Orchard Manor/County Farm
Committee Meeting Minutes
April 8, 2026

Committee Member/Vice Chairperson, Diane Nelson, called the meeting to order at 9:00 a.m. Diane Nelson also noted a quorum was present, and Alesha Erdenberger certified the meeting was in compliance with the Open Meetings Law.

Committee members present were Roger Guthrie, Joe Mumm, Rick Sanson by zoom, Diane Nelson, and Mike Timmerman. Grant County staff members present: Robert Keeney, Nate Dreckman, Shane Drinkwater, Garry Pluemer, and Alesha Erdenberger. Others present: Terri Abing.

Roger Guthrie made the motion seconded by Joe Mumm to approve the agenda with eliminating #7 as it's a duplicate on agenda and #9 due to no bids to review. Motion carried, voice vote, without negative vote.

Mike Timmerman made the motion seconded by Rick Sanson to approve the minutes from the regular meeting on March 11, 2026. Motion carried, voice vote, without negative vote.

Farm Business. Terri stated that all is going well; they haven't started planting yet due to the cold weather.

Alesha provided a financial report and vouchers for the Farm.

Roger Guthrie made the motion seconded by Joe Mumm to approve the Farm report, cash balance and voucher report, as presented. Motion carried, voice vote, without negative vote.

Change in CIP Design Costs- CBRF to Design Costs- SNF/ICF – Alesha presented a request to move the capital improvement plan funds for 2026 from CBRF to SNF/ICF. Alesha, in agreement with Garry, proposed that the CIP funds be used to hire an Architect to assist in a renovation/remodel of the existing SNF/ICF. The remodel will be to prepare for more memory care beds based on the recommendation from Elder Dynamics earlier in the year. Discussion ensued regarding a new market study; all were agreement that this was not needed at this time. Further discussion occurred regarding the change in direction to Memory care including having more farmland views, and the current funds left in the CIP being $295,575 after funds were allocated for the back parking lot engineering costs.

Roger Guthrie made the motion seconded by Diane Nelson to approve the Capital Improvement Plan funds for 2026 to be reallocated to SNF/ICF design costs and not CBRF at this time, as presented. Motion carried, voice vote, without negative vote.

Add Exterior Light to Parking Lot project- Garry presented two quotes from Sweet Hill Electric for adding an additional light pole. The first was for just conduit and light pole base for $5,600, and the other is for the full light pole-conduit, base, pole, light, and wiring for $8,880. Garry presented that this light pole was missed in the design due to the location being between Orchard Manor and the CBS building. Garry also proposed the funds be used from the CIP Design Costs for SNF/ICF- leaving total of the CIP at $286,775.

Joe Mumm made the motion seconded by Mike Timmerman to approve the reallocation of funds from the CIP Design Costs for SNF/ICF to the light project for a full complete additional light pole for $8,800, as presented. Motion carried, voice vote, without negative vote.

Water Main Loop- Robert provided an update to the water main loop discussion including that they had one landowner state they do not want the water line going through their property. They would like us to look at other options. Robert stated that he was planning to schedule a meeting with Garry, Nate, and himself with the City of Lancaster to establish some options/next steps.

Operational & Strategic Plan Progress Tracker/Timeline- Alesha provided a document with a highlight of both operational goals (Elder Dynamics) and strategic goals (SW Regional Planning) with an update to each goal.

Orchard Manor Operations-
Chairperson's report- Rick Sanson presented that the County Board Appreciation Meal for Orchard Manor is scheduled for Thursday, April 16, 2026 from 10:30am to 11:30am.

Maintenance Supervisor Report- Garry presented the following items:

- Parking lot on schedule
- Roof- shingles are here in back parking lot
- HVAC- bypass until end of April

Administrator's Report- Alesha Erdenberger presented the Administrator's Operations Report which include the following items:

- New signage displayed around facility
- Interactive Abuse Training for all staff= displaying SPRITE campaign
- Foundation has been established and starting to fundraise/apply for a grant

Alesha presented the Orchard Manor vouchers and financial report.

Diane Nelson made the motion seconded by Mike Timmerman to approve the Orchard Manor financial report and vouchers, as presented. Motion carried, voice vote.

Richard Sanson tentatively set the next regular meeting for Wednesday, May 13, 2026 at 9:00 a.m. meeting location to be Orchard Manor.

Joe Mumm made the motion seconded by Roger Guthrie to adjourn the regular meeting. Date set for next regular meeting is Wednesday, May 13, 2026 at 9am, location at Orchard Manor conference room 106. Motion carried, voice vote.

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Secretary Date

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Chair Date