



**GRANT COUNTY**  
ORCHARD  
MANOR

To: Orchard Manor – Farm Committee  
Date: March 5, 2026  
Subject: Agenda for March 11, 2026 \*Amended

The Orchard Manor – Farm Committee will hold a meeting on **Wednesday, March 11, 2026 at 9:00 a.m.** In person attendance will be held in the **Orchard Manor, Conference Room 106**, at 8800 US Hwy 61, Lancaster, WI 53813.

A zoom option will also be available.

**Zoom Option**

Join Zoom Meeting

<https://co-grant-wi-gov.zoom.us/j/86593701194?pwd=aQB2lJ3oiUs0XJPwrXaDBY7VcillAv.1>

Meeting ID: 865 9370 1194

Passcode: 632078

Agenda:

1. Call to order at **9:00 a.m.**
2. Establish a quorum.
3. Certification of compliance with the Open Meetings Law.
4. Approval of agenda.
5. Approval of the minutes.
6. Farm business.
  - Farm vouchers and financial report
7. Water Main Loop-Discussion
8. Hire TEAM Engineering to start design process for the remainder of the parking lot-Discussion/Possible Action
9. Capital expense carryover to 2026- Budget Amendment for 2025-Action
10. Change in capital budget items- Therapy/Bus-change request- Action
11. Operational & Strategic Plan Progress Tracker/Timeline- Discussion
12. Orchard Manor Operations
  - A. Chairperson's report.
  - B. Maintenance Supervisor's report.
  - C. Administrator's report.
13. Orchard Manor vouchers and financial report.
14. Set next meeting date
15. Adjournment

DM 3-5-26

Orchard Manor/County Farm  
Committee Meeting Minutes  
February 11, 2026

Committee Member/Chairperson, Rick Sanson, called the meeting to order at 9:00 a.m. Rick Sanson also noted a quorum was present, and Alesha Erdenberger certified the meeting was in compliance with the Open Meetings Law.

Committee members present were Joe Mumm, Roger Guthrie, Rick Sanson, Diane Nelson, and Mike Timmerman (Zoom). Grant County staff members present: Nate Dreckman, Garry Pluemer, Shane Drinkwater, Britney Wall, Steve Morgan (Highway), and Alesha Erdenberger. Others present: Terri Abing.

Diane Nelson made the motion seconded by Roger Guthrie to approve the agenda, as presented. Motion carried, voice vote, without negative vote.

Joe Mumm made the motion seconded by Diane Nelson to approve the minutes from the regular meeting on December 10, 2025. Motion carried, voice vote, without negative vote.

Farm Business. Terri Abing presented a document for rent for Grant County farm for 2026 based on cropping season. Discussion ensued regarding the date of the rent agreement to end 2030. Terri provided the Board a check for the first rent payment in amount agreed upon.

Alesha provided a financial report and vouchers for the Farm. Discussion ensued regarding the submission of committee fees that were paid in January for December meeting.

Roger Guthrie made the motion seconded by Joe Mumm to approve the Farm report, cash balance and voucher report, as presented. Motion carried, voice vote, without negative vote.

Water Main Loop- A discussion began regarding an additional water main loop with the City of Lancaster to Orchard Manor/CSB. Rick informed all that Bob Keeney was actively negotiating with a landowner for access. Garry discussed a previous proposed water main plan to include another water main to enter from the North of the current Sheriff's office. The last quote was about two years was about \$2 million. All agree to have the Water Main loop discussion to be present on the agenda moving forward.

New Position/Change in Position Request- replace HIM/HIPAA with RN Medical Records Coordinator/Education Nurse - Alesha presented a recommendation to transition the salary/wage funds from the open position of Health Information Manager into a Registered Nurse role with the added duties of Medical Records/HIPAA/Education. The annual cost is estimated at \$12,828.29 fiscal impact. The extra cost will come out of the 2026 current budget. Discussion ensued regarding the recruiting for this position.

Joe Mumm made the motion seconded by Diane Nelson to approve the new position/change in position request as presented at an additional annual cost of \$12,828.29 to be taken out of the SNF Administrative wages for 2026, as presented. Motion carried, voice vote, without negative vote.

Point Click Care-EHR system- Alesha presented a summary of reasons why a new EHR system is up for discussion such as manual inefficiencies, paper usage, scanning documents, charting errors, etc. The recommendation is also coming from Elder Dynamics consulting, Engage Consulting-MDS consulting, and DHS state surveyors. Alesha presented the cost of PCC only, but expressed that this project is in progress and not fully collaborated with all departments.

Operational & Strategic Plan Progress Tracker/Timeline- Alesha provided a document with a highlight of both operational goals (Elder Dynamics) and strategic goals (SW Regional Planning) with an update to each goal. Alesha highlighted several key areas of accomplishments.

Orchard Manor Operations-  
Chairperson's report- Rick Sanson had no report.

Maintenance Supervisor Report- Garry presented the following items:

- Parking Lot- pre-construction meeting, hard date of June 12, 2026 for completion. Steve presented that the Highway department will be removing all the old drive and bringing it to grade before the contractor installs pipes in and covers it up.
- WorkHub transition to FMX for Preventative Maintenance

Administrator's Report- Alesha Erdenberger presented the Administrator's Operations Report which include the following items:

- SNF state survey-citation free
- Approval of Plan of Correction for Life Safety
- An error in the (February 11, 2026) Employee of the Month section of Operations report was found and corrected.

Alesha presented the Orchard Manor vouchers and financial report and provided a profit analysis separating the capital improvement projects and insurance payment for roof replacement.

Roger Guthrie made the motion seconded by Diane Nelson to approve the Orchard Manor financial report and vouchers, as presented. Motion carried, voice vote.

Richard Sanson tentatively set the next regular meeting for Wednesday, March 11, 2026 at 9:00 a.m. meeting location to be Orchard Manor.

Diane Nelson made the motion seconded by Joe Mumm to adjourn the regular meeting.  
Date set for next regular meeting is Wednesday, March 11, 2026 at 9am, location at Orchard Manor conference room 106. Motion carried, voice vote.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date



**Grant County Farm  
Cash Balance Statement  
As of February 28, 2026**

Cash Balance, January 31, 2026		\$228,671.78
February 2026 Receipts		\$62,423.60
Farm Rent	\$62,423.60	
February 2026 Vouchers		\$0.00
Property Insurance		
Committee Fees		
Mileage & Social Security		
Cash Balance, February 28, 2026		\$291,095.38

Richard Sanson \_\_\_\_\_

Roger Guthrie \_\_\_\_\_

Joseph Mumm \_\_\_\_\_

Diane Nelson \_\_\_\_\_

Mike Timmerman \_\_\_\_\_

## February 2026 Check Listing

			FOR:
16971	Ability Network Inc	\$374.73	Admin Supplies
16972	Void	\$0.00	Void
16973	Amazon Business	\$1,043.94	
			Resident Purchases
			Activity Supplies
			Activity Other Expense
			Maint Bldg Repair
			Admin Supplies
16974	Aramark	\$3,659.86	Laundry Purch Services
16975	Capital Sanitary Supply	\$1,119.11	Nsg/Hskpg/Laundry Supplies
16976	City of Lancaster	\$817.45	Water & Sewer/Maint Fire Safety
16977	Direct Supply	\$221.96	Dietary Supplies
16978	Fishnick Dairy	\$1,330.53	Food
16979	Healthstream Inc	\$13,646.80	Admn Equip Rent or Prof Srvces
16980	JF Ahern Co	\$262.00	Maint Fire Safety Expense
16981	Resident Refund	\$814.00	Refunds
16982	Laundrette LLC	\$3,750.00	Laundry Purch Services
16983	Lenovo Inc	\$165.00	Nursing Supplies
16984	Lenth Nutrition Consulting	\$2,360.00	Dietary Dietician Consultant
16985	Madison Liquidators LLC	\$2,420.00	Admin Supplies
16986	Martin Bros	\$1,618.03	Nsg & Dietary Supplies & Food
16987	McKesson Medical-Surgical	\$1,706.85	Nsg Supplies & Underpad Expense
16988	Medline Industries	\$2,890.57	Nsg Supplies & Underpad Expense
16989	Professional Medical	\$966.69	Nursing Supplies
16990	Queen B Radio	\$314.00	Admin Advertising
16991	Void	\$0.00	Void
16992	Void	\$0.00	Void
16993	Reinhart Foodservice LLC	\$9,484.91	Nsg & Dietary Supplies & Food
16994	Serenity Aquarium & Aviary	\$154.94	Activity Other Expense
16995	SGTS Inc	\$35,359.95	
			Cap Outlay-Bldg Impr Wanderguard
			Cap Outlay-Bldg Impr IID Doors
16996	Shopping News	\$32.00	Admin Advertising
16997	Grant County Highway Dept	\$1,581.58	Maint Grounds
16998	Ability Network Inc	\$782.90	Nursing Purchased Services
16999	Access Systems Leasing	\$600.90	Admin Supplies & Equip Rent
17000	Alliant Energy	\$9,455.96	Utilities - Electric
17001	Amazon Business	\$2,101.01	
			Nursing Supplies
			Nursing - Resident Purchases
			PT Supplies
			Activity Supplies
			Maintenance Supplies
			Housekeeping Supplies
			Admin Supplies

17002	Aramark	\$3,659.86	Laundry Purch Services
17003	Baker Tilly US LLP	\$553.00	Audit Fees
17004	Cantata Health LLC	\$1,864.40	Admin Computer Systems & Network
17005	Capital Sanitary Supply	\$1,695.14	
			Nursing Supplies
			Housekeeping Supplies
			Maintenance Bldg Maint & Repair
17006	Cardmember Services	\$3,370.16	
			Nursing Inservice
			Maintenance Purchased Services
			Maint Cap Outlay -Bldg IID Door Proj
			Maint Bldg Maint & Repair
			Admin Supplies
			Admin Inservice
17007	Direct Supply	\$8,069.79	Maint Cap Outlay -Furn/Equip Blaket Warr
17008	Engage Consulting LLC	\$1,350.00	Nursing Purchased Services
17009	Fishnick Dairy	\$1,231.05	Food
17010	Grant County Veterinary Service	\$107.20	Activity Other Expense
17011	Grant Regional Health Center	\$114.19	Lab T18 Costs
17012	Greenfield Rehab	\$13,709.68	OT/PT/ST Purch Srvcs
17013	JF Ahern Co	\$732.76	Maint - Fire/Safety Expense
17014	Laundrette LLC	\$7,500.00	Laundry Purch Services
17015	Lumen	\$6.71	Telephone Expense
17016	Martin Bros	\$1,346.74	Nsg & Dietary Supplies & Food
17017	McKesson Medical-Surgical	\$2,543.83	Nsg Supplies & Underpad Expense
17018	Medical Associates Clinic	\$58.70	Labs
17019	Medline Industries	\$1,287.17	Nsg Supplies & Underpad Expense
17020	Menards	\$75.96	Maint Bldg Maint & Repair
17021	Morris Newspaper	\$84.00	Admn Advertising
17022	New Horizons Supply Cooperative	\$215.57	Vehicle Fuel
17023	Nick Poots	\$2,379.25	Maint Bldg Maint & Repair
17024	Northwest Respiratory	\$1,581.65	Oxygen
17025	Piggly Wiggly Midwest	\$535.68	Act Supplies & Dietary Food
17026	Professional Medical	\$1,049.63	Nursing Supplies
17027	Reilly Plumbing & Heating	\$3,282.00	Maint Bldg Maint & Repair
17028	Void	\$0.00	Void
17029	Reinhart Foodservice LLC	\$11,090.62	Nsg & Dietary Supplies & Food
17030	Retirement Home TV	\$1,270.80	Activity Other Expense
17031	SW Electric Service	\$250.00	Maint Bldg Maint & Repair
17032	TDS Telecom	\$144.68	Telephone Expense
17033	WE Energies	\$10,098.13	Utilities - Heat
17034	WI Dept of Health	\$35,330.00	Eds Beds

\$215,624.02

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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60185000 OM SNF General

60185000 480100 OM Gen Miscella	-10,700,000	0	-10,700,000	-1,109,751.93	.00	-9,590,248.07	10.4%*
60185000 485000 OM Gen Donation	-2,700	0	-2,700	.00	.00	-2,700.00	.0%*
60185000 493000 Fund Balance Us	-1,167,873	0	-1,167,873	.00	.00	-1,167,872.57	.0%*
60185000 561100 OM Gen Debt Se	346,800	0	346,800	346,800.00	.00	.00	100.0%
<b>TOTAL OM SNF General</b>	<b>-11,523,773</b>	<b>0</b>	<b>-11,523,773</b>	<b>-762,951.93</b>	<b>.00</b>	<b>-10,760,820.64</b>	<b>6.6%</b>

60185001 Nursing SNF

60185001 515009 Nursing SNF Emp	169	0	169	.00	.00	168.71	.0%
60185001 521000 Nursing SNF Pro	51,099	0	51,099	2,454.53	.00	48,644.57	4.8%
60185001 533001 Nursing SNF Edu	13,254	0	13,254	436.53	.00	12,817.28	3.3%
60185001 533002 Nursing SNF Reg	2,578	0	2,578	.00	.00	2,577.66	.0%
60185001 534000 Nursing SNF Ope	79,292	0	79,292	12,697.79	.00	66,594.47	16.0%
60185001 534019 Nursing SNF Dur	21,367	0	21,367	4,000.18	.00	17,367.03	18.7%
60185001 534020 Nursing SNF Med	8,960	0	8,960	.00	.00	8,959.50	.0%
60185001 534022 Underpads/Upad	68,000	0	68,000	7,969.26	.00	60,030.74	11.7%
60185001 534025 Resident Purcha	175	0	175	104.74	.00	70.54	59.8%
60185001 553051 Nursing SNF Equ	559	0	559	49.50	.00	509.35	8.9%
<b>TOTAL Nursing SNF</b>	<b>245,452</b>	<b>0</b>	<b>245,452</b>	<b>27,712.53</b>	<b>.00</b>	<b>217,739.85</b>	<b>11.3%</b>

60185002 Nursing Assistants SNF

60185002 510000 Nurs Assts SNF	1,850,000	0	1,850,000	252,713.99	.00	1,597,286.01	13.7%
60185002 510002 Nurs Assts SNF	180,000	0	180,000	10,461.68	.00	169,538.32	5.8%
60185002 510003 Nurs Assts SNF	180,000	0	180,000	20,487.00	.00	159,513.00	11.4%
60185002 510004 Nurs Assts SNF	3,200	0	3,200	826.35	.00	2,373.65	25.8%
60185002 510036 Nurs Assts SNF	7,000	0	7,000	.00	.00	7,000.00	.0%
60185002 515001 Nurs Assts SNF	151,350	0	151,350	20,999.51	.00	130,350.49	13.9%
60185002 515002 Nurs Assts SNF	121,200	0	121,200	15,654.13	.00	105,545.87	12.9%
60185002 515003 Nurs Assts SNF	539,000	0	539,000	51,956.71	.00	487,043.29	9.6%
60185002 515004 Nurs Assts SNF	1,175	0	1,175	61.00	.00	1,114.00	5.2%
60185002 515005 Nurs Assts SNF	4,000	0	4,000	446.35	.00	3,553.65	11.2%
60185002 515006 Nurs Assts SNF	180	0	180	9.34	.00	170.66	5.2%
<b>TOTAL Nursing Assistants SNF</b>	<b>3,037,105</b>	<b>0</b>	<b>3,037,105</b>	<b>373,616.06</b>	<b>.00</b>	<b>2,663,488.94</b>	<b>12.3%</b>

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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60185003 Registered Nurse SNF

60185003 510000	Reg Nurse SNF P	900,000	0	900,000	116,323.77	.00	783,676.23	12.9%
60185003 510002	Reg Nurse SNF O	50,000	0	50,000	3,834.53	.00	46,165.47	7.7%
60185003 510003	Reg Nurse SNF N	90,000	0	90,000	13,367.71	.00	76,632.29	14.9%
60185003 510036	Reg Nurse SNF S	2,600	0	2,600	.00	.00	2,600.00	.0%
60185003 515001	Reg Nurse SNF S	75,000	0	75,000	9,640.66	.00	65,359.34	12.9%
60185003 515002	Reg Nurse SNF R	67,500	0	67,500	7,955.46	.00	59,544.54	11.8%
60185003 515003	Reg Nurse SNF H	227,750	0	227,750	24,547.99	.00	203,202.01	10.8%
60185003 515004	Reg Nurse SNF L	300	0	300	19.51	.00	280.49	6.5%
60185003 515005	Reg Nurse SNF D	1,900	0	1,900	235.57	.00	1,664.43	12.4%
60185003 515006	Reg Nurse SNF A	50	0	50	2.99	.00	47.01	6.0%
TOTAL Registered Nurse SNF		1,415,100	0	1,415,100	175,928.19	.00	1,239,171.81	12.4%

60185004 Licensed Practical Nurse SNF

60185004 510000	LPN SNF Product	315,000	0	315,000	24,830.03	.00	290,169.97	7.9%
60185004 510002	LPN SNF Overtim	23,000	0	23,000	447.71	.00	22,552.29	1.9%
60185004 510003	LPN SNF Non Pro	25,000	0	25,000	3,519.57	.00	21,480.43	14.1%
60185004 510036	LPN SNF SL Buyb	1,500	0	1,500	.00	.00	1,500.00	.0%
60185004 515001	LPN SNF Social	20,500	0	20,500	2,108.73	.00	18,391.27	10.3%
60185004 515002	LPN SNF Retirem	17,200	0	17,200	1,914.65	.00	15,285.35	11.1%
60185004 515003	LPN SNF Health	61,400	0	61,400	6,894.86	.00	54,505.14	11.2%
60185004 515004	LPN SNF Life In	120	0	120	5.02	.00	114.98	4.2%
60185004 515005	LPN SNF Disabil	575	0	575	48.23	.00	526.77	8.4%
60185004 515006	LPN SNF AD&D	20	0	20	.77	.00	19.23	3.9%
TOTAL Licensed Practical Nurse SNF		464,315	0	464,315	39,769.57	.00	424,545.43	8.6%

60185005 Pharmacy SNF

60185005 521000	Pharmacy SNF Pr	450	0	450	130.00	.00	320.00	28.9%
60185005 534020	Pharmacy SNF Me	30,000	0	30,000	6,910.75	.00	23,089.25	23.0%
TOTAL Pharmacy SNF		30,450	0	30,450	7,040.75	.00	23,409.25	23.1%

60185006 Lab SNF

60185006 521086	Lab SNF Laborat	461	0	461	185.55	.00	275.07	40.3%
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YEAR-TO-DATE BUDGET REPORT

FOR 2026 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
601 Orchard Manor	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	BUDGET	USE/COL	
60185006 521131 Lab SNF Medical	121	0	121		.00	120.63	.0%	
TOTAL Lab SNF	581	0	581	185.55		395.70	31.9%	
<b>60185007 Speech Therapy SNF</b>								
60185007 521000 Speech SNF Prof	17,702	0	17,702	5,876.15		11,825.63	33.2%	
TOTAL Speech Therapy SNF	17,702	0	17,702	5,876.15		11,825.63	33.2%	
<b>60185008 Physical Therapy SNF</b>								
60185008 510000 PT SNF Producti	56,450	0	56,450	7,467.26		48,982.74	13.2%	
60185008 510003 PT SNF Non Prod	6,500	0	6,500	2,207.58		4,292.42	34.0%	
60185008 515001 PT SNF Social S	4,850	0	4,850	690.81		4,159.19	14.2%	
60185008 515002 PT SNF Retireme	4,550	0	4,550	696.59		3,853.41	15.3%	
60185008 515003 PT SNF Health I	22,500	0	22,500	2,251.26		20,248.74	10.0%	
60185008 515004 PT SNF Life Ins	30	0	30	2.47		27.53	8.2%	
60185008 515005 PT SNF Disabili	150	0	150	22.63		127.37	15.1%	
60185008 515006 PT SNF AD&D	5	0	5	.38		4.62	7.6%	
60185008 521000 PT SNF Prof Ser	59,469	0	59,469	11,476.13		47,993.29	19.3%	
60185008 524003 PT SNF Sm Eq Ma	852	0	852	.00		852.19	.0%	
60185008 533002 PT SNF Reg/Fees	102	0	102	.00		102.09	.0%	
60185008 534000 PT SNF Operatin	4,413	0	4,413	277.03		4,136.18	6.3%	
TOTAL Physical Therapy SNF	159,872	0	159,872	25,092.14		134,779.77	15.7%	
<b>60185009 Occupational Therapy SNF</b>								
60185009 521000 OT SNF Prof Ser	72,748	0	72,748	12,923.09		59,824.97	17.8%	
TOTAL Occupational Therapy SNF	72,748	0	72,748	12,923.09		59,824.97	17.8%	
<b>60185010 Housekeeping SNF</b>								
60185010 510000 Houskpng SNF Pr	223,500	0	223,500	34,607.16		188,892.84	15.5%	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
601 Orchard Manor							
60185010 510002 Houskpng SNF Ov	6,000	0	6,000	1,186.95	.00	4,813.05	19.8%
60185010 510003 Houskpng SNF No	30,000	0	30,000	5,787.12	.00	24,212.88	19.3%
60185010 510036 Houskpng SNF SL	1,000	0	1,000	.00	.00	1,000.00	.0%
60185010 515001 Houskpng SNF So	19,500	0	19,500	3,082.09	.00	16,417.91	15.8%
60185010 515002 Houskpng SNF Re	17,750	0	17,750	2,814.23	.00	14,935.77	15.9%
60185010 515003 Houskpng SNF He	67,750	0	67,750	8,221.56	.00	59,528.44	12.1%
60185010 515004 Houskpng SNF Li	180	0	180	14.88	.00	165.12	8.3%
60185010 515005 Houskpng SNF Di	590	0	590	89.26	.00	500.74	15.1%
60185010 515006 Houskpng SNF AD	30	0	30	2.28	.00	27.72	7.6%
60185010 515009 Houskpng SNF Em	56	0	56	.00	.00	56.24	.0%
60185010 524003 Houskpng SNF Sm	49	0	49	.00	.00	48.56	.0%
60185010 533002 Houskpng SNF Re	213	0	213	.00	.00	213.25	.0%
60185010 534000 Houskpng SNF Op	13,536	0	13,536	1,833.50	.00	11,702.75	13.5%
TOTAL Housekeeping SNF	380,154	0	380,154	57,639.03	.00	322,515.27	15.2%

60185011 Maintenance SNF

60185011 510000 Maint SNF Produ	73,550	0	73,550	10,524.87	.00	63,025.13	14.3%
60185011 510002 Maint SNF Overt	0	0	0	269.82	.00	-269.82	100.0%*
60185011 510003 Maint SNF Non P	2,500	0	2,500	.00	.00	2,500.00	.0%
60185011 515001 Maint SNF Socia	13,475	0	13,475	802.29	.00	12,672.71	6.0%
60185011 515002 Maint SNF Retir	12,675	0	12,675	777.21	.00	11,897.79	6.1%
60185011 515003 Maint SNF Healt	73,300	0	73,300	2,316.93	.00	70,983.07	3.2%
60185011 515004 Maint SNF Life	90	0	90	.00	.00	90.00	.0%
60185011 515005 Maint SNF Disab	450	0	450	24.63	.00	425.37	5.5%
60185011 515006 Maint SNF AD&D	15	0	15	.00	.00	15.00	.0%
60185011 521000 Maint SNF Prof	40,000	0	40,000	1,236.83	.00	38,763.17	3.1%
60185011 522001 Water & Sewer	4,202	0	4,202	1,042.79	.00	3,159.40	24.8%
60185011 522002 Lights	99,599	0	99,599	12,917.87	.00	86,681.15	13.0%
60185011 522003 Maint SNF Heat	47,840	0	47,840	12,204.73	.00	35,635.64	25.5%
60185011 524001 Support/Maint A	5,500	0	5,500	2,223.27	.00	3,276.73	40.4%
60185011 524003 Maint SNF Sm Eq	1,500	0	1,500	.00	.00	1,500.00	.0%
60185011 524004 Maint SNF Bldg	40,000	0	40,000	10,327.43	.00	29,672.57	25.8%
60185011 524005 Maint SNF Groun	7,000	0	7,000	322.04	.00	6,677.96	4.6%
60185011 524009 Pest Control	1,800	0	1,800	1,183.00	.00	617.00	65.7%
60185011 524010 Fire/Safety Exp	11,000	0	11,000	693.40	.00	10,306.60	6.3%
60185011 533002 Maint SNF Reg/F	1,200	0	1,200	.00	.00	1,200.00	.0%
60185011 534000 Maint SNF Opera	20,000	0	20,000	220.84	.00	19,779.16	1.1%
60185011 551001 Insurance - Veh	4,000	0	4,000	.00	.00	4,000.00	.0%
60185011 581001 Maint SNF Cap O	366,300	0	366,300	3,879.91	.00	362,420.09	1.1%
60185011 581011 Maint SNF Cap O	144,870	0	144,870	17,143.75	.00	127,726.25	11.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
601 Orchard Manor	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	BUDGET	USE/COL	
60185011 581012 Maint SNF Cap O	276,850	0	276,850	38,876.86		.00	237,973.14	14.0%
TOTAL Maintenance SNF	1,247,717	0	1,247,717	116,988.47		.00	1,130,728.11	9.4%
<b>60185012 Laundry SNF</b>								
60185012 521000 Laundry SNF Pro	132,000	0	132,000	21,299.83		.00	110,700.17	16.1%
60185012 534000 Laundry SNF Ope	1,959	0	1,959	146.72		.00	1,812.18	7.5%
TOTAL Laundry SNF	133,959	0	133,959	21,446.55		.00	112,512.35	16.0%
<b>60185013 Barber/Beauty SNF</b>								
60185013 534000 Barber/Beauty S	38	0	38	.00		.00	37.86	.0%
TOTAL Barber/Beauty SNF	38	0	38	.00		.00	37.86	.0%
<b>60185014 Social Services SNF</b>								
60185014 510000 Soc Serv SNF Pr	142,450	0	142,450	15,474.49		.00	126,975.51	10.9%
60185014 510003 Soc Serv SNF No	30,000	0	30,000	1,183.83		.00	28,816.17	3.9%
60185014 510036 Soc Serv SNF SL	2,700	0	2,700	.00		.00	2,700.00	.0%
60185014 515001 Soc Serv SNF So	13,400	0	13,400	1,246.85		.00	12,153.15	9.3%
60185014 515002 Soc Serv SNF Re	12,650	0	12,650	1,199.39		.00	11,450.61	9.5%
60185014 515003 Soc Serv SNF He	28,275	0	28,275	760.77		.00	27,514.23	2.7%
60185014 515004 Soc Serv SNF Li	60	0	60	2.48		.00	57.52	4.1%
60185014 515005 Soc Serv SNF Di	415	0	415	38.99		.00	376.01	9.4%
60185014 515006 Social Services	10	0	10	.38		.00	9.62	3.8%
60185014 515007 Soc Serv SNF Un	11	0	11	.00		.00	11.12	.0%
60185014 533002 Soc Serv SNF Re	1,000	0	1,000	.00		.00	1,000.00	.0%
60185014 534000 Soc Serv SNF Op	11	0	11	.00		.00	10.58	.0%
TOTAL Social Services SNF	230,982	0	230,982	19,907.18		.00	211,074.52	8.6%
<b>60185015 Activities SNF</b>								
60185015 510000 Activities SNF	450,000	0	450,000	55,328.04		.00	394,671.96	12.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
601 Orchard Manor							
60185015 510002 Activities SNF	8,000	0	8,000	1,028.23	.00	6,971.77	12.9%
60185015 510003 Activities SNF	43,000	0	43,000	7,845.07	.00	35,154.93	18.2%
60185015 510036 Activities SNF	1,600	0	1,600	.00	.00	1,600.00	.0%
60185015 515001 Activ SNF Socia	38,900	0	38,900	4,778.34	.00	34,121.66	12.3%
60185015 515002 Activities SNF	30,460	0	30,460	3,972.55	.00	26,487.45	13.0%
60185015 515003 Activ SNF Healt	109,275	0	109,275	11,362.01	.00	97,912.99	10.4%
60185015 515004 Activities SNF	270	0	270	19.37	.00	250.63	7.2%
60185015 515005 Activities SNF	1,010	0	1,010	125.61	.00	884.39	12.4%
60185015 515006 Activities SNF	43	0	43	2.97	.00	40.03	6.9%
60185015 515009 Activ SNF Empee	112	0	112	.00	.00	112.48	.0%
60185015 521000 Activities SNF	747	0	747	325.00	.00	421.90	43.5%
60185015 524003 Activ SNF Sm Eq	161	0	161	.00	.00	160.68	.0%
60185015 533002 Activ SNF Reg/F	593	0	593	25.00	.00	568.33	4.2%
60185015 534000 Activ SNF Opera	8,958	0	8,958	1,131.22	.00	7,826.35	12.6%
60185015 539000 Activities SNF	19,406	0	19,406	2,658.17	.00	16,747.91	13.7%
60185015 553051 Activ SNF Equip	72	0	72	.00	.00	72.29	.0%
TOTAL Activities SNF	712,607	0	712,607	88,601.58	.00	624,005.75	12.4%
<b>60185016 Medical Profe Services SNF</b>							
60185016 521000 Med Prof SNF Pr	10,000	0	10,000	.00	.00	10,000.00	.0%
TOTAL Medical Profe Services SNF	10,000	0	10,000	.00	.00	10,000.00	.0%
<b>60185017 Dietary SNF</b>							
60185017 510000 Dietary SNF Pro	515,000	0	515,000	75,276.19	.00	439,723.81	14.6%
60185017 510002 Dietary SNF Ove	30,000	0	30,000	3,911.02	.00	26,088.98	13.0%
60185017 510003 Dietary SNF Non	42,000	0	42,000	10,072.62	.00	31,927.38	24.0%
60185017 510036 Dietary SNF SL	400	0	400	.00	.00	400.00	.0%
60185017 515001 Dietary SNF Soc	41,600	0	41,600	6,523.17	.00	35,076.83	15.7%
60185017 515002 Dietary SNF Ret	35,900	0	35,900	5,437.94	.00	30,462.06	15.1%
60185017 515003 Dietary SNF Hea	186,600	0	186,600	21,160.23	.00	165,439.77	11.3%
60185017 515004 Dietary SNF Lif	360	0	360	27.28	.00	332.72	7.6%
60185017 515005 Dietary SNF Dis	1,200	0	1,200	160.92	.00	1,039.08	13.4%
60185017 515006 Dietary SNF AD&	55	0	55	4.18	.00	50.82	7.6%
60185017 515009 Dietary SNF Emp	225	0	225	.00	.00	224.95	.0%
60185017 521000 Dietary SNF Pro	15,172	0	15,172	2,886.00	.00	12,285.51	19.0%
60185017 524003 Dietary SNF Sm	13,486	0	13,486	531.83	.00	12,954.53	3.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02									
ACCOUNTS FOR:	ORIGI	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT		
601 Orchard Manor	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL		
60185017 533002 Dietary SNF Reg	296	0	296	.00	.00	296.45	.0%		
60185017 534000 Dietary SNF Ope	40,000	0	40,000	3,331.85	.00	36,668.15	8.3%		
60185017 534001 Dietary SNF Raw	208,847	0	208,847	30,356.41	.00	178,490.70	14.5%		
TOTAL Dietary SNF	1,131,141	0	1,131,141	159,679.64	.00	971,461.74	14.1%		
<b>60185018 Medical Records SNF</b>									
60185018 510000 Med Record SNF	58,500	0	58,500	3.25	.00	58,496.75	.0%		
60185018 510003 Med Record SNF	10,000	0	10,000	629.58	.00	9,370.42	6.3%		
60185018 515001 Med Record SNF	5,250	0	5,250	24.06	.00	5,225.94	.5%		
60185018 515002 Med Record SNF	4,950	0	4,950	45.56	.00	4,904.44	.9%		
60185018 515003 Med Record SNF	28,275	0	28,275	1,709.36	.00	26,565.64	6.0%		
60185018 515004 Med Record SNF	30	0	30	.00	.00	30.00	.0%		
60185018 515005 Med Record SNF	165	0	165	1.48	.00	163.52	.9%		
60185018 515006 Med Record SNF	5	0	5	.00	.00	5.00	.0%		
60185018 533002 Med Record SNF	2,078	0	2,078	.00	.00	2,077.73	.0%		
60185018 534000 Med Record SNF	1,207	0	1,207	.00	.00	1,206.67	.0%		
TOTAL Medical Records SNF	110,459	0	110,459	2,413.29	.00	108,046.11	2.2%		
<b>60185019 Orchard Manor Admin SNF</b>									
60185019 510000 Admin SNF Produ	312,000	0	312,000	36,507.78	.00	275,492.22	11.7%		
60185019 510002 Admin SNF Overt	0	0	0	158.10	.00	-158.10	100.0%*		
60185019 510003 Admin SNF Non P	25,000	0	25,000	2,659.82	.00	22,340.18	10.6%		
60185019 510036 Admin SNF SL Bu	2,500	0	2,500	.00	.00	2,500.00	.0%		
60185019 514002 Admin SNF Commi	0	0	0	225.00	.00	-225.00	100.0%*		
60185019 515001 Admin SNF Socia	26,000	0	26,000	2,762.17	.00	23,237.83	10.6%		
60185019 515002 Admin SNF Retir	24,500	0	24,500	2,831.43	.00	21,668.57	11.6%		
60185019 515003 Admin SNF Healt	133,700	0	133,700	12,700.31	.00	120,999.69	9.5%		
60185019 515004 Admin SNF Life	150	0	150	9.19	.00	140.81	6.1%		
60185019 515005 Admin SNF Disab	800	0	800	91.66	.00	708.34	11.5%		
60185019 515006 Admin SNF AD&D	23	0	23	1.41	.00	21.59	6.1%		
60185019 515008 Admin SNF worke	109,880	0	109,880	51,177.27	.00	58,702.74	46.6%		
60185019 521000 Admin SNF Prof	36,000	0	36,000	18,547.32	.00	17,452.68	51.5%		
60185019 521001 Admin SNF Acctn	0	0	0	553.00	.00	-553.00	100.0%*		
60185019 521011 SNF EDS Fee	133,200	0	133,200	25,160.00	.00	108,040.00	18.9%		
60185019 531000 Admin SNF Offic	1,868	0	1,868	263.81	.00	1,603.98	14.1%		
60185019 532005 Admin SNF Membe	7,229	0	7,229	65.00	.00	7,163.89	.9%		

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
601 Orchard Manor							
60185019 532006 Admin SNF Adver	6,685	0	6,685	813.80	.00	5,871.11	12.2%
60185019 532007 Admin SNF Outre	2,333	0	2,333	41.60	.00	2,291.67	1.8%
60185019 533000 Admin SNF Milea	381	0	381	337.25	.00	44.07	88.4%
60185019 533002 Admin SNF Reg/F	698	0	698	352.50	.00	345.27	50.5%
60185019 534000 Admin SNF Opera	9,313	0	9,313	2,743.69	.00	6,569.06	29.5%
60185019 539000 Admin SNF Other	39,596	0	39,596	.00	.00	39,596.14	.0%
60185019 553051 Admin SNF Equip	4,901	0	4,901	591.15	.00	4,309.75	12.1%
TOTAL Orchard Manor Admin SNF	876,757	0	876,757	158,593.26	.00	718,163.49	18.1%
<b>60185020 Other SNF</b>							
60185020 522001 Other SNF Water	1,797	0	1,797	.00	.00	1,796.54	.0%
60185020 522002 Other SNF Light	19	0	19	.00	.00	18.65	.0%
60185020 522004 Other SNF Phone	1,393	0	1,393	189.96	.00	1,202.57	13.6%
60185020 524002 Other SNF Veh M	649	0	649	.00	.00	648.99	.0%
60185020 535001 Other SNF Fuel	1,336	0	1,336	333.69	.00	1,002.23	25.0%
60185020 551001 Other SNF vehic	4,853	0	4,853	1,086.98	.00	3,766.30	22.4%
60185020 551003 Other SNF Prope	32,472	0	32,472	6,590.08	.00	25,881.72	20.3%
TOTAL Other SNF	42,518	0	42,518	8,200.71	.00	34,317.00	19.3%
<b>60185022 In Service SNF</b>							
60185022 533001 In Serv SNF Edu	10,000	0	10,000	6,635.00	.00	3,365.00	66.4%
TOTAL In Service SNF	10,000	0	10,000	6,635.00	.00	3,365.00	66.4%
<b>60185101 Nursing IC</b>							
60185101 515009 Nursing IC Empe	91	0	91	.00	.00	90.85	.0%
60185101 521000 Nursing IC Prof	5,457	0	5,457	594.74	.00	4,862.38	10.9%
60185101 533001 Nursing IC Educ	3,446	0	3,446	144.60	.00	3,301.58	4.2%
60185101 533002 Nursing IC Reg/	777	0	777	.00	.00	776.70	.0%
60185101 534000 Nursing IC Oper	39,390	0	39,390	8,920.22	.00	30,469.86	22.6%
60185101 534019 Nursing IC Dura	869	0	869	284.37	.00	584.79	32.7%
60185101 534020 Nursing IC Medi	4,423	0	4,423	.00	.00	4,422.62	.0%
60185101 534022 Underpads/Upad	27,328	0	27,328	4,291.15	.00	23,036.62	15.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02									
ACCOUNTS FOR:	ORIGI	TRANFRS/	REVISED	YTD	ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
601 Orchard Manor	APPROP	ADJSTM	BUDGET				BUDGET	USE/COL	
60185101 534025 Resident Purcha	3,000	0	3,000		205.16	.00	2,794.84	6.8%	
60185101 553051 Nursing IC Equi	236	0	236		20.50	.00	215.22	8.7%	
TOTAL Nursing IC	85,016	0	85,016		14,460.74	.00	70,555.46	17.0%	
<b>60185102 Nursing Assistants IC</b>									
60185102 510000 Nurs Assts IC P	0	0	0		96,452.63	.00	-96,452.63	100.0%*	
60185102 510002 Nurs Assts IC O	0	0	0		7,919.71	.00	-7,919.71	100.0%*	
60185102 510003 Nurs Assts IC N	0	0	0		1,679.61	.00	-1,679.61	100.0%*	
60185102 515001 Nurs Assts IC S	0	0	0		7,748.91	.00	-7,748.91	100.0%*	
60185102 515002 Nurs Assts IC R	0	0	0		7,267.83	.00	-7,267.83	100.0%*	
60185102 515003 Nurs Assts IC H	0	0	0		15,953.89	.00	-15,953.89	100.0%*	
60185102 515004 Nurs Assts IC L	0	0	0		29.48	.00	-29.48	100.0%*	
60185102 515005 Nurs Assts IC D	0	0	0		201.96	.00	-201.96	100.0%*	
60185102 515006 Nurs Assts IC A	0	0	0		4.52	.00	-4.52	100.0%*	
TOTAL Nursing Assistants IC	0	0	0		137,258.54	.00	-137,258.54	100.0%	
<b>60185103 Registered Nurse IC</b>									
60185103 510000 Reg Nurse IC Pr	0	0	0		21,359.94	.00	-21,359.94	100.0%*	
60185103 510002 Reg Nurse IC Ov	0	0	0		1,457.26	.00	-1,457.26	100.0%*	
60185103 510003 Reg Nurse IC No	0	0	0		484.92	.00	-484.92	100.0%*	
60185103 515001 Reg Nurse IC So	0	0	0		1,720.38	.00	-1,720.38	100.0%*	
60185103 515002 Reg Nurse IC Re	0	0	0		1,511.87	.00	-1,511.87	100.0%*	
60185103 515003 Reg Nurse IC He	0	0	0		2,621.63	.00	-2,621.63	100.0%*	
60185103 515004 Reg Nurse IC Li	0	0	0		2.81	.00	-2.81	100.0%*	
60185103 515005 Reg Nurse IC Di	0	0	0		29.33	.00	-29.33	100.0%*	
60185103 515006 Reg Nurse IC AD	0	0	0		.43	.00	-.43	100.0%*	
TOTAL Registered Nurse IC	0	0	0		29,188.57	.00	-29,188.57	100.0%	
<b>60185104 Licensed Practical Nurse IC</b>									
60185104 510000 LPN IC Producti	0	0	0		26,017.15	.00	-26,017.15	100.0%*	
60185104 510002 LPN IC Overtime	0	0	0		1,603.01	.00	-1,603.01	100.0%*	
60185104 510003 LPN IC Non Prod	0	0	0		222.15	.00	-222.15	100.0%*	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02									
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL		
601 Orchard Manor									
60185104 515001 LPN IC Social S	0	0	0	2,101.04	.00	-2,101.04	100.0%*		
60185104 515002 LPN IC Retireme	0	0	0	1,933.25	.00	-1,933.25	100.0%*		
60185104 515003 LPN IC Health I	0	0	0	1,084.31	.00	-1,084.31	100.0%*		
60185104 515004 LPN IC Life Ins	0	0	0	4.90	.00	-4.90	100.0%*		
60185104 515005 LPN IC Disabili	0	0	0	44.50	.00	-44.50	100.0%*		
60185104 515006 LPN IC AD&D	0	0	0	.75	.00	-.75	100.0%*		
TOTAL Licensed Practical Nurse IC	0	0	0	33,011.06	.00	-33,011.06	100.0%		
<b>60185105 Pharmacy IC</b>									
60185105 521000 Pharmacy IC Pro	225	0	225	70.00	.00	155.00	31.1%		
60185105 534020 Pharmacy IC Med	7,500	0	7,500	653.45	.00	6,846.55	8.7%		
TOTAL Pharmacy IC	7,725	0	7,725	723.45	.00	7,001.55	9.4%		
<b>60185107 Speech Therapy IC</b>									
60185107 521000 Speech IC Prof	11,000	0	11,000	.00	.00	11,000.00	.0%		
TOTAL Speech Therapy IC	11,000	0	11,000	.00	.00	11,000.00	.0%		
<b>60185108 Physical Therapy IC</b>									
60185108 510002 PT IC Overtime	0	0	0	102.09	.00	-102.09	100.0%*		
60185108 515001 PT IC Social Se	0	0	0	7.13	.00	-7.13	100.0%*		
60185108 515002 PT IC Retirement	0	0	0	7.35	.00	-7.35	100.0%*		
60185108 515003 PT IC Health In	50	0	50	739.39	.00	-689.39	1478.8%*		
60185108 515004 PT IC Life Insu	0	0	0	.01	.00	-.01	100.0%*		
60185108 521000 PT IC Prof Serv	12,000	0	12,000	194.68	.00	11,805.32	1.6%		
60185108 524003 PT IC Sm Eq Mai	400	0	400	.00	.00	400.00	.0%		
60185108 533002 PT IC Reg/Fees/	50	0	50	.00	.00	50.00	.0%		
60185108 534000 PT IC Operating	2,600	0	2,600	149.17	.00	2,450.83	5.7%		
TOTAL Physical Therapy IC	15,100	0	15,100	1,199.82	.00	13,900.18	7.9%		
<b>60185109 Occupational Therapy IC</b>									
60185109 521000 OT IC Prof Serv	11,868	0	11,868	2,322.40	.00	9,545.11	19.6%		

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02									
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL		
601 Orchard Manor									
TOTAL Occupational Therapy IC	11,868	0	11,868	2,322.40	.00	9,545.11	19.6%		
<b>60185110 Housekeeping IC</b>									
60185110 510002 Houskpng IC Ove	0	0	0	29.72	.00	-29.72	100.0%*		
60185110 515001 Houskpng IC Soc	0	0	0	2.20	.00	-2.20	100.0%*		
60185110 515002 Houskpng IC Ret	0	0	0	2.14	.00	-2.14	100.0%*		
60185110 515003 Houskpng IC Hea	0	0	0	715.10	.00	-715.10	100.0%*		
60185110 515009 Houskpng IC Emp	20	0	20	.00	.00	20.00	.0%		
60185110 524003 Houskpng IC Sm	20	0	20	.00	.00	20.00	.0%		
60185110 533002 Houskpng IC Reg	150	0	150	.00	.00	150.00	.0%		
60185110 534000 Houskpng IC Ope	5,400	0	5,400	1,061.11	.00	4,338.89	19.7%		
TOTAL Housekeeping IC	5,590	0	5,590	1,810.27	.00	3,779.73	32.4%		
<b>60185111 Maintenance IC</b>									
60185111 521000 Maint IC Prof S	24,083	0	24,083	665.98	.00	23,417.13	2.8%		
60185111 522001 Water & Sewer	2,263	0	2,263	561.51	.00	1,701.18	24.8%		
60185111 522002 Lights	53,630	0	53,630	6,955.78	.00	46,674.45	13.0%		
60185111 522003 Maint IC Heat	25,760	0	25,760	6,571.79	.00	19,188.39	25.5%		
60185111 524001 Support/Maint A	2,343	0	2,343	1,197.13	.00	1,145.44	51.1%		
60185111 524003 Maint IC Sm Equ	872	0	872	.00	.00	871.68	.0%		
60185111 524004 Maint IC Bldg M	16,301	0	16,301	3,694.12	.00	12,606.42	22.7%		
60185111 524005 Maint IC Ground	2,718	0	2,718	173.40	.00	2,544.97	6.4%		
60185111 524009 Pest Control	0	0	0	637.00	.00	-637.00	100.0%*		
60185111 524010 Fire/Safety Exp	677	0	677	373.36	.00	303.37	55.2%		
60185111 534000 Maint IC Operat	6,000	0	6,000	118.90	.00	5,881.10	2.0%		
60185111 581001 Maint IC Cap Ou	183,150	0	183,150	3,879.90	.00	179,270.10	2.1%		
60185111 581011 Maint IC Cap Ou	72,440	0	72,440	9,231.25	.00	63,208.75	12.7%		
60185111 581012 Maint IC Cap Ou	84,150	0	84,150	28,989.28	.00	55,160.72	34.4%		
TOTAL Maintenance IC	474,386	0	474,386	63,049.40	.00	411,336.70	13.3%		
<b>60185112 Laundry IC</b>									
60185112 521000 Laundry IC Prof	64,017	0	64,017	11,469.19	.00	52,547.73	17.9%		

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02								
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
601 Orchard Manor								
60185112 534000 Laundry IC Oper	1,008	0	1,008	74.35	.00	933.82	7.4%	
TOTAL Laundry IC	65,025	0	65,025	11,543.54	.00	53,481.55	17.8%	
<b>60185113 Barber/Beauty IC</b>								
60185113 534000 Barber/Beauty I	20	0	20	.00	.00	20.38	.0%	
TOTAL Barber/Beauty IC	20	0	20	.00	.00	20.38	.0%	
<b>60185114 Social Services IC</b>								
60185114 510000 Soc Serv IC Pro	0	0	0	8,890.20	.00	-8,890.20	100.0%*	
60185114 510003 Soc Serv IC Non	0	0	0	808.20	.00	-808.20	100.0%*	
60185114 515001 Soc Serv IC Soc	0	0	0	696.22	.00	-696.22	100.0%*	
60185114 515002 Soc Serv IC Ret	0	0	0	698.28	.00	-698.28	100.0%*	
60185114 515003 Soc Serv IC Hea	0	0	0	1,521.54	.00	-1,521.54	100.0%*	
60185114 515004 Soc Serv IC Lif	0	0	0	2.48	.00	-2.48	100.0%*	
60185114 515005 Soc Serv IC Dis	0	0	0	22.68	.00	-22.68	100.0%*	
60185114 515006 Social Services	0	0	0	.38	.00	-.38	100.0%*	
60185114 533002 Soc Serv IC Reg	2,500	0	2,500	.00	.00	2,500.00	.0%	
60185114 534000 Soc Serv IC Ope	50	0	50	.00	.00	50.00	.0%	
TOTAL Social Services IC	2,550	0	2,550	12,639.98	.00	-10,089.98	495.7%	
<b>60185115 Activities IC</b>								
60185115 534000 Activ IC Operat	6,000	0	6,000	537.57	.00	5,462.43	9.0%	
60185115 539000 Activities IC O	8,400	0	8,400	1,142.69	.00	7,257.31	13.6%	
TOTAL Activities IC	14,400	0	14,400	1,680.26	.00	12,719.74	11.7%	
<b>60185117 Dietary IC</b>								
60185117 515009 Dietary IC Empe	121	0	121	.00	.00	121.13	.0%	
60185117 521000 Dietary IC Prof	7,500	0	7,500	1,554.00	.00	5,946.00	20.7%	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02									
ACCOUNTS	FOR:		ORIGINAL	TRANFRS/	REVISED		ENCUMBRANCES	AVAILABLE	PCT
601	Orchard Manor		APPROP	ADJSTMTS	BUDGET	YTD ACTUAL		BUDGET	USE/COL
60185117	524003	Dietary IC Sm E	4,646	0	4,646	286.37	.00	4,359.54	6.2%
60185117	533002	Dietary IC Reg/	160	0	160	.00	.00	159.60	.0%
60185117	534000	Dietary IC Oper	15,330	0	15,330	1,794.11	.00	13,536.30	11.7%
60185117	534001	Dietary IC Raw	101,003	0	101,003	16,345.81	.00	84,657.32	16.2%
TOTAL Dietary IC			128,760	0	128,760	19,980.29	.00	108,779.89	15.5%
<b>60185118 Medical Records IC</b>									
60185118	533002	Med Record IC R	1,119	0	1,119	.00	.00	1,118.77	.0%
60185118	534000	Med Record IC O	650	0	650	.00	.00	649.77	.0%
TOTAL Medical Records IC			1,769	0	1,769	.00	.00	1,768.54	.0%
<b>60185119 Orchard Manor Admin IC</b>									
60185119	510000	Admin IC Produc	50,000	0	50,000	8,566.28	.00	41,433.72	17.1%
60185119	510003	Admin IC Non Pr	0	0	0	1,828.69	.00	-1,828.69	100.0%*
60185119	515001	Admin IC Social	0	0	0	723.12	.00	-723.12	100.0%*
60185119	515002	Admin IC Retire	0	0	0	748.44	.00	-748.44	100.0%*
60185119	515003	Admin IC Health	0	0	0	3,711.40	.00	-3,711.40	100.0%*
60185119	515004	Admin IC Life I	0	0	0	2.48	.00	-2.48	100.0%*
60185119	515005	Admin IC Disabi	0	0	0	24.34	.00	-24.34	100.0%*
60185119	515006	Admin IC AD&D	0	0	0	.38	.00	-.38	100.0%*
60185119	521000	Admin IC Prof S	19,625	0	19,625	9,382.28	.00	10,243.16	47.8%
60185119	521011	IC EDS Fee	273,000	0	273,000	45,500.00	.00	227,500.00	16.7%
60185119	531000	Admin IC Office	749	0	749	142.05	.00	606.97	19.0%
60185119	532005	Admin IC Member	3,892	0	3,892	35.00	.00	3,857.46	.9%
60185119	532006	Admin IC Advert	3,599	0	3,599	438.20	.00	3,161.28	12.2%
60185119	532007	Admin IC Outrea	377	0	377	22.40	.00	354.24	5.9%
60185119	533000	Admin IC Mileag	347	0	347	.00	.00	347.32	.0%
60185119	533002	Admin IC Reg/Fe	750	0	750	122.50	.00	627.50	16.3%
60185119	534000	Admin IC Operat	4,984	0	4,984	1,477.36	.00	3,506.49	29.6%
60185119	553051	Admin IC Equip	2,639	0	2,639	318.31	.00	2,320.60	12.1%
TOTAL Orchard Manor Admin IC			359,963	0	359,963	73,043.23	.00	286,919.89	20.3%
<b>60185120 Other IC</b>									
60185120	522001	other IC Water	967	0	967	.00	.00	967.38	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 02									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
601 Orchard Manor	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
60185120 522002 other IC Lights	8,400	0	8,400		.00	.00	8,400.00	.0%	
60185120 522004 other IC Phone/	589	0	589		98.68	.00	490.47	16.7%	
60185120 524002 other IC Veh Ma	267	0	267		.00	.00	267.31	.0%	
60185120 535001 other IC Fuel	719	0	719		179.68	.00	539.64	25.0%	
TOTAL Other IC	10,943	0	10,943		278.36	.00	10,664.80	2.5%	
<b>60185121 Qual Mental Retard Spclst IC</b>									
60185121 515003 QMRP IC Health	0	0	0		708.34	.00	-708.34	100.0%*	
TOTAL Qual Mental Retard Spclst IC	0	0	0		708.34	.00	-708.34	100.0%	
TOTAL Orchard Manor	0	0	0		948,195.06	.00	-948,195.06	100.0%	
TOTAL REVENUES	-11,870,573	0	-11,870,573		-1,109,751.93	.00	-10,760,820.64		
TOTAL EXPENSES	11,870,573	0	11,870,573		2,057,946.99	.00	9,812,625.58		

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	948,195.06	.00	-948,195.06	100.0%

\*\* END OF REPORT - Generated by Erdenberger, Alesha \*\*

## Out-of-Budget Expenditure Request

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**Grant County – Out-of-Budget Spending Request (OBSR)**

**Request Date:**

**Requestor Name/Title/Dept:**

**Amount Requested (not-to-exceed):** \$

**One-time or Ongoing:**  One-time  Ongoing (explain impact below)

### **Description & Justification**

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**Purpose/What is being purchased:** See detail attached.

**Public purpose/program need:** Orchard Manor Capital Projects

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### **Budget Impact (Required)**

**Current budget line to be charged (if known):**

**Available appropriation remaining in line:** \$ (attach report or indicate source)

**Reason it is “out of budget”:**

- No appropriation exists for this object/program
- Appropriation exists but is insufficient
- New mandate/unplanned event
- Other: Project completion will be in 2026. They were not budgeted appropriately in 2025. Finance recommends a Budget Amendment for 2026.

**Proposed Funding Source (Choose one)**

- Use of unassigned fund balance** (specify fund and rationale): \_\_\_\_\_
  - Grant / restricted funding** (specify) \_\_\_\_\_
  - Insurance/settlement proceeds** (claim #): \_\_\_\_\_
  - New revenue/fee increase** (document authority & estimate):
  - General Fund request**
- 

**Approvals (Routing)**

- Dept Head:** \_\_\_\_\_ **Date:** \_\_\_\_\_
  - Finance Director/County Auditor:** \_\_\_\_\_ **Date:** \_\_\_\_\_
  - County Administrator:** \_\_\_\_\_ **Date:** \_\_\_\_\_
  - Corporation Counsel (if required):** \_\_\_\_\_ **Date:** \_\_\_\_\_
  - Committee/Board action required?**  No  Yes (meeting date):
  - Resolution/Minutes reference:** \_\_\_\_\_
- 

**Emergency Out-of-Budget Purchase Request (24 to 72-hour turnaround)**

**Emergency Out-of-Budget Expenditure Authorization (E-OBEA)**

- Incident/Event:**  Flood  Facility failure  Cyber incident  Public safety  Other
- Date/time identified:** \_\_\_\_\_ **Required-by date:** \_\_\_\_\_
- Total estimated cost:** \$ \_\_\_\_\_

**Minimal Documentation**

1. **What happened/operational impact if not purchased:**
2. **Immediate action requested:**
3. **Vendor(s) contacted/price basis:**
4. **Funding plan (temporary if needed):**
5. **After-action requirement:** “Within \_\_\_\_\_ days, department will submit full OBSR + supporting docs, and Finance will process budget amendment/transfer as required.”

**Emergency approval:**

Dept Head:

Date/Time:

Finance Director/Auditor:

Date/Time:

County Administrator:

Date/Time:

County Board Chair:

Date/Time:

**Attachments**

- Department memo (1 page)
- Vendor quote/estimate
- Impact statement (one-time vs ongoing; future year implications)
- Draft resolution language

## Capital Project Carryover for 2025 to 2026

1. The project or purchase for which the funds were budgeted/amount of requested carryover
  - Nurse Call System- **\$350,000\*full 2026 carryover**
  - Parking Lot- **\$1,000,000\*full 2026 carryover**- quote came in over this, so:
    - \$60,000 additional approved from Resident sink project from 2025 (Board approved 11/13/25 minutes)
  - Double Secure Doors to be added to 200 Wing- \$4,547.60 paid in 2025 of 40,000 \*
    - **Carryover in 2026 \$35,452.40**
  - Heating/HW flow Change order- carryover the change order below- \$19,202.40 (taken out of Humidification)
    - **Carryover in 2026 \$19,202.40**
  - Wanderguard (SGTS now Martin Services)-
    - **Carryover in 2026 \$33,676.38**
  - Door Opener- use for change order-OM Board 11/13/2025- **\*\$8,127.60 carryover**
  - Sink- \$60,000 assigned to parking lot\***\$60,000 full 2026 carryover**
  - Plate warmer- do not need to carryover
  - Humidification- OM Board 03/12/2025- agreed to place a hold on this project.
    - **OM Board approved the following to be taken out of Humidification:**
    - Minus \$72,237.60 for Door Security- OM Board 04/09/2025\* paid in 2025
    - Minus \$13,900 transformer- OM Board 06/18/2025\* paid in 2025
    - Minus \$32,160 Temperature Control Upgrade- OM Board 03/12/2025 \* paid in 2025
    - Minus \$1,000 inside electrical rooms- Wander guard SW Electrical- OM Board \* paid in 2025
    - Minus \$1,500 Elder Dynamics down payment- OM Board 08/6/2025\* paid in 2025
    - Minus \$10,000 Elder Dynamics-OM Board 10/8/2025\* paid in 2025
    - Minus \$40,000 double secure doors on 200 wing-OM Board 10/8/2025\*see above
    - Minus \$19,202.40- OM Board 11/13/25- HW flow control valve change order\*see above
2. Anticipated completion or purchase date
  - Nurse call- RFP with IT- out to bid and install by end of Fall 2026
  - Parking lot- date set for June 2026
  - Double Secure Doors to be added to 200 Wing- by June 2026
  - Heating- \$19,202.40 from Humidification- by June 2026
  - Wanderguard/Door Project- work completed; waiting on final payment to be paid
  - Door Alarms- \$8,127.60 carryover for HW flow control valve change- OM Board 11/13/2025- by June 2026
  - Sink- funds used for Parking Lot- by June 2026
  - Double doors- by June 2026
  - HW flow control valve-change order- by June 2026

3. The account(s) under which these funds were budgeted

- Nurse Call System- 65% Maint SNF Cap Outlay Bldgs, 35% Maint IC Cap Outlay Bldgs
- Parking Lot- 65% Maint SNF Cap Outlay Land, 35% Maint IC Cap Outlay Land
- Double Secure Doors to be added to 200 Wing- 65% Maint SNF Cap Outlay Bldgs, 35% Maint IC Cap Outlay Bldgs
- Heating/HW Flow control valve-change order- 65% Maint SNF Cap Outlay Bldgs, 35% Maint IC Cap Outlay Bldgs
- Wanderguard/Door Control-65% Maint SNF Cap Outlay Bldgs, 35% Maint IC Cap Outlay Bldgs
- HW Flow control valve change order- 65% Maint SNF Cap Outlay Bldgs, 35% Maint IC Cap Outlay Bldgs

FUND	ORG	OBJ	ACCOUNT DESCRIPTION	TY	ORIGINAL APPRO	TRANFRS/ADJSMT	REVISED BUDGE	YTD ACTUAL
601	60185000	480100	OM Gen Miscellaneous Rev	R	(9,800,000.00)	-	(9,800,000.00)	(12,178,403.59)
601	60185000	493000	Fund Balance Used (C/O)	R	(2,740,527.61)	-	(2,740,527.61)	-
601	60185011	581001	Maint SNF Cap Outlay Furn/Equ	E	-	-	-	7,693.35
601	60185011	581011	Maint SNF Cap Outlay Land Imp	E	-	-	-	186,448.13
601	60185011	581012	Maint SNF Cap Outlay Bldgs	E	447,400.00	-	447,400.00	891,940.14
601	60185020	581001	Other SNF Cap Outlay Furn/Equi	E	20,000.00	-	20,000.00	42,667.90
601	60185111	581001	Maint IC Cap Outlay Furn/Equ	E	-	-	-	4,142.58
601	60185111	581011	Maint IC Cap Outlay Land Imp	E	-	-	-	100,395.15
601	60185111	581012	Maint IC Cap Outlay Bldgs	E	-	-	-	149,943.67
601	60185120	581001	Other IC Cap Outlay Furn/Equi	E	-	-	-	17,554.86
601			Total 601 Orchard Manor		(2,040,500.00)	-	(2,040,500.00)	(374,946.01)

2026-2030 CIP Request Form

DEPARTMENT - Orchard Manor  
 CONTACT PERSON- Alesha Erdenberger

TOTAL

2026 Projects & Equipment

		<b>New Whirlpool tubs- end of life</b>	\$ 60,000
		<b>Nurse Call System</b>	
		<b>Parking Lot, gutters, siding</b>	
		Wheelchair bus- applying for 5310 DOT grant, 20% required *We do have \$25,000 from Eckstein Grant; Need \$27,367 for Honeycoming + Add 2 more wheelchair seats	\$ 50,000
x		<b>Flooring- carpet replacement- 500/600 dayroom; 300/400 dayroom; 100 wing office;</b>	\$ 80,000
		<b>Flooring: SNF/ICF flooring &amp; installation</b>	\$ 80,000
		<b>Flooring replaced- Hallways</b>	\$ 40,000
		Orchard add 4 door fobs	\$ 14,000
x		Orchard add cameras	\$ 20,000
		Orchard manor 3 exterior door replacement	\$ 21,000
		Phone system-phase 1 upgrade	\$ 125,000
		Blanket Warmers + Tube feeding machines	\$ 15,000
		<b>Design costs and pre-construction-CBRF</b>	\$ 345,575
		Courtyard fence- homelike feel	\$ 20,000
		Reach in cooler- Upstairs (hold trays)	\$ 13,000
		Kitchen- plate warmer system	\$ 10,000
		Robot Coupe-blender food processor	\$ 7,500
		Computers-laptops, tablets, printers, website	\$ 50,000
		Therapy- Richmar APT Performer x2	\$ 14,000
		<b>Staff Breakroom remodel- replace flooring, new FFE</b>	\$ 35,000
	Subtotal		\$ <b>1,000,075</b>
	Total Revenue		

2027 Projects & Equipment

A		Laundry Room	\$ 150,000
B		Remodel Memory Care wing- specialized care	\$ 500,000
C		CBRF Constructions	\$ 5,000,000
D		Back Parking Lot	\$ 1,500,000
		Remodel SNF/ICF bathrooms- move toilet, sink, add lights, paint, new curtains- 1 Hall	\$ 500,000
F		<b>Windows, 120 windows at \$3K each- 300 wing</b>	\$ 360,000
G		Front-entry remodel to a four seasons room	\$ 20,000
	Subtotal		\$ <b>8,030,000</b>
	Total Revenue		

2028 Projects & Equipment

A		Computers- laptops	\$ 30,000
B		Phone system	\$ 25,000
C		IT Servers	\$ 25,000
D		Privacy Curtains	\$ 75,000
D		Roof replacement	\$ 650,000
E		ICF Renovation	\$ 2,000,000
	Subtotal		\$ <b>2,805,000</b>
	Total Revenue		

2029 Projects & Equipment

A		Computers-laptops	\$ 30,000
		SNF- Interior remodel project- flooring and lighting upgrade to North and South dining rooms	\$ 1,500,000
B			\$ -
C			\$ -
D			\$ -
	Subtotal		\$ <b>1,530,000</b>
	Total Revenue		

2030 Projects & Equipment

A		Updating cameras	\$ 50,000
B		Updating wander management equipment	\$ -
C		Computers- laptops, zoom room	\$ 35,000
D		Polycom= Zoom room	\$ 32,000
E		Nurse call- update receivers/ phones	\$ 80,000
F		Doors/Wanderguard Upkeep/Upgrade/ Key pads/Premysis Software	\$ 100,000

	Subtotal	\$ 297,000
	Total Revenue	
Total 5 Year Project Costs		\$ 13,662,075
Total 5 Year Project Revenue Sources		\$ -

Project Narrative

Impact to Operating Budget

**Orchard Manor  
Administrator's Operations Report  
February 2026**

By: Alesha M Erdenberger, NHA

Census: Month of February

<p><b><u>Geriatrics/SNF-</u></b> Current is 49 <u>Average:</u> 49</p> <ul style="list-style-type: none"> <li>• Medicare A- 2</li> <li>• Private- 21</li> <li>• Managed Care- 2</li> <li>• Medicaid WI- 21</li> <li>• Hospice - 3</li> <li>○ Admissions- 4</li> <li>○ Discharges- 2</li> <li>○ Expired- 2</li> </ul>	<p><b><u>ICF-IID-</u></b> Current is 25</p> <ul style="list-style-type: none"> <li>• Managed Care- 3</li> <li>• Medicaid-WI- 21</li> <li>• Hospice- 1</li> <li>• 100% occupancy -beds</li> <li>○ Admission- 0</li> <li>○ Discharge- 0</li> <li>○ Expired- 0</li> </ul>
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- Staffing:
  - Recruiting for:
    - (2) CNAs regular part-time
    - (1) RNs and/or LPNs, part-time and PRN
    - (1) Dietary Aide, regular part-time, part-time and PRN
    - (1) RN Medical Records, full-time
- Administration:
  - Emergency Preparedness Planning- all current policies and procedures for have been reviewed, twice a month our safety committee will approve policies to be added to our Red Emergency Binders at each nurse's station and include training for all staff.
  - Five Star Nursing Home Compare- we are currently a 5-star overall rating: 5 star in staffing and surveys with a 4 star in quality. (With the MDS improvement, we should see 5 stars across the board).
  - Safety Committee- our PTA/Therapy staff member will be taking over the Safety Committee by creating a charter and direction for the committee moving forward. I have met with her and discussed additional policies, planning, and education needed for 2026.
- Activities:
  - Camp Little Pines- planning for our upcoming camp for IID residents has begun with a t-shirt design ready for purchase to wear once a week during camp. This camp will replace the Badger camp that many of our residents attended in the past, but are unable to attend now.
- Human Resources:
  - Frankie Munns, one of our LPNs, who works on both areas of our facility, but mostly the ICF-IID unit on night shift (6p-6:30am). She brings a lot of joy to the team, and has high expectations for ensuring the best for the residents. She exemplifies the core values here at Orchard Manor: teamwork, respect, honesty, kindness, and empathy.
  - RN Medical Records/HIPAA- we are currently arranging interviews; we have three applicants.
- Nursing Department:
  - MDS Consulting- Engage Consulting- we continue to meet with them weekly, and we have taken huge strides forward. Our MDS Nurse, Krystal, has taken the tools she has learned by improving documentation providing us additional funding of about \$7,000 for just one resident. The consultants have expressed to Britney that they don't have many suggestions as Krystal has done so well. The cost of this consulting has paid for itself already.

## Social Services

- Resident/Family Survey- A short-one page survey will be mailed to all discharged residents with a pre-paid envelope for hopes of return to provide us feedback including if they have any one employee, they want to shout out a big thanks to. This will be used for kudos to staff and help us in choosing the employee of the month.
- **Operational Goals: (Elder Dynamics)**
  - Leadership Plan to improve culture-
    - Chain of Command- several department leaders expressed concern with how they were informed of items, so each department provided a clear chain of command for their departments and this was shared with all department leaders for further referencing.
    - Measure of Success- after the Dare to Lead training and Real Colors training- Leadership survey showed that many leaders are more confident in having difficult conversations with an overall impact of all responses above average. They were “this training positively influenced by leadership effectiveness,” and “I have applied one skill from these training in the workplace.” Several leadership topics were mentioned for next training sessions.
  - Review Key operational functions to identify inefficiencies including backup systems. Improve backup systems and processes for better operations. Process should drive the people, not people.
    - Electronic Health Record-EMR- is currently being explored.
    - Wellsky- current EHR, we are currently discussing extended contract to month to month, and then working with the County Finance department and IT to ensure we meet all the requirements to share information with Tyler Technologies.
  - Confirm and clarify current and future operational responsibilities between Orchard Manor and Grant County. Define expectations.
    - I continue to work with Nate in this area.
  - Develop a center of excellence in memory care by expanding designated beds and secured areas within the existing memory care unit. Focus on this care delivery area.
    - We have reached out to Agrace Hospice, who is building a Dementia village beginning this year. We have been invited to an open house next week.
  - Strengthen referral management processes and admission protocols to improve access, responsiveness, and resident placement efficiency. Referral management.
    - This will be a big question in exploring new EHR systems. We currently receive faxes for referrals.
  - Review master plan- to expand existing service lines and new lines.
    - We would like to work with an Architect this summer, may request a review of a Market Study to include residents with disabilities, so we have a better idea of our future needs.
  - MDS consulting- contract with experts to improve understanding and funding.
    - We have already seen a financial gain by using a consultant. Excellent job, Krystal.
  - Transition from manual to automated or technology driven process.
    - We have a scheduled meeting with Wellsky to review how we can be more efficient today while we explore other EHR systems.
- **Strategic Plan: (Southwest Regional Planning)**
  - Operational improvements: (Operational Plan)-strengthen internal processes and practices to ensure Orchard Manor runs efficiently and consistently delivers quality resident care.
    - Reviewing a new EHR system.
  - Foundation:
    - We have a list of Board members and plan to meet soon.
  - Implement structured employee coaching, mentoring, and sponsorship programs.
    - Operational Plan to Improve Leadership Plan, see above.

# March 2026

## Orchard Manor Activities

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
9:30 Make a Social Worker Appreciation Poster  10:30 Manicures  1:30 Hymn with 30-40 Mennonite Friends <b>RC</b>  3:15 Card Shark	8:00 Exercise  9:30 Coffee Club  10:30 Craft-Tissue Paper Shamrock  1:30 Euchre  3:30 Wii Games  5:30 1-1 Room Visits	8:00 Exercise  9:30 Baking- St. Patrick's Day Chocolate Blossom Cookies  10:30 March Hangman  1:30 Sing A Long Country Songs + Trivia  3:30 Book Club  5:30 1-1's	8:00 Exercise  9:30 Catholic Mass <b>RC</b>  10:30 Game-Garbage  1:30 <b>Maintenance Appreciation + Visit + Ice Cream RC</b>  3:30 Color + Chat  5:30 Piano Music	8:00 Exercise  9:30 St. Patrick's Door Hanger  11:00 Resident Council  1:30 Mad Libs + Make Doctor Cards-Doctor Month  3:00 Card Club	8:00 Exercise  9:30 Wii Bowling  10:30 Protestant Church <b>RC</b>  1:30 Bingo <b>RC</b>  3:30 Reading Current Events  5:30 1-1 Room Visits	8:00 Exercise  9:30 Movie  1:30 St. Patrick's Day Painting

Activities are Subject to Change. See Bulletin Board for Special Sign Ups

# March 2026

## Orchard Manor Activities

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
9:30 Resident Choice Game  10:30 Manicures  1:30 Craft-HR and Administrator Appreciation  3:30 Piano Music  5:30 1-1 Visits	8:00 Exercise  9:30 Coffee Club  10:30 Game- Lucky Dice  1:30 Euchre  3:30 Wii Games  5:30 1-1 Room Visits	8:00 Exercise-  9:30 Craft- Rainbow Painting  10:30 A Round of Games  1:30 Grant County Historical Society Visit  3:30 Music Ball Toss  5:30 1-1's	<b>Administrator + Human Resources Appreciation</b> 8:00 Exercise  9:30 Catholic Mass <b>RC</b>  10:30 Library Soup Outing- <b>Sign Up</b>  10:30 Craft- Shamrocks  1:30 March Jeopardy  3:30 Color + Chat 5:30 Piano Music	8:00 Exercise  9:30 Make Pens + Enjoy Tea  1:30 Movie Star of the Month   3:00 Card Club	8:00 Exercise  9:15 Volunteer Music  10:30 Protestant Church <b>RC</b>  1:30 Bingo <b>RC</b>  3:30 Reading Current Events  5:30 1-1 Room Visits	8:00 Exercise  9:30 4H here for Bracelets and Bingo  1:30 Garden Club + Lemonade  2:30 Pine Cone Flowers

Activities are Subject to Change. See Bulletin Board for Special Sign Ups

# March 2026

## Orchard Manor Activities

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
9:30 Pipe Cleaner Flowers  10:30 Manicures  1:15 Hymns+ Gospel w/ The Johnson's <b>RC</b>  3:00 Active Game-Basket Ball	8:00 Exercise  9:30 Coffee Club  10:30 Game-Bango  1:30 Euchre  3:30 Wii Games  5:30 1-1 Room Visits  <b>Social Worker Appreciation Month</b>	 8:00 Exercise- <i>Happy St. Patrick's Day!</i> 9:30 Baking-St. Patrick's Day Crinkle Cookies  10:30 Craft-Shamrock Gnomes  1:30 St. Patrick's Day Party with Lou Oswald <b>RC</b>  3:30 Book Club  5:30 1-1's	8:00 Exercise  9:30 Catholic Mass <b>RC</b>  10:30 Game-UNO  <b>Lunch In Yoders Bar</b>  <b>Spring Voting</b>  1:30 Tin Foil Crafts  3:00 Piano Music  5:30 1-1 Room Visits	8:00 Exercise  8:00 Exercise  9:30 Bunny Easel  1:30 Stained Glass Jars  3:00 Card Club  5:30 1-1 Visits	8:00 Exercise  9:30 Wii Bowling  10:30 Protestant Church <b>RC</b>  1:30 Bingo <b>RC</b>  3:30 Reading Current Events  5:30 1-1 Room Visits	8:00 Exercise  9:30 Patti Surprise!  1:30 Make Resident Center Table Decor

Activities are Subject to Change. See Bulletin Board for Special Sign Ups

# March 2026

## Orchard Manor Activities

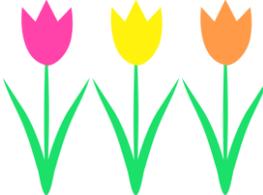
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
9:30 Spring Easter Chicks  10:30 Manicures  1:30 Kitchen Fun- Lucky Charm  3:30 Piano Music  5:30 1-1 Visits	8:00 Exercise  9:30 Coffee Club  10:30 Craft-Bunny Cards  1:30 Euchre  3:30 Wii Games  5:30 1-1 Room Visits	8:00 Exercise-  9:30 Chat with Cooks  10:30 Game-Lucky Dice  1:30 Sing A Long-Elder Song Vol. 3  3:30 Book Club  5:30 1-1's	8:00 Exercise  9:30 Catholic Mass <b>RC</b>  10:30 Craft-Painting Easter Bunnies  1:30 Dandelion Painting  3:30 Color + Chat  5:30 Piano Music	8:00 Exercise  9:30 Easter Door Hanger  1:30 Knight Presentation <b>RC</b>    3:00 Card Club	8:00 Exercise  9:15 Volunteer Music  10:30 Protestant Church <b>RC</b>  1:30 Bingo <b>RC</b>  3:30 Reading Current Events  5:30 1-1 Room Visits	8:00 Exercise  9:30 Movie  1:30 Garden Club + Lemonade  3:00 Baseball Gloves + Trivia -MLB Opens

Activities are Subject to Change. See Bulletin Board for Special Sign Ups

# March 2026

# April 2026

## Orchard Manor Activities

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>29</b>	<b>30</b>	<b>31</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
9:30 Kitchen Fun-Peep Smores  10:30 Manicures  1:30 Popsicle Stick Bunnies  2:30 Card Shark	8:00 Exercise  9:30 Coffee Club  10:30 Spring Bulletin Boards  1:30 Euchre  3:30 Wii Games  5:30 1-1 Room Visits	8:00 Exercise-  9:30 Baking-Easter Bunny Pretzel Treats  10:30 Game-Garbage  1:30 Sing A Long + Music Trivia  3:30 Book Club  5:30 1-1's	8:00 Exercise  9:30 Catholic Mass <b>RC</b>  10:30 Craft-Paper Easter Eggs  1:30 Dye Easter Eggs  3:30 Color + Chat  5:30 Piano Music	8:00 Exercise  9:30 Make Pens + Bracelets + Enjoy Tea  1:30 Easter Egg Hunt + Games <b>RC</b>  3:00 Card Club  5:30 1-1 Visits	8:00 Exercise  9:30 Wii Bowling  10:30 Protestant Church <b>RC</b>  1:30 Bingo <b>RC</b>  3:30 Reading Current Events  5:30 1-1 Room Visits	8:00 Exercise  9:30 Patti Surprise!  1:30 Musical Instruments and Easter Egg Bingo  
						

Activities are Subject to Change. See Bulletin Board for Special Sign Ups

### Notable Quotable

“There are good days and there are bad days, and this is one of them.”

~ Lawrence Welk, born March 11, 1903

**We are continuing Hearts Across America for March-Trying to receive a card from all 50 States! Check Out our Facebook to see how many we need still.**



## Celebrating March

**Maintenance Worker Appreciation Day**  
March 4<sup>th</sup>

**Employee Appreciation Day**  
March 6<sup>th</sup>

**Daylight Saving Time Begins**  
March 8

**Healthcare HR Week & Administrator**  
March 11<sup>th</sup>

**St. Patrick's Day**  
March 17

**Social Worker Month**  
March 17<sup>th</sup>

**Doctors Month**



*Real Colors Leadership Training with Bev Doll*

### Staff Anniversaries for March

- |                               |                              |
|-------------------------------|------------------------------|
| Kathy Ames: 03/02/1981        | Alaina Stader: 03/31/2023    |
| Nicole Johnson: 03/13/2006    | Amy Linneman: 03/18/2024     |
| Darcy Ellis-Moore: 03/07/2017 | Sandra Gray: 03/19/2025      |
| Breann Duve: 03/31/2021       | Mackenzie Morgan: 03/19/2025 |
| Ryann Wilson: 03/31/2021      | Nicole Statz: 03/24/2025     |
| Lisa Adkins: 03/02/2022       |                              |

# Orchard Manor

March 2026



## February Employee of the Month



**Rochelle Dilley, CNA**

### Other Nominations

Frankie Munns

Ashlyn Edge

Misty Thill

Amanda Mooney

Deb Lange

Joslynn Trumm

**For Residents, Families, Staff and Friends of Orchard Manor**

### Orchard Manor is 5-Star Rated!

We're proud to share that our facility continues to hold an overall **5-Star CMS Rating!**

Even more exciting — we maintain **5 Stars in Staffing** and have earned **5 Stars in Health Inspections**, reflecting the strength of our team, our commitment to compliance, and the high standard of care we provide every single day.

We currently hold 4 Stars in **Quality Measures**, and we're actively working toward pushing that to 5 as well!

This recognition doesn't happen by accident — it happens because of consistent teamwork, accountability, and a shared commitment to excellence. Thank you to every staff member who contributes to making this possible.

**Five stars. Well earned. Excellence in action.** Because our residents deserve nothing less.





**Manager Spotlight:**  
Abby Ronnfeldt



**Title / Department:** Physical Therapist Assistant/Therapy

**With Orchard Manor Since:** December 2019

**A Little About Abby:** I grew up on a hog and crop farm in Bloomington, where I learned the value of hard work alongside my younger sister and parents. My sister and I +were both multi-sport athletes throughout high school and each went on to play a year of college softball. I earned a bachelor's degree in Biology from the University of Wisconsin-Platteville and later completed my Physical Therapist Assistant degree at Southwest Tech. My interest in physical therapy began in sixth grade after a basketball injury and multiple personal experiences with therapy and rehab, and I do mean MULTIPLE experiences with PT over the years. I am now proud to be entering my tenth year as a Physical Therapist Assistant. Outside of work, I enjoy baking with sourdough, gardening, tackling projects around the farm, spoiling my nieces/goddaughters, and spending time with the most important part of my life—my three-year-old son, Ryver.

**One thing you love about your job or position or dept:** I absolutely love getting to know all my residents and seeing them reach their goals. We like to keep the therapy room fun and enjoyable so everyone feels welcome and has a good time while we get a little "work" done. A few pranks between co-workers and our daily "joke of the day" help keep things fun and make residents want to come to therapy every day.

**Fun Fact:** I love everything turquoise and leopard print.

**Favorite Quote or Motto:** "Make a decision and live with it. The streets are full of squirrels who couldn't make up their mind."

## Dietary Memo

Spring/Summer menus are in the making. We appreciate your input. They will be ready to go into effect at the beginning of May.

Come to Chat with Cook's on March 24 at 9:30 where we will continue to discuss the menus and any other topics you would like to talk about.

We will be having corned beef, cabbage and all the St Patrick's day fixings on March 17<sup>th</sup>.



*Sweetheart Meal*



Outing to the Lancaster Fire Department for IID, Valentine's Fun, Maintenance Kissing the Calf-Kevin

