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Orchard Manor/County Farm
Committee Meeting Minutes
Wednesday, December 10, 2025

Committee Member/Chairperson, Rick Sanson, called the meeting to order at 9:00 a.m. Rick Sanson also noted a quorum was present, and Alesha Erdenberger certified the meeting was in compliance with the Open Meetings Law.

Committee members present were Joe Mumm, Rick Sanson, Diane Nelson (by Zoom), Roger Guthrie, and Mike Timmerman. County Board Chair: Robert Keeney. Grant County staff members present: Nate Dreckman, Garry Pluemer, and Alesha Erdenberger.

Roger Guthrie made the motion seconded by Joe Mumm to approve the agenda, as presented. Heating valve-Change Order and #9. Parking Lot & Lighting Bid after farm financial report. Motion carried, voice vote, without negative vote.

Roger Guthrie made the motion seconded by Mike Timmerman to approve the minutes from the regular meeting on November 13, 2025. Motion carried, voice vote, without negative vote.

Farm Business. Bob Keeney presented that there will be a 2-step process for the water drainage from washout. He presented that the estimated cost to fix is \$65,000, with 20% paid for from the State of Wisconsin.

Alesha provided a financial report and vouchers for the Farm.

Roger Guthrie made the motion seconded by Mike Timmerman to approve the Farm report, cash balance and voucher report, as presented. Motion carried, voice vote, without a negative vote.

RFP-Roof Approval of Bid- Garry presented the roof replacement RFP, the quotes, and his recommendation. The RFP included two additional options: #1. Install 6-inch gutters between 300 and 100 wing, and between 100 and 800 wing. #2. Install a gutter on the entire building. Garry recommended that the board approval Midwest Roofing, as they were the lowest bidder, and Option #2.

Mike Timmerman made the motion seconded by Joe Mumm to approve the recommendation to contract with Midwest Roofing for both the replacement roof and the 6-inch gutter on the entire building, as outlined in the Request for Proposal "RFP", and as presented. All agreed that additional funds needed after insurance payment would be taken out of Orchard Manor fund balance. Motion carried, voice vote, without negative vote.

Nurse On-call Pay- Alesha presented a document that included an annual proposed cost to start a daily Registered Nurse on-call pay structure. The pay and structure is similar to the Social services and Health departments.

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Joe Mumm made the motion seconded by Roger Guthrie to approve on-call pay to one registered nurse a day including weekends, as presented. Motion carried, voice vote, without negative vote.

Strategic Plan Progress Tracker/Timeline- Alesha provided a summary at the end of the Operations Report including update on laundry services, Foundation, and investment in employee development with a measurement of success in mind.

Orchard Manor Operations-

Chairperson's report- Rick Sanson reported that the County Assistant Finance Director resigned, but Patrick Montgomery would be returning end of December.

Maintenance Supervisor Report- Garry presented the following items:

- Water Outage- due to a water main repair needed, water was out of service for about 4 to 6 hours each day on December 3rd and 6th. Discussion of adding another water main was reviewed.
- Roof replacement- Garry presented the results of a RFP, giving a recommendation for approval, as approved above.

Administrator's Report- Alesha Erdenberger presented a document entitled, the Administrator's Operations Report which include the following items:

- The current census is 52 SNF and 25 intellectually disabled residents.
- Highlights in each department

Alesha presented the Orchard Manor vouchers and financial report and provided a profit analysis separating the capital improvement projects and insurance payment for roof replacement.

Mike Timmerman made the motion seconded by Joe Mumm to approve the Orchard Manor financial report and vouchers, as presented. Motion carried, voice vote.

Richard Sanson tentatively set the next regular meeting for Wednesday, February 11, 2026 at 9:00 a.m. meeting location to be Orchard Manor.

Roger Guthrie made the motion seconded by Joe Mumm to adjourn the regular meeting. Date set for next regular meeting is Wednesday, February 11, 2026 at 9am, location at Orchard Manor conference room 106. Motion carried, voice vote.

Secretary

Date

Chair

Date