 522003 Maint IC Heat	25,760	0	25,760	10,067.89	.00	15,692.29	39.1%
60185111 524001 Support/Maint A	2,343	0	2,343	2,003.70	.00	338.87	85.5%
60185111 524003 Maint IC Sm Equ	872	0	872	.00	.00	871.68	.0%
60185111 524004 Maint IC Bldg M	16,301	0	16,301	13,129.58	.00	3,170.96	80.5%
60185111 524005 Maint IC Ground	2,718	0	2,718	173.40	.00	2,544.97	6.4%
60185111 524009 Pest Control	0	0	0	637.00	.00	-637.00	100.0%*
60185111 524010 Fire/Safety Exp	677	0	677	373.36	.00	303.37	55.2%
60185111 534000 Maint IC Operat	6,000	0	6,000	152.12	.00	5,847.88	2.5%
60185111 581001 Maint IC Cap Ou	183,150	0	183,150	26,462.86	.00	156,687.14	14.4%
60185111 581011 Maint IC Cap Ou	72,440	0	72,440	72,440.00	.00	.00	100.0%
60185111 581012 Maint IC Cap Ou	84,150	0	84,150	80,373.33	.00	3,776.67	95.5%
TOTAL Maintenance IC	474,386	0	474,386	221,600.40	.00	252,785.70	46.7%

60185112 Laundry IC

60185112 521000 Laundry IC Prof	64,017	0	64,017	22,546.41	.00	41,470.51	35.2%
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YEAR-TO-DATE BUDGET REPORT

FOR 2026 04								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
601 Orchard Manor	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
60185112 534000 Laundry IC Oper	1,008	0	1,008	152.59		.00	855.58	15.1%
TOTAL Laundry IC	65,025	0	65,025	22,699.00		.00	42,326.09	34.9%
60185113 Barber/Beauty IC								
60185113 534000 Barber/Beauty I	20	0	20	.00		.00	20.38	.0%
TOTAL Barber/Beauty IC	20	0	20	.00		.00	20.38	.0%
60185114 Social Services IC								
60185114 510000 Soc Serv IC Pro	0	0	0	20,972.80		.00	-20,972.80	100.0%*
60185114 510003 Soc Serv IC Non	0	0	0	1,656.82		.00	-1,656.82	100.0%*
60185114 515001 Soc Serv IC Soc	0	0	0	1,596.20		.00	-1,596.20	100.0%*
60185114 515002 Soc Serv IC Ret	0	0	0	1,629.32		.00	-1,629.32	100.0%*
60185114 515003 Soc Serv IC Hea	0	0	0	4,564.62		.00	-4,564.62	100.0%*
60185114 515004 Soc Serv IC Lif	0	0	0	7.44		.00	-7.44	100.0%*
60185114 515005 Soc Serv IC Dis	0	0	0	52.92		.00	-52.92	100.0%*
60185114 515006 Social Services	0	0	0	1.14		.00	-1.14	100.0%*
60185114 533002 Soc Serv IC Reg	2,500	0	2,500	283.25		.00	2,216.75	11.3%
60185114 534000 Soc Serv IC Ope	50	0	50	23.50		.00	26.50	47.0%
TOTAL Social Services IC	2,550	0	2,550	30,788.01		.00	-28,238.01	1207.4%
60185115 Activities IC								
60185115 510000 Activities IC P	0	0	0	13,742.35		.00	-13,742.35	100.0%*
60185115 510002 Activities IC O	0	0	0	269.21		.00	-269.21	100.0%*
60185115 510003 Activities IC N	0	0	0	324.47		.00	-324.47	100.0%*
60185115 515001 Activ IC Social	0	0	0	1,024.40		.00	-1,024.40	100.0%*
60185115 515002 Activities IC R	0	0	0	922.42		.00	-922.42	100.0%*
60185115 515003 Activ IC Health	0	0	0	4,433.97		.00	-4,433.97	100.0%*
60185115 515004 Activities IC L	0	0	0	8.48		.00	-8.48	100.0%*
60185115 515005 Activities IC D	0	0	0	29.36		.00	-29.36	100.0%*
60185115 515006 Activities IC A	0	0	0	1.30		.00	-1.30	100.0%*
60185115 533002 Activ IC Reg/Fe	0	150	150	3.13		.00	146.87	2.1%
60185115 534000 Activ IC Operat	6,000	0	6,000	1,189.01		.00	4,810.99	19.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
601 Orchard Manor	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
60185115 539000 Activities IC O	8,400	0	8,400	2,107.81		.00	6,292.19	25.1%
TOTAL Activities IC	14,400	150	14,550	24,055.91		.00	-9,505.91	165.3%
60185117 Dietary IC								
60185117 515009 Dietary IC Empe	121	0	121	34.65		.00	86.48	28.6%
60185117 521000 Dietary IC Prof	7,500	0	7,500	2,875.59		.00	4,624.41	38.3%
60185117 524003 Dietary IC Sm E	4,646	0	4,646	286.37		.00	4,359.54	6.2%
60185117 533002 Dietary IC Reg/	160	0	160	28.22		.00	131.38	17.7%
60185117 534000 Dietary IC Oper	15,330	0	15,330	4,512.22		.00	10,818.19	29.4%
60185117 534001 Dietary IC Raw	101,003	0	101,003	32,886.37		.00	68,116.76	32.6%
TOTAL Dietary IC	128,760	0	128,760	40,623.42		.00	88,136.76	31.5%
60185118 Medical Records IC								
60185118 533002 Med Record IC R	1,119	0	1,119	.00		.00	1,118.77	.0%
60185118 534000 Med Record IC O	650	0	650	11.02		.00	638.75	1.7%
TOTAL Medical Records IC	1,769	0	1,769	11.02		.00	1,757.52	.6%
60185119 Orchard Manor Admin IC								
60185119 510000 Admin IC Produc	50,000	0	50,000	18,099.84		.00	31,900.16	36.2%
60185119 510003 Admin IC Non Pr	0	0	0	2,698.34		.00	-2,698.34	100.0%*
60185119 515001 Admin IC Social	0	0	0	1,422.84		.00	-1,422.84	100.0%*
60185119 515002 Admin IC Retire	0	0	0	1,497.48		.00	-1,497.48	100.0%*
60185119 515003 Admin IC Health	0	0	0	8,423.82		.00	-8,423.82	100.0%*
60185119 515004 Admin IC Life I	0	0	0	7.44		.00	-7.44	100.0%*
60185119 515005 Admin IC Disabi	0	0	0	48.70		.00	-48.70	100.0%*
60185119 515006 Admin IC AD&D	0	0	0	1.14		.00	-1.14	100.0%*
60185119 521000 Admin IC Prof S	19,625	0	19,625	12,545.79		.00	7,079.65	63.9%
60185119 521011 IC EDS Fee	273,000	0	273,000	91,000.00		.00	182,000.00	33.3%
60185119 531000 Admin IC Office	749	0	749	191.19		.00	557.83	25.5%
60185119 532005 Admin IC Member	3,892	0	3,892	35.00		.00	3,857.46	.9%
60185119 532006 Admin IC Advert	3,599	0	3,599	811.30		.00	2,788.18	22.5%
60185119 532007 Admin IC Outrea	377	0	377	67.77		.00	308.87	18.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04									
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL		
601 Orchard Manor									
60185119 533000 Admin IC Mileag	347	0	347	.00	.00	347.32	.0%		
60185119 533002 Admin IC Reg/Fe	750	0	750	170.03	.00	579.97	22.7%		
60185119 534000 Admin IC Operat	4,984	0	4,984	2,409.27	.00	2,574.58	48.3%		
60185119 553051 Admin IC Equip	2,639	0	2,639	636.62	.00	2,002.29	24.1%		
TOTAL Orchard Manor Admin IC	359,963	0	359,963	140,066.57	.00	219,896.55	38.9%		
60185120 Other IC									
60185120 522001 Other IC Water	967	0	967	.00	.00	967.38	.0%		
60185120 522002 Other IC Lights	8,400	0	8,400	.00	.00	8,400.00	.0%		
60185120 522004 Other IC Phone/	589	0	589	192.24	.00	396.91	32.6%		
60185120 524002 Other IC Veh Ma	267	0	267	67.20	.00	200.11	25.1%		
60185120 535001 other IC Fuel	719	0	719	303.10	.00	416.22	42.1%		
TOTAL Other IC	10,943	0	10,943	562.54	.00	10,380.62	5.1%		
60185121 Qual Mental Retard Spclst IC									
60185121 515003 QMRP IC Health	0	0	0	1,416.68	.00	-1,416.68	100.0%*		
TOTAL Qual Mental Retard Spclst IC	0	0	0	1,416.68	.00	-1,416.68	100.0%		
TOTAL Orchard Manor	0	0	0	1,295,626.78	.00	-1,295,626.78	100.0%		
TOTAL REVENUES	-11,870,573	0	-11,870,573	-2,776,671.04	.00	-9,093,901.53			
TOTAL EXPENSES	11,870,573	0	11,870,573	4,072,297.82	.00	7,798,274.75			

YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	1,295,626.78	.00	-1,295,626.78	100.0%

** END OF REPORT - Generated by Erdenberger, Alesha **

April 2026

Orchard Manor Activities



May 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
9:30 Badge Reel Craft-Extravaganza Craft 10:30 Manicures 1:30 Craft-May Day Hangers 3:00 Active Game-Basketball	8:00 Exercise 9:30 Coffee Club + Nurses Week Cards 10:30 Craft-3D Butterflies 1:30 Euchre 3:30 Flower Origami 5:30 1-1 Room Visits	8:00 Exercise 9:30 Kitchen Fun- Cake Mix Puppy Chow 10:30 Game-Card Shark 1:30 Sing A Long Mix Playlist 3:30 Book Club 5:30 1-1's	8:00 Exercise 9:30 Catholic Mass RC 10:30 Game-BANGO 1:30 Springtime Bingo 3:30 Game-Golf 5:30 1-1 Visits	8:00 Exercise 9:30 Food + Star of the Month Trivia 1:30 Star of the Month Movie 3:00 Card Club 5:30 1-1 Visits	<u>Wear Flowers- It's May Day!</u> 8:00 Exercise 9:30 Wii Bowling 10:30 Protestant Church RC 1:30 Bingo RC 3:30 Game-Cup Jenga 5:30 1-1	8:00 Exercise 9:30 Movie 1:30 Make Poster for National Skilled Nursing Care Week Coming Up! 3:30 Game-Sequence 5:30 1-1 Room Visits

Activities are Subject to Change. See Bulletin Board for Special Sign Ups RC-Resident Center

May 2026



Orchard Manor Activities

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3	4	5	6	7	8	9
9:30 Susie Q Sing A Long 10:30 Manicures 1:30 Blooming Boot Craft	8:00 Exercise 9:30 Coffee Club 10:30 Game- Lucky Dice 1:30 Euchre 3:30 Outside Patio 300/400 5:30 1-1 Room Visits	 8:00 Exercise 9:30 Meditation with Nurses for Nurse Week RC 10:30 May Hangman 1:30 Cinco De Mayo- Margaritas + Salsa 3:30 Book Club 5:30 1-1's	Henry Villas Zoo Outing 8:00 Exercise 9:30 Catholic Mass RC 10:30 Game- Bango 1:30 Crafting with Epoxy for the Extravaganza 3:30 Color + Listen to Music	8:00 Exercise 9:30 Craft- Pens, Bracelets + Tea 11:00 Resident Council 1:30 Mother's Day Celebration with Mimosas 2:30 Card Club	8:00 Exercise 9:15 Volunteer Music 10:30 Protestant Church RC 1:30 Bingo RC 3:30 Active Game- Axe Throwing 5:30 1-1 Room Visits	8:00 Exercise 9:30 Resident Movie Choice 1:30 Garden Club  3:00 Game- UNO

Activities are Subject to Change. See Bulletin Board for Special Sign Ups RC-Resident Center

May 2026

Orchard Manor Activities

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10	Wacky 11	12	13	14	Wear 15	Skilled 16
9:30 Kitchen Fun- Bake Cupcakes	Monday-Crazy Socks Day	Wear Flowers Day	Derby Day- Wear Big Hats	Western Day	Orchard Manor Gear Or Blue	Nursing Care Week 11th-15th
	8:00 Exercise	8:00 Exercise	8:00 Exercise	8:00 Exercise	8:00 Exercise	8:00 Exercise
10:30 Manicures	9:30 Coffee Club + NSNCW Word Games	9:30 Baking- Pretzel Flowers	9:30 Catholic Mass RC	9:30 Craft- Flower Easel	9:30 Games- Wii Bowling + Garbage	9:30 Resident Choice Movie
1:30 Decorate Sun Hats	10:30 Craft- 3D Tulips	10:30 Craft-Flower Facility Project	10:30 Game- Kentucky Derby	1:30 Miniature Horses in the Courtyard	10:30 Protestant Church RC	1:30 Make Up Monday Euchre + Craft- Handprint Bunnies
3:00 6,5,4 Dice Game	1:30 Party w/ Randy Plunket-Kick Off NSNCW RC	1:30 Grant County Historical Society- Orchard Manor History	1:30 Party w/ Garry L + Band + Hat Parade RC	2:45 Card Club	1:30 Extra Prizes Bingo RC	3:30 Game- Card Shark
	3:30 Outside Patio 300/400	3:30 Color + Susie Q Sing A Long	3:30 Outside Patio 300/400		3:30 Reading Current Events	5:30 1-1's
	5:30 1-1 Room	5:30 1-1's	5:30 1-1's			

Activities are Subject to Change. See Bulletin Board for Special Sign Ups RC-Resident Center

May 2026



Orchard Manor Activities

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
17	18	19	20	21	22	23
9:30 Game-Lucky Dice 10:30 Manicures 1:15 Hymns+ Gospel w/ The Johnson's RC 3:00 Game-LRC 5:30 1-1 Room Visits	8:00 Exercise 9:30 Coffee Club 10:30 Summer Bulletin Boards 1:30 Euchre 3:30 Outside Patio 300/400 5:30 1-1 Room Visits	8:00 Exercise 9:30 Chat With Cooks 10:30 Game-Tic Tac Toe with Balloons 1:00 Country Drive Outing 3:30 Book Club 5:30 1-1's	8:00 Exercise 9:30 Catholic Mass RC 10:30 Card Game- 7s 1:30 Memorial Service RC 3:30 Game-Cup Jenga 5:30 Outside Visits	8:00 Exercise 9:30 Craft-Summer Door Hanger 1:30 May Jeopardy 2:30 Card Club Rice Is Nice Food Truck at CSB	8:00 Exercise 9:15 Volunteer Music 10:30 Protestant Church RC 1:30 Bingo RC 3:30 Active Game-Basketball 5:30 1-1 Room Visits	8:00 Exercise 9:30 Resident Choice Movie 1:30 Patriotic Jingo Game 3:00 Game-Golf

Activities are Subject to Change. See Bulletin Board for Special Sign Ups RC-Resident Center

May 2026

Orchard Manor Activities

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
24	25	26	27	28	29	30
9:30 Game-UNO 10:30 Manicures 1:30 Craft-Tissue Paper Marigolds 3:00 Memorial Day Word Games	9:30 Craft-Red + White + Blue Center Pieces 1:30 Memorial Day Themed Bingo RC 	8:00 Exercise 9:30 Baking-Spring Trail Mix 10:30 Game-Lucky Dice 1:30 60's CD Sing A Long 3:30 Book Club 5:30 1-1's	8:00 Exercise 9:30 Catholic Mass RC 10:30 Make CNA Thank You's 1:30 May Day Bingo	8:00 Exercise 9:30 Craft-Seashells 11:00 Outing to Montfort for Lunch at Mimi's Coffee + Rural Route 2:30 Card Club 5:30 1-1 Room Visits 	8:00 Exercise 9:30 Wii Bowling 10:30 Protestant Church RC 1:30 Bingo RC High School Graduates of 2026 Employees of Orchard Manor Walkthrough 3:30 Reading Current Events	8:00 Exercise 9:30 Resident Choice Movie 1:30 Outside Patio 300/400 3:30 Susie Q Sing A Long 5:30 1-1's

Activities are Subject to Change. See Bulletin Board for Special Sign Ups RC-Resident Center

May

June 2026

Orchard Manor Activities

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
9:30 Game-Lucky Dice	8:00 Exercise	8:00 Exercise	8:00 Exercise	National Cheese Day 8:00 Exercise	8:00 Exercise	8:00 Exercise
10:30 Manicures	9:30 Coffee Club	9:30 Game-Guess the Sound	9:30 Catholic Mass RC	9:30 Craft-Seashell Suncatcher	9:15 Volunteer Music	9:30 Resident Choice Movie
1:30 Bake Sale Prep- Trail Mix	10:30 Craft-Canning Ring Suncatchers	10:30 Crafts for Extravaganza	10:30 Craft-Cows	11:00 Resident Council	10:30 Protestant Church RC	1:30 Crafts for Extravaganza
2:30 Cards	1:30 Euchre	1:30 Happy Hour w/ Music by Isaiha RC	1:30 Milk the Cow + Enjoy Ice Cream	1:30 Cheese Tasting	1:30 Bingo RC	3:00 Game-LRC
5:30 1-1 Visits	3:30 Outside Patio 300/400	3:30 Book Club	3:30 Active Game-Axe Throwing	3:00 Card Club	3:30 Bird Feeders	
	5:30 1-1 Room Visits	5:30 1-1Visits	5:30 1-1 Visits	5:30 1-1 Visits	5:30 1-1 Visits	

Activities are Subject to Change. See Bulletin Board for Special Sign Ups RC-Resident Center



Cinco De Mayo
May 5th

Nurses Week
May 3rd-9th

Mother's Day
May 10th

**National Skilled
Nursing Care Week**
May 10th-16th

World Turtle Day
May 23rd

Memorial Day
May 25



3RD ANNUAL
ORCHARD MANOR
EXTRAVAGANZA
JUNE 20TH
11:00AM-1:00 PM

BAKED GOODS
BRATS & HOT DOGS
LIVE MUSIC BY RANDY PLUNKET 11:30-12:30
FACE PAINTING
CRAFTS MADE BY RESIDENTS
AND MORE!

COME JOIN US!



Orchard Manor Newsletter

May 2026

April Employee of the Month



Brooklyn Barth

**Other
Nominees
Include:
Carol Miles
April Cooley
Deb Lange
Elijah Wall x5**

**For Residents, Families, Friends and Staff
of Orchard Manor**
608-723-2113



April was County Appreciation – National County Government Month

Thank you to the Grant
County Board for the
wonderful meal April
16th. We sincerely
appreciate your
recognition and support
of the team here at
Orchard Manor—it means
a great deal to all of us.



**April Staff
Anniversaries**

Rachel Kruser:

05/27/2015

Britney Wall:

05/15/2023

Delanee Klaas:

05/30/2023

Hally Edge: 05/31/2023

Layla Bloedow:

05/01/2024

Emma Opgenorth:

05/01/2025

Kali Nelson: 05/01/2025

Myjah Drews:

05/07/2025

Addison Morgan

05/10/2025

Kailey Turner:

05/28/2025

*Thank You for All You
Do!*



Tornado Warning Response: Keeping Residents Safe

During the recent tornado warnings this April, our team acted quickly to implement our emergency preparedness plan and ensure resident safety. Staff promptly moved residents to designated safe areas, prioritizing those with mobility and medical needs, and confirmed essential equipment remained in use.

Throughout the events, communication was clear and consistent, and staff provided calm reassurance to residents to reduce anxiety. The coordinated response demonstrated strong teamwork and readiness in a real-time situation. We will continue to review our response and make any necessary improvements, reinforcing our commitment to keeping residents safe in any emergency.

Respectfully, Alesha M. Erdenberger,
NHA/Administrator



Leadership Spotlight

About Me: I live in Cassville and I enjoy the beauty of the town. I have 5 brothers and I am the oldest. I have a daughter Harley who will be 31 in June and she lives in Texas with my Grand puppy Moira. I like to visit my daughter and travel to new places with her. I like to be outside when weather permits. I love to work in the garden, when my body lets me! Going boating on the old Mississippi is always relaxing. Randall, Harley and I like to go fishing, but they better be biting! We like to go to a different fishing spot every 4th of July week in Northern WI. Nelson Lake, Big Saint Germain, Pelican, Shawano, Lake Redstone, Web Lake to name a few. It's very scenic and peaceful and relaxing.

What I like about my job: It's all about the residents. We just don't clean rooms; we create a safe, comfortable home for people who deserve the very best. Housekeeping is often the unsung hero of healthcare. When a resident smiles because their room is clean and smells fresh. I know we are doing our job. It's about dignity, safety, and heart. Cleanliness is a sign of care. I think the future of Orchard Manor is going in a good direction. I believe we have amazing workers. The staff's dedication is truly unmistakable. If and when I would have to become a resident here, I hope all the projects are officially done! In 20 years it will be interesting to see what this place will look like.

Fun Fact I just recently could not get in my car after work, battery dead to my car fob. I am trying to find my code to the get in my car on my phone, I screen shot it. Meanwhile it's pouring out rain. I finally find the code and got in my car. Great right! When I got home, I was telling Randall. He is like why didn't you just open it with the key. I never even thought of it. I do not think I ever used the key to actually open my door. That is a fact and I can laugh at myself now!

Quote:
It's amazing how much you can accomplish when it doesn't matter who gets the credit.



**Beth Ackerman,
Housekeeping Manager**
Since January of 2022, going on my 5th year. Time flies!

