

Orchard Manor/County Farm
Committee Meeting Minutes
February 11, 2026

Committee Member/Chairperson, Rick Sanson, called the meeting to order at 9:00 a.m. Rick Sanson also noted a quorum was present, and Alesha Erdenberger certified the meeting was in compliance with the Open Meetings Law.

Committee members present were Joe Mumm, Roger Guthrie, Rick Sanson, Diane Nelson, and Mike Timmerman (Zoom). Grant County staff members present: Nate Dreckman, Garry Pluemer, Shane Drinkwater, Britney Wall, Steve Morgan (Highway), and Alesha Erdenberger. Others present: Terri Abing.

Diane Nelson made the motion seconded by Roger Guthrie to approve the agenda, as presented. Motion carried, voice vote, without negative vote.

Joe Mumm made the motion seconded by Diane Nelson to approve the minutes from the regular meeting on December 10, 2025. Motion carried, voice vote, without negative vote.

Farm Business. Terri Abing presented a document for rent for Grant County farm for 2026 based on cropping season. Discussion ensued regarding the date of the rent agreement to end 2030. Terri provided the Board a check for the first rent payment in amount agreed upon.

Alesha provided a financial report and vouchers for the Farm. Discussion ensued regarding the submission of committee fees that were paid in January for December meeting.

Roger Guthrie made the motion seconded by Joe Mumm to approve the Farm report, cash balance and voucher report, as presented. Motion carried, voice vote, without negative vote.

Water Main Loop- A discussion began regarding an additional water main loop with the City of Lancaster to Orchard Manor/CSB. Rick informed all that Bob Keeney was actively negotiating with a landowner for access. Garry discussed a previous proposed water main plan to include another water main to enter from the North of the current Sheriff's office. The last quote was about two years was about \$2 million. All agree to have the Water Main loop discussion to be present on the agenda moving forward.

New Position/Change in Position Request- replace HIM/HIPAA with RN Medical Records Coordinator/Education Nurse - Alesha presented a recommendation to transition the salary/wage funds from the open position of Health Information Manager into a Registered Nurse role with the added duties of Medical Records/HIPAA/Education. The annual cost is estimated at \$12,828.29 fiscal impact. The extra cost will come out of the 2026 current budget. Discussion ensued regarding the recruiting for this position.

Joe Mumm made the motion seconded by Diane Nelson to approve the new position/change in position request as presented at an additional annual cost of \$12,828.29 to be taken out of the SNF Administrative wages for 2026, as presented. Motion carried, voice vote, without negative vote.

Point Click Care-EHR system- Alesha presented a summary of reasons why a new EHR system is up for discussion such as manual inefficiencies, paper usage, scanning documents, charting errors, etc. The recommendation is also coming from Elder Dynamics consulting, Engage Consulting-MDS consulting, and DHS state surveyors. Alesha presented the cost of PCC only, but expressed that this project is in progress and not fully collaborated with all departments.

Operational & Strategic Plan Progress Tracker/Timeline- Alesha provided a document with a highlight of both operational goals (Elder Dynamics) and strategic goals (SW Regional Planning) with an update to each goal. Alesha highlighted several key areas of accomplishments.

Orchard Manor Operations-Chairperson's report- Rick Sanson had no report.

Maintenance Supervisor Report- Garry presented the following items:

- Parking Lot- pre-construction meeting, hard date of June 12, 2026 for completion. Steve presented that the Highway department will be removing all the old drive and bringing it to grade before the contractor installs pipes in and covers it up.
- WorkHub transition to FMX for Preventative Maintenance

Administrator's Report- Alesha Erdenberger presented the Administrator's Operations Report which include the following items:

- SNF state survey-citation free
- Approval of Plan of Correction for Life Safety
- An error in the (February 11, 2026) Employee of the Month section of Operations report was found and corrected.

Alesha presented the Orchard Manor vouchers and financial report and provided a profit analysis separating the capital improvement projects and insurance payment for roof replacement.

Roger Guthrie made the motion seconded by Diane Nelson to approve the Orchard Manor financial report and vouchers, as presented. Motion carried, voice vote.

Richard Sanson tentatively set the next regular meeting for Wednesday, March 11, 2026 at 9:00 a.m. meeting location to be Orchard Manor.

Diane Nelson made the motion seconded by Joe Mumm to adjourn the regular meeting.
Date set for next regular meeting is Wednesday, March 11, 2026 at 9am, location at
Orchard Manor conference room 106. Motion carried, voice vote.

Secretary

Date

Chair

Date